



ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon

DRAFT MINUTES of an ORDINARY MEETING of Alderbury Parish Council
7.30 on Wednesday 11th June 2025
The Fountain Room at The Village Hall, Alderbury

[Supporting documents can be found on our website](#)

Alderbury Parish Council has signed the [Civility Pledge](#)

Alderbury Parish Council has adopted a [forward plan](#) which will inform their decisions

Present: Councillors John Fuller (JF) Chair, Mike Dent (MD), Kim Diprose (KD), Elaine Hartford (EH), Brian Jackman (BJ), Mel Lawrence (ML), Colin Roberts (CR), Mike Sneddon (MS), Alex Wilkinson (AW)

In attendance: Liz Holland (Clerk), 8 members of the public

PUBLIC TIME

- A member of Friends of Alderbury and West Grimstead School (FAWGS) explained the event they are planning (see grant application at 50.25a). She acknowledged that the event is weather dependent to some extent. It would be hoped to reschedule it if it is too wet.
- A number of residents came to raise objections to the planning application at Kiln Close. There was a question as to the order in which applications can be decided when there are appeals etc. Objections raised:
 - Dangerous access to the road
 - Road is narrow making parking difficult
 - Overdevelopment of the plot
 - Out of keeping with the area
 - Wildlife destruction
 - Drainage/flooding issues
 - Impact on protection and privacy by the removal of the embankment
 - Impact from construction work under the self-build option may be longer as each plot may be separately developed
 - What is the makeup of the embankment?
 - Parking during development
 - Noise & light pollution from the removal of the bank
 - Maintaining continuous access to the road for service and emergency vehicles
- A resident who had written to the Council (51.25 ci) explained more about the flooding she is experiencing in her garden on the Pembroke Gardens estate. She has raised the issue under her new house warranty and is in conversation with Vistry. They dispute who should be paying for the work

43.25 NOTED reports from

- a. PC Kelvin Ramsey – no report received
- b. Wiltshire Cllr Gregory Cooper
 - i. The minority administration is now established but the committee structure continues to be built
 - ii. He has a full case load of local issues
- c. Jim Hubbard – sent apologies. Cllr Diprose said she can share the report with everyone as she has a copy **ACTION: KD**

Signed as a true record by the Chair: Date

- d. Jason Jordan (JJ) for The Longford Estate
 - i. The Green Dragon re-opening is slightly delayed
 - ii. Much of the pub remains unchanged
 - iii. The pétanque court has been retained
 - iv. The estate is working on a car parking option should this become a problem
- 44.25** Apologies for absence for the reasons given were **ACCEPTED** from Cllr Huntley
- 45.25** Declarations of Councillors' Interests and Dispensations relating to matters on this agenda – there were none
- 46.25** Minutes
 - a. The minutes of the meeting held on May 13th 2025 were **APPROVED**
 - b. The minutes of the annual parish meeting on March 27th were **APPROVED**
- 47.25** The action log was reviewed in detail by Cllrs Fuller and Wilkinson with the clerk prior to the meeting. No further questions.
- 48.25** The clerk has contacted a potential candidate for co-option but had no reply. Posters are going up on the noticeboards and the vacancy is advertised in The Fountain. Clerk will post on Facebook in the coming weeks.
- 49.25** Planning
 - a. **RESPONDED** to:
 - i. **PL/2025/04427** The Chapel, Southampton Road – **NO OBJECTIONS**
 - ii. **PL/2025/03217** Kiln Close – **OBJECT** – Cllr Fuller & the clerk to draw up a letter of objections based on previous submissions, the report from the planning inspector and comments above **ACTION: JF, clerk**
 - b. **NOTED** email from neighbour to the Wagtails development. Councillors are waiting for a response to a letter sent to the planning officer and Heritage Homes asking for an opportunity to engage with the next stages of the application. Cllr Cooper has chased.
- 50.25** Finance & IT
 - a. **A PROPOSAL to APPROVE** the £600 grant application from FAWGS was **AGREED**. This amount will come from reserves.

The Chair took the opportunity to thank everyone involved with setting up Picnic in the Park which was a success despite the weather.

