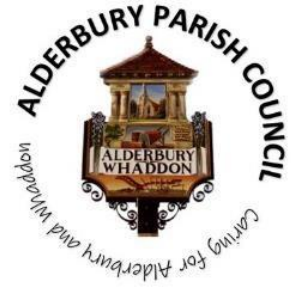


Minutes of the Meeting of Alderbury Parish Council held on Thursday 6th July 2023 at 7.30pm in The Fountain Room, Alderbury Village Hall.



Present: Councillors Elaine Hartford (Chair) (EH), Michael Considine (MC), John Fuller (JF), Michael Huntley (MH), Adam Hughes (AH) – arrived 20:50, Mel Lawrence (ML), John Ridd (JR)

In attendance: Wiltshire Council councillor Richard Britton (RB), PC Harry Murphy, Liz Holland (Clerk) and 10 members of the public.

Item 6439 was brought up the agenda for discussion but these minutes are presented in agenda order to maintain the integrity of the numbering.

Public open time

- A resident brought to the council's attention the continued cutting of trees and hedges during the nesting season. He would like to contact the rural crimes officer and PC Murphy said he could help him with that.
- A resident asked about the rubbish at the old AFC building. As confirmed later in this meeting, it is proposed that APC meets AFC to discuss a number of current issues and this will be added to the list. **ACTION: clerk to arrange meeting**
- A member of the Bowls Club told of their distressing incident recently involving youths on the neighbouring recreation ground, including damage to the fencing. PC Murphy would like to know more as he was on holiday when the incident happened.
- A resident raised a concern about the level of policing in the village. Is it fair and adequate? PC Murphy agreed to visit him and find out more and the Chair agreed to add this to a future agenda. **ACTION: agenda**
- A member of the SRAA stressed the need for year round safe access to the site. He has supplied a risk assessment which the Council may wish to adopt. **ACTION: agenda**

6432. Reports

- a** Wiltshire police: PC Murphy
- i getting back up to speed after his holiday and was interested to know more about the matters raised in public time which he will follow up
 - ii advised that the number to ring if there is a break-in in progress is 999 and otherwise 101 (or online). Reports will be investigated
 - iii his role is local but he can ask for targeted support where he spots 'patterns'
 - iv brought one incident to the attention of all residents – there was a report of an adult striking a child in Canal Lane last month but neither party has been identified. The police are interested in any further reports of abuse.
- b** Wiltshire Councillor Richard Britton
- i the Council has published its final accounts for 2022-23 showing an overspend of £1.8million, just 0.2% of budgeted expenditure and an increase in reserves
 - ii he is investigating the figures presented for Alderbury housing in the recent draft of the local plan.
 - iii the developer at Wagtails has been asked to address the shortcomings highlighted in the ecology report

6433. Apologies for absence

Apologies were received and accepted from Councillors Hughes (arrived 20:50), Diprose, West and Sloan. The clerk was asked to keep and present an attendance record. **ACTION: clerk, agenda**

6434. Declaration of Councillors' Interests and dispensations

There were none

6435. Casual vacancy

- a 2 candidate gave brief presentations

*A motion to clear the public to discuss a confidential matter was **PROPOSED and AGREED.***

- b The **PROPOSAL** to co-opt Alex Wilkinson was seconded and **APPROVED**

The public were re-admitted

Mr Wilkinson will join the council from the August meeting. The Chair thanked both excellent candidates for their interest and congratulated Mr Wilkinson.

6436. Minutes

The minutes of the meeting held on June 7th were **APPROVED** and signed by the chair.

6437. Matters arising not on the agenda

Councillor Fuller explained that he as VC, the Chair and the clerk are trialling a meeting to discuss the action log line-by-line before the PC meeting to save time for everyone. All councillors are still encouraged to read it and express their own thoughts and concerns. Councillor Ridd asked that priorities be set against each action. **ACTION: JF, EH and clerk to meet to draft priorities**

The clerk was asked to add a discussion for a community fridge to the next agenda. **ACTION: agenda**

6438. Village maintenance issues

- a **REPORT** on new issues from Cllr Hartford

i One of the posts for the vehicle access gate at the top end of the recreation ground will need replacing. **ACTION: clerk to get quotes**

ii Responsibility for clearing the bank at a property on Clarendon Road remains **ACTION: clerk to establish if WC have a responsibility**

iii Similarly at Windmill Close/Priory Close **ACTION: clerk to establish ownership**

iv A complaint about barley grass at Priory Close will not be followed up

- b The **PROPOSAL** to pay for installation of the noticeboard was **AGREED** with a £300 limit for the clerk to go ahead

Councillor Ridd asked for a pavement clearance timetable to be developed **ACTION: EH, clerk to meet Hurdcott to discuss**

