



# ALDERBURY PARISH COUNCIL

*Caring for Alderbury and Whaddon*

**DRAFT MINUTES of an ORDINARY MEETING of Alderbury Parish Council**  
**7.30 on Monday 11<sup>th</sup> August 2025**  
**The Fountain Room at The Village Hall, Alderbury**

[Supporting documents can be found on our website](#)

Alderbury Parish Council has signed the [Civility Pledge](#)

Alderbury Parish Council has adopted a [forward plan](#) which will inform their decisions

**Present:** Councillors John Fuller (JF) Chair, Elliot Conner (EC), Mike Dent (MD), Kim Diprose (KD), Elaine Hartford (EH), Brian Jackman (BJ), Mike Huntley (MH), Mel Lawrence (ML), Colin Roberts (CR), Mike Sneddon (MS), Alex Wilkinson (AW)

**In attendance:** Liz Holland (Clerk), 1 member of the public, Wilts Cllr Gregory Cooper, PC Kelvin Ramsey

## **PUBLIC TIME**

A resident brought a number of issues to the council's attention:

- The bracket fungus on the oak tree at Oakwood Grove amenity area
- Flooding evidence shows the lack of proper drainage testing at the Wagtails site and at Pembroke Gardens
- The proposed development at Southampton Road will add to nature degradation
- Trees and hedges are being cut down at an alarming rate

## **74.25 NOTED** reports from

- a. PC Kelvin Ramsey (KR)
  - i. Stressed this is a very safe place to live
  - ii. Only 2 reportable crimes recently. One was a theft from a vehicle and is consistent with a number of similar offences over the wider area so is being investigated in that context
  - iii. The local team is at full strength now and patrolling regularly
  - iv. Asked about obstruction of the pavement by a motorbike, KR offered to speak to the owner
- b. Wiltshire Cllr Gregory Cooper
  - i. WC has widened its investigation into accounting anomalies
  - ii. GC is now trained for Speedwatch & will join the Alderbury team
  - iii. He has taken on a number of cases on behalf of residents

**75.25** Apologies for absence for the reasons given - there were none

**76.25** Declarations of Councillors' Interests and Dispensations relating to matters on this agenda – there were none

**77.25** The minutes of the meeting held on July 10<sup>th</sup> 2025 were **APPROVED**

**78.25** The action log was reviewed in detail by Cllr Fuller with the clerk prior to the meeting. No further questions.

## 79.25 Planning

- a. **The PROPOSAL to AGREE** APC writes to Wiltshire Council asking that the s.106 agreement with Heritage Homes includes a provision to fund the drainage solution needed at ALDE20. The Chair & clerk to agree final wording. **APPROVED** The following points were noted for inclusion:
  - i. Graham Axle investigated the drains at the Firs Rd end of ALDE 20 and informed us in February that the most likely solution would be to feed into the gulley near the school entrance, but he would let Danny Everett come up with the design for this and let us know. We have heard nothing since then.
  - ii. Would WC ever find the money to fund such a project other than s.106?
  - iii. The scheme would benefit many residents of Alderbury so is worthy of promoting as a s.106 infrastructure project
  - iv. Cllrs are keen to see some s.106 money spent in the village, as has happened with previous development agreements
  - v. Why does WC planning *not* involve PCs in their s.106 negotiations?
  - vi. Why has WC not responded to our letter to Sarah Hill sent in May?
  - vii. Heritage Homes must not be 'let off the hook' for their responsibilities towards an effective drainage scheme on the Wagtails site
  - viii. Cllrs supported a suggestion that any project agreed be managed by APC, so that they can ensure its efficacy and timeliness.
  - ix. The topography of the land at Wagtails has changed – is this reflected in the data being assessed by the drainage team advising WC planning?
  - x. There seems little evidence that WC has the capacity for this kind of intervention – we should directly ask them if they have
  - xi. S.106 money is widely used to fund Highways infrastructure projects throughout Wiltshire, many of which will have little local impact
  - xii. It must be a planning condition imposed on Heritage Homes that they sort the flooding problems on the Junction Road end of ALDE20
  - xiii. Cllrs want to better understand how they can be directly involved

**ACTION: JF & clerk to draft and send letter**

## 80.25 The playground, recreation ground, The Pavilion and youth activities

- a. The youth worker starts soon and will visit Alderbury on 19<sup>th</sup> ahead of the climbing wall
- b. Climbing wall pop-up August 20<sup>th</sup>
- c. District sports pop up 26<sup>th</sup> with publicity still to be arranged
- d. From September there will be a fortnightly engagement with the village but detailed plans will wait for the new staff member at SMASH

