



ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon

DRAFT MINUTES of an ORDINARY MEETING of Alderbury Parish Council
7.30 on Tuesday 9th September 2025
The Fountain Room at The Village Hall, Alderbury

[Supporting documents can be found on our website](#)

Alderbury Parish Council has signed the [Civility Pledge](#)

Alderbury Parish Council has adopted a [forward plan](#) which will inform their decisions

Present: Councillors John Fuller (JF) Chair, Elliot Conner (EC), Mike Dent (MD), Elaine Hartford (EH), Brian Jackman (BJ), Mel Lawrence (ML), Colin Roberts (CR), Mike Sneddon (MS), Alex Wilkinson (AW)

In attendance: Liz Holland (Clerk), 1 member of the public, Wilts Cllr Gregory Cooper (arrived 8.45)

PUBLIC TIME

Jason Jordan from The Longford Estate said that The Green Dragon had re-opened successfully and is being well supported by the village. Experience and feedback show there are a few changes to make. An entertainment offer will be introduced. A planning permission application for a car park will be submitted this month. They are also going to ask for a brown directional sign off the A36. He spoke about his concern regarding recent fires in Canal Woods. He acknowledged that they still need to complete improvements to the path in the Woods, whilst also pointing out there is no right of way and the Estate remains mindful of its responsibilities for safety.

87.25 NOTED reports from

- a. PC Kelvin Ramsey – a written report noting a theft of tools from an address on Spider's Island
- b. Wiltshire Cllr Gregory Cooper
 - i. Problems with Wessex Internet are a big issue for some of his other villages but not so much in Alderbury
 - ii. The September meeting of the Southern Area Board has created a groundswell of opinion that something more needs to be done at WC to address locally raised flooding concerns. He will pursue how this can be taken forward.
 - iii. It looks as if WC will be overspending year to date – driven primarily by adult and child social care costs

88.25 Apologies for absence were **ACCEPTED** for the reasons given - Kim Diprose (KD), Mike Huntley (MH)

89.25 Declarations of Councillors' Interests and Dispensations relating to matters on this agenda – Cllr Sneddon declared an interest in item 93.25c and did not vote.

90.25 The minutes of the meeting held on September 11th 2025 were **APPROVED**

91.25 The action logs were reviewed in detail by Cllrs Fuller and Wilkinson with the clerk prior to the meeting. Some further updates were agreed at the meeting. Later this month Cllr Conner is meeting Vistry Housing, together with Jason Jordan, and will bring up the safety issues at the ALDE20/Junction Road junction. Alderbury PC will no longer pursue this as they have no direct responsibility. **ACTION: EC**

92.25 Planning

- a. **RESPONDED NO OBJECTION** to: [PL/2025/06588 47, Oakwood Grove, single storey extension](#)

93.25 The playground, recreation ground, The Pavilion and youth activities

- a. **RECEIVED** a report on youth activities – events in August and the start of a fortnightly club at The Pavilion. A review of the whole scheme is due this month.
- b. **The PROPOSAL to AGREE** a protocol for minor repairs (playground and more widely) was **ACCEPTED** with a delegated limit to the clerk agreed at £500 on a majority vote
- c. **The PROPOSAL to APPROVE** minor repair costs £44 to Cllr Mike Sneddon was **ACCEPTED**
- d. **The PROPOSAL** to replace the pedestrian gate at the recreation ground was **AMENDED** to ask for quotes – if the purchase and installation is below £1,000 then clerk can go ahead. **AGREED**. Cllr Sneddon offered to continue some investigative work he has already started. **ACTION: MS, clerk.**

94.25 Finance & IT

- a. **NOTED** the final external auditor report for 2024/25 – no issues raised **ACTION clerk to publicise**
- b. **NOTED** the bank balances and bank reconciliation statement at 31.8.25
- c. **The PROPOSAL** to transfer £20,000 from the deposit account to the current account was **APPROVED**
- d. **PROPOSAL to APPROVE** the schedule of payments and invoices received was **AGREED**
- e. **CONFIRMED** up to £3,000 to be spent from earmarked reserves on garden machinery – this payment will probably be made between meetings **ACTION: clerk to place PO**

95.25 Village maintenance issues

- a. **REPORT** new issues
 - i. Brambles are becoming a problem **ACTION: MS footpath group**
 - ii. Broken lights on Pinckney Road still not working **ACTION: clerk to chase with Vistry/Trinity**
 - iii. Dead trees need replacing on Pembroke Gardens **ACTION: clerk to report to Trinity**
- b. **REPORT** new issues to Cllr Hartford for inclusion on the parish steward's list
 - i. Weeds and detritus in and along kerb edges especially at the north end of Southampton Road **and The Copse ACTION: EH**
- c. **NOTED** the overhanging hedges review report and advised a couple of amendments
- d. **AGREED** to ask residents on the Pembroke estate to water trees in Spring **ACTION: clerk (March 2026)**
- e. **APPROVE** cost and plans for new bins – **POSTPONED ACTION: agenda**

96.25 Matters of community interest

- a. **REPORT** from the Area Board meeting – Cllr Fuller reported verbally. He felt the agenda was too long so not enough time could be given to the flooding issue. He felt the various presentations did make the point to Unitary councillors that there is widespread concern on a arrange of flood-related issues.
- b. Clerk to offer no suggestions to the CPRE

97.25 Highways & footpaths

- a. **NOTED** updates on LHFIG requests. Cllr Roberts said the traffic survey is in place at Lights Lane.

98.25 Allotments

- a. **RECEIVED** a report from recent meetings of the working group and the SRAA committee
- b. To move forward on some of the issues raised by the SRAA Cllr Fuller **PROPOSED** a meeting between him, the clerk and the SRAA committee (to include Cllrs Hartford & Lawrence) setting out clearly the Council's position on the management agreement and the legal standing of the SRAA. **ALL AGREED. ACTION: clerk to arrange meeting, JF, EH, ML**
- c. **PROPOSALS:**
 - i. **AGREE** to support the SRAA making a bid to have the site listed as an asset of community value **AGREED by a majority vote ACTION: clerk to inform the SRAA**
 - ii. **AGREE** to extend eligibility to Clarendon residents **REJECTED by a majority vote**

Cllr Wilkinson left at 9pm

99.25 The Fountain magazine – all residents can play a part in looking after green spaces, thanks to The Gardening Club for what they do, report from SAB, , purchase of garden machinery, invitation to join MS's group

100.25 Dates for upcoming meetings

- a. Next meeting Wednesday 8th October
- b. **The PROPOSAL to AGREE** meeting dates for 2026 was **AGREED**

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| TUESDAY | 13 th January (subject to having set the precept in December) |
| WEDNESDAY | 11 th February |
| THURSDAY | 12 th March |
| MONDAY | 13 th April |
| TUESDAY | 12 th May |
| WEDNESDAY | 10 th June |
| THURSDAY | 9 th July |
| MONDAY | 10 th August |
| TUESDAY | 15 th September |
| WEDNESDAY | 14 th October |
| THURSDAY | 12 th November |
| MONDAY | 14 th December |

The meeting closed at 21:20



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Signed as a true record by the Chair: Date