 - b. **NOTED** the bank balances and bank reconciliation statement at 31.5.25
 - c. **NOTED** the accounts to 31.5.25
 - d. **NOTED** reserves forecast at 31.5.25
 - e. **APPROVED** the schedule of payments and invoices received
 - f. The **PROPOSAL** to instruct the IT working group to make a recommendation on a website update was **AGREED ACTION: clerk to arrange a meeting with JF & AW**
 - g. The **PROPOSAL** to accept a quote for electricity supply renewal (current contracts end September) was **REJECTED**. Councillors asked for the following **ACTIONS**:
 - i. **Investigate solar powered lights - AW**
 - ii. **Ask Utility Aid for specific quotes from green electricity suppliers - clerk**
 - iii. **Ask Utility Aid for costs of the disconnect/reconnect option at Waleran Close - clerk**
 - iv. **Ask Utility Aid for their panel of suppliers - clerk**
- 51.25** Village maintenance issues
 - a. **UPDATE** from Cllr Hartford
 - i. the sign on the slip road has still not been replaced
 - ii. there has been an incident of fly-tipping (cleared by Hurdcott)
 - iii. the post at The Green still needs replacing **ACTION: MS**
 - iv. the lettering on the milestone needs repainting **ACTION: MS to see if he can do this**

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- b. **REPORT** new issues
 - i. Work clearing vegetation at The Sandringhams revealed fly-tipping **ACTION: clerk to write to Southampton Road neighbours to ask them to reconsider throwing their garden waste over the wall, BJ to find out who owns the garages for an additional letter to them about removing rubbish**
 - ii. Recreation ground litter bins full **ACTION: clerk to check at playground inspection Friday**
 - iii. There is an area of ground at the far end of Grimstead Road where the trees need inspecting **ACTION: EH to provide clerk with further details**
 - iv. There are several hedges overgrowing the pavements. This is the nesting season and cutting back should only be done where there is a public safety issue **ACTION: MS & JF to compile list, clerk to write to residents after assessing the risk**
- c. **Flooding**
 - i. **CONSIDERED** a letter from a resident – Cllr Dent now has a map which he can update with current issues. He will liaise with the residents of Pembroke Gardens who have contacted the Council to record their problems **ACTION: clerk to provide email addresses, MD**
 - ii. Cllr Sneddon attended a recent open day at the flood control centre where they welcomed local updates.
 - iii. **ACTION: clerk to advertise the flooding email on Facebook and in The Fountain**
- d. The **PROPOSAL** to set up a working group to draft a new grounds maintenance contract & litter collection to begin 2026 **AGREED ACTION: ML, EH, MS to meet with the clerk**
- e. The **PROPOSAL** to accept a quote for stile and fence repairs at the recreation ground - £350 **AGREED**

52.25 Matters of community interest

- a. WC Highways engineer has indicated she would support the introduction of waiting restrictions at The Post Office but warned it is a lengthy process. Cllr Hartford to talk to PO manager first to find out more precisely what he wants. **ACTION: EH, agenda**
- b. Parking at Windwhistle Way and the Avon Drive area – no action to be taken at present. Cllr Fuller will talk to tree surgeons next week about ways to mitigate the root damage of parking. **ACTION: JF, agenda**
- c. Safety at the Junction Road/ALDE20 junction – Cllrs Dent & Sneddon to send their ideas to Jason Jordan at The Longford Estate **ACTION: MS, MD, agenda**
- d. Community Transport (S Wiltshire) to be contacted to ask if we can advertise their service. Keep in mind for next year's APM. **ACTION: clerk, future agenda**

53.25 Highways

- a. **NOTED** LHFIFG turned down a direction sign to the new guide hut
- b. **SIDs**
 - i. The third post location on Clarendon Rod has been agreed. Cllr Hartford will speak to the resident whose house is nearest. **ACTION: EH**
 - ii. Cllr Hartford has a contact who may be able to advise on downloading data from the units which she will pass to the clerk **ACTION: EH, clerk**
 - iii. The fixing system for the newer unit is different to the old unit so moving the units from post to post is not simple. **PROPOSAL** to get a quote for a third unit **AGREED ACTION: clerk, agenda**

54.25 The playground, recreation ground, The Pavilion and youth activities

- a. **NOTED** the report from the Hub WG on their meeting 20.5.25. The climbing net is being installed this week. A neighbouring resident on Rectory Lane has brought the problem of broken fencing to the Council's attention. Cllr Fuller agreed to speak to Hurdcott about a possible fix involving new posts, wire and hedging. **ACTION: JF, agenda**
- b. The youth worker scheme has a commitment for additional funding from Idmiston PC

55.25 Reports and consultations

- a. **REPORT** from the footpaths working group 10.6.25. A number of actions were proposed **ACTION: MS, KD, clerk**

Cllr Wilkinson left at 21:25

- b. **NOTED** the report from the Allotment working group, including confirmation from Formula Land on the licence extension for a year from 31.3.26 on the same terms. WC Tree Officer, Shane Verrion, met John Turley on site to review the trees bordering the allotment site but found no immediate threats.
- c. Cllr Fuller gave a report from the meeting with Biosouth 20th May. We are waiting for them to arrange a public consultation.

56.25 The Fountain magazine – fly tipping, flooding, other matters from the meeting as needed

57.25 Date of next meeting – Thursday July 10th

The meeting closed at 21:40



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Signed as a true record by the Chair: Date