## 81.25 Finance & IT

- a. **NOTED** the bank balances and bank reconciliation statement at 31.7.25
- b. **NOTED** the accounts to 31.7.25
- c. **APPROVED** the schedule of payments and invoices received
- d. **NOTED** the nationally agreed pay rise will be implemented from April 2025 & a back pay adjustment to the clerk

## 82.25 Village maintenance issues

- a. **REPORT** from Cllr Hartford
  - i. WC have left diversion signs in the village **ACTION: clerk to post on My Wilts**
  - ii. The exit onto Grimstead Road from Spider's Island is overgrown and dangerous **ACTION: clerk to post on My Wilts**
  - iii. Dead branches on a tree at Spider's Island have been reported **ACTION: EH to investigate**
  - iv. The tree growing into power cables on Clarendon Road will be dealt with by SSEN
  - v. Another post has rotted at The Green **ACTION: MH, MS**
  - vi. Street lights on Pinckney Way have been vandalised but this road has not yet been adopted by WC

- b. **REPORT** new issues
  - i. Offensive graffiti on the skate park has been dealt with
  - ii. The verge on the Southampton Road side of our hedge at Oakwood Grove amenity area needs cutting and will be added to the list for review next month  
**ACTION: hedge review meeting**
  - iii. 5 possible places for new litter or dog poo bins were identified -
    - 1. Near the skate park (replacement)
    - 2. By the swings (replacement)
    - 3. Near Canal Woods on Avon Drive (new)
    - 4. Near Canal Woods on Firs Road (new)
    - 5. End of Rectory Road (new)**ACTION: clerk to get a quote for bins and collection and find out who landowner is in each case**
- c. The clerk updated councillors on correspondence she has had about rubbish at The Sandringhams. Residents have responded to letters sent. They have until 31.8.25 to clear anything they wish to keep.
- d. **UPDATE** on the milestone – Cllr Sneddon continues to try to improve its legibility  
**ACTION: MS**
- e. The **PROPOSAL** to apply to LHFIG for new road signs on Southampton Road, including a commitment to the 25% cost contribution required was **APPROVED**. LHFIG are going to combine requests from all their parishes to try to get a cost-effective solution  
**ACTION: clerk to pass to LHFIG**
- f. The **PROPOSAL** to spend from reserves (environmental projects £2,000) for mulch, bluebells and trees for Oakwood Grove amenity area - actual amount as needed was **APPROVED ACTION: ML, clerk**

### 83.25 Matters of community interest

- a. A **PROPOSAL** was made to ask LHFIG to support a 1 hour waiting time outside the Post Office including a 25% contribution. **ALL AGREED. ACTION: clerk to pass to LHFIG**
- b. **ALDE20/Junction Road junction** – Cllrs Dent and Sneddon still need to speak to Jason Jordan at The Longford Estate **ACTION: MS, MD**
- c. The **PROPOSAL to AGREE** support for the Downton Cycleway project and how to take this forward was **APPROVED**. First stage is to seek landowner cooperation  
**ACTION: MS**
- d. At the September Area Board meeting APC will make a presentation about flooding issues in the village and how WC has engaged with them. Additionally, councillors with personal experience of flooding are encouraged to attend and tell of their experiences. Cllrs Fuller and Dent plus the clerk to meet WCllr Cooper to coordinate. **ACTION: ALL to attend on 4<sup>th</sup>: JF, MD, GC, clerk pre-meeting**
- e. Date for defibrillator training is provisionally set for 7<sup>th</sup> October
- f. Cllr Fuller will send a thank you to Jason Jordan on behalf of all councillors for their visit to The Green Dragon and pass on their appreciation of what has been done.

**84.25 NOTED** the clerk will attend the WLC conference on September 10<sup>th</sup>

**85.25 The Fountain magazine** – Green Dragon visit, plans for the Area Board presentation, youth activities September

**86.25 Date of next meeting** – Tuesday September 9<sup>th</sup>

NOTE The Southern Area Board will meet in Alderbury on Thursday 4<sup>th</sup> September 7pm in the village hall

*The meeting closed at 21:15*



IN COLLABORATION WITH SLCC, NALC, QVW, COUNTY ASSOCIATIONS

Signed as a true record by the Chair: ..... Date .....