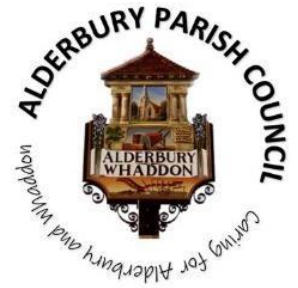


**Minutes of the Meeting of Alderbury Parish Council
held on Thursday 13th May 2024 at 7.30pm
The Fountain Room, Alderbury Village Hall**



Present: Councillors Elaine Hartford (EH) - Chair, Michael Considine (MC), Mike Dent (MD), Kim Diprose (KD), John Fuller (JF), Michael Huntley (MH), Colin Roberts (CR), Barry Sloan (BS), Alex Wilkinson (AW)

In attendance: Wiltshire Council councillor Richard Britton (RB), Liz Holland (Clerk) and 4 members of the public.

Public open time

- Alderbury Clothing Exchange attended to talk about their organisation and how APC could help them with storage.
- A resident delivered a letter for consideration at the May meeting

020.24 ACCEPT reports from

- a. WC Councillor Richard Britton
 - i. Spoke about changes to police personnel locally
 - ii. Informed the meeting that WC planning enforcement has appointed a new manager and he hopes to see the introduction of a new more vigorous regime
 - iii. The ASDA store on London Road is being considered by strategic planning
 - iv. The flooding at Witherington Road – the vector has been once but was not able to affect any changes but is due again
 - v. No progress to report on the TRO at Firs Road or on ALDE20
- b. PC Harry Murphy
 - i. Is moving to the rural crimes team and the new area PC will be Kelvin Ramsey. He will encourage him to attend meetings
 - ii. It has been very quiet in the area except more of the usual ASB in the village
 - iii. One incident was reported involving ball bearings and a broken car window
 - iv. PC Murphy thanked everyone for making him feel so welcome

The Chair led all councillors in a vote of thanks to PC Murphy.

021.24 ACCEPTED apologies for absence from Cllrs Mel Lawrence and Peter Jenks

022.24 RECEIVE Declarations of Councillors' Interests and Dispensations relating to matters on this agenda – there were none

023.24 APPROVED [the minutes of the meeting on March 13th 2024](#) and the Chair signed them.

024.24 REVIEWED the action log – Cllrs Hartford and Fuller had completed a line-by-line review with the clerk prior to the meeting. No further questions

025.24 Finance

- a. **NOTED** the [bank reconciliation at 31.3.24](#) Cllr Fuller signed it
- b. **NOTED** the [budget monitoring report 31.3.24](#)
- c. **APPROVED** the [schedule of payments and invoices received](#) **NOTE** at 027.24 (a) below – the payment to the contractor who painted the white railings was removed
- d. **APPROVED** a [grant application from the Scouts](#) £100 **ACTION: clerk**
- e. A **PROPOSAL** to allow the clerk to spend up to £400 on a projector screen for The Fountain Room was **APPROVED ACTION: clerk**

026.24 Playground, recreation ground, The Pavilion and youth activities

- a. **UPDATE** on 2024 youth activities plans and suggestions
 - i. Cllrs Fuller and Britton met with members of the Community First team, PCSO John Taylor and Karen Linaker (WC) to scope the research to be done with young people in the village. Youth workers will attend once in the Easter holiday and once after school to elicit ideas and comments.
 - ii. Cllr Fuller suggested the PC also talk to uniformed groups in the village directly plus Year 6 at the school
- b. Cllr Fuller volunteered to be the Council's representative at the SAB's new youth partnership forum 16th May
- c. Community Hub Working Group
 - i. **UPDATE** – [their report](#) has been posted on the website with other meeting papers
 - ii. The **PROPOSAL to APPROVE** spending plans for Pavilion refurbishment was **AGREED**: The estimate from Andy Mullen will be accepted for refurbishment work in the Pavilion £5,242. This to be funded from reserves
 - iii. Plans for goal posts and other ideas will be presented at the Annual Parish Meeting on May 22nd. Councillors approved in principle the installation of a fixed goal unit with rigid overhead and side netting at the North end of the recreation field. Cllr Britton suggested applying for SAB funding. **ACTION: working group to develop a presentation for the APM**
- d. The request from Alderbury Clothing Exchange for storage space was discussed. The recommendations in the working group's report were accepted. **ACTION: clerk to draw up an agreement**

027.24 Village maintenance

- a. **REPORT** new issues and review progress on previous month's actions
 - i. The white railings – reports have been received that the paintwork is not up to standard and rust is showing through already. Councillors agreed to withhold payment from the contractor until this is made good. **ACTION: EH to speak to contractor**
 - ii. Cllr Hartford received a complaint of heavy vehicles damaging the grass near The Green Dragon but she was unable to confirm
 - iii. The street sign at one end of Old Road has been reported missing
 - iv. The social club picnic tables need to be on the tarmac not the parking area **ACTION: MC to speak to the club**
 - v. Councillors discussed if grass cutting sometimes does more harm than good when the ground is so wet. **ACTION: clerk & EH to ask contractor to consider the cutting schedule and sometimes do other work rather than cut the grass and the Council will accept the variation to contract**
- b. There was no progress to report on footpath ALDE 20 but RB will continue to chase **ACTION: RB**
- c. The **PROPOSAL TO ACCEPT** a quote for repainting the former phone box £440.00 was **POSTPONED**
- d. The **PROPOSAL to ACCEPT** a quote for the cleaning of the war memorial from Minster Stone was **AGREED**

028.24 Allotments

An email from the joint chairs of the SRAA was read aloud. Councillors **ACCEPTED** the recommendations from the working group that the current version of the management agreement be signed by the Chair of APC and presented for signature to the SRAA. **ACTION: EH to sign and clerk to send on**

029.24 Planning

- a. [PL/2024/02404](#) Land north of Whaddon Farm House : the fact that this property is outside the settlement boundary was discussed but a majority of councillors asked for a response of **NO OBJECTIONS** with one vote against and one abstention
- b. [PL/2024/03100](#) Land at Tozer Way, Whaddon: the fact that this property is outside the settlement boundary was discussed but a majority of councillors asked for a response of **NO OBJECTIONS** including a comment that the report from Highways needs addressing first, with one vote against

030.24 Environmental Issues

NOTED the quote for WRC to perform the Picus test on the oak tree on Avon Drive £390 +VAT

031.24 Communication with residents

- a. The Fountain – the clerk was advised to write the article based on the minutes with particular emphasis on advertising the APM & on the PSPO plus to thank HM. Clerk was reminded to ensure future meeting dates are published
- b. Facebook – as above
- c. Annual Parish Meeting
 - i. The **PROPOSAL** to print and deliver leaflets door-to-door was **APPROVED ACTION: clerk to send leaflet design to MC for immediate printing & to send a list of addresses to councillors happy to deliver**
 - ii. Final agenda **APPROVED** with a different design for the leaflet

032.24 Dates for meetings

- a. May 13th Monday Annual Meeting of the Council where the Chair for the coming year will be elected
- b. May 22nd Wednesday Annual Parish Meeting – hall booked from 6.30 with local organisations invited to attend, opening to the public at 7pm and the meeting to start at 7.30

The meeting closed at 21:15

REPORTS REFERRED TO IN THESE MINUTES ARE AVAILABLE ON THE WEBSITE or from the clerk on request

SIGNED as true record (Chair)