6439. Councillors were able to ask members of the bowls club present at the meeting for the details of the recent incidents. As PC Murphy was still present he was able to offer support and advice. Councillors agreed the following actions: JF & clerk to meet AFC to discuss removal of the old, broken nets, support for an occasional police presence, a suggestion that the club apply for a grant from the PC for repairs to their fencing, a proposal to be discussed to provide new nets at the far end of the recreation ground. **ACTION: clerk, JF, agenda**

6440. Trees

- a The **PROPOSAL** to **ACCEPT** a quote for delivering the mulch needed at Oakwood Grove in 2 deliveries was **REJECTED** and a **PROPOSAL** to ask the contractor to quote for delivery and distribution was **AGREED**. Volunteers will still provide and lay the cardboard. **ACTION: clerk to contact the contractor**

The clerk was asked to add a proposal to provide mulch for Waleran Close to the next agenda. **ACTION: agenda**

6441. Annual Parish Meeting

The **PROPOSALS** for a framework in the report from the working group [to narrow down options](#) from residents' suggestions were **AGREED**. **ACTION: clerk to arrange the next meeting of the working group**

6442. Allotments

Councillor Lawrence presented [a report](#) from the working group which had met on June 30th. She emphasised the sloping nature of the land used for access and for the car park and its poor drainage. She explained that the previously laid grasscrete had been poorly installed and had not lasted. She asked councillors to accept their joint responsibility with the landowner for safe access year round to the allotments. Formula Land have recently visited the site and agreed to some help. They are considering their options and an agreed quote for the work and a proposal on who will pay what is expected for the August meeting.

Councillors discussed the uncertainty of future ownership and if it would influence their decision to spend money on the project

The clerk was asked to find the original planning agreement for the allotments to see what that says about a requirement to provide access and a car park. **ACTION: clerk, agenda**

Councillor Hughes arrived 20:50

6443. Highways

a [The Firs Road TRO](#) was **ACCEPTED**. The Clarendon Road TRO needs amending to take off the lines proposed across Old Road. **ACTION: clerk to notify Highways**

b [Folly Lane/Lights Lane safety concerns](#)

i The **PROPOSAL** to make an application through LHFIFG for new markings on the road was **WITHDRAWN** as this has already been done

ii The **PROPOSAL** to install a mirror in the hedge with the landowner's permission was **REJECTED**.

The clerk was asked to prepare a collation report of all previous correspondence on this matter. **ACTION: clerk, agenda**

6444. Finance

a **NOTED** the [budget monitoring report](#) 6th July 2023

b **NOTED** [the bank balances and bank reconciliation](#) statement at 30th June 2023

c **APPROVE** the [schedule of payments](#) **ALL AGREED**

d The **PROPOSAL** to amend authorisation rules was **WITHDRAWN**

*A **PROPOSAL** to extend the meeting beyond 9.30 if required was **ACCEPTED***

6445. Planning

a The **PROPOSAL** on the agenda relating to environmental concerns with planning applications was **POSTPONED**. When it is brought back it will be considered alongside wording in the existing tree policy **ACTION: agenda**

b [PL/2023/03770](#) The Pippins, 56, Old Road – no comment

c [PL/2023/05029](#) 12, Twineham Gardens, tree work – concur with the tree officer's recommendation

6446. Projects

a Additional SID – Traffic survey locations are under discussion

b War memorial

i The **PROPOSAL to ACCEPT** a quote ([Abelia](#)) or ([Andrew Fudge](#)) to do the improvements work at the War Memorial was **AGREED** by a majority decision to offer the work to Abelia **ACTION: clerk**

6447. Consultations

- a No-one will take part in the [Wiltshire Local Transport Plan consultation workshop](#)
- b The Wiltshire Design Guide document has a deadline before the next meeting so no comments will be submitted from APC

6448. RECEIVE REPORTS from Councillors representing Alderbury Parish Council on outside bodies

- a Councillor Hartford attended the WALC conference concerned mainly with planning which was interesting and the slides will be available for dissemination soon
- b The Sports and Social Club had a lively AGM where a temporary committee was appointed to ensure the continued running of the club. Councillor Considine will remain on the committee

6449. Correspondence – to consider correspondence received since publication of the agenda.

- a A resident had commented on the chaotic parking at a recent AFC event

6450. The Fountain magazine – to agree the key themes for the next article. The clerk was asked to bring to particular attention:

- a Police reporting procedures
- b Latest developments from the APM consultation
- c

6451. Dates for next meetings

- a. Monday August 7th **CONFIRMED**
- b. Monday September 4th

Due to the private nature of the following item, the clerk and all members of the public were asked to leave the room

6452. Councillor Fuller reported that he, together with Cllr Hartford, had met with the clerk to review her probationary period. They are pleased to confirm that she has successfully completed her probation and her permanent appointment is confirmed.

REPORTS REFERRED TO IN THESE MINUTES ARE AVAILABLE ON THE WEBSITE or from the clerk on request

Signed as a true record

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Chair

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Date