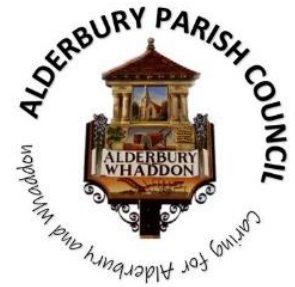


**Minutes of the Meeting of Alderbury Parish Council  
held on Wednesday 1<sup>st</sup> February 2023  
at 7.30pm in The Fountain Room, Alderbury Village Hall.**



**Present:** Councillors Elaine Hartford (Chair) (EH), Michael Considine (MC), John Fuller (JF), Mike Huntley (MH), Mel Lawrence (ML), Darren Mernagh (DM), Frances Ridd (FR)

**In attendance:** PC Pete Jung , Liz Holland (Clerk), and 4 members of the public.

**Public question time**

- A resident asked who is responsible for an oak tree at South Way. Councillors are not sure if there is a recognised owner. **ACTION: clerk to contact WCC tree officer for further advice**
- A resident asked if it might be possible to apply for TPOs at the football club end of Firs Road **ACTION: March agenda**
- A resident asked about the dumping of branches in a pond at Matron's College Farm. Cllr Hartford has already followed up on this and the matter of clearing these is in hand when the pond is shallower.

**Wiltshire Police**

- Reported 2 recent burglaries in the village
- Confirmed they are happy to help with watching for fly-tipping at the Silver Street shelter
- It is hoped PC Jung's replacement will be introduced soon

**Wiltshire Councillor Richard Britton**

- Cllr Britton sent apologies

**6328. Apologies for absence**

Apologies were received and accepted from Councillors Diprose, Sloan, Hughes and Ridd

**6329. Declaration of Councillors' Interests and dispensations**

There were no declarations

**6330. Council meeting minutes**

**RESOLVED:** that [the minutes of the meeting held on Tuesday 10th January 2023](#) be approved as a correct record and signed by the Chair. The chairman signed the minutes.

**6331. Matters arising not on agenda or covered by the action log**

- a. The drain on Southampton Road is still blocked with grit and mud. **ACTION: JF to send w3w location and clerk to add to MyWilts report.**
- b. There is still dumping occurring at the Silver Street shelter. A **PROPOSAL** to ask a nearby resident to again fence off the area was **AGREED** by a majority vote. **ACTIONS:**
  - **Clerk to post on Alderbury Parish Clerk Facebook that no dumping is allowed**
  - **EH will ask residents to put the netting back and this will be reviewed at the March meeting**
  - **EH will speak to the Longford estate**
- c. **Action log NOTED. A PROPOSAL** to agree the quote for £380 from WRC to conduct a sonic tomography test was **AGREED. ACTION: clerk to arrange for test**

**6332. UPDATE on village maintenance issues**

Cllr Hartford reported:

- The damaged road sign at The Three Crowns has been replaced
- There is talk of the milk machine being removed as it is under-used
- Pavements in The Copse are to be re-surfaced
- The ivy at Hurstbourne House needs clearing **ACTION: clerk to write to remind owners of their responsibility to keep the pavement clear**

- The SID needs moving. **ACTION: Cllr Hartford to ask Hurdcott**
- Ivy and oak saplings are infringing on the see-saw **ACTION: Cllr Hartford to ask Hurdcott to clear it when they next cut the grass**
- Repairs to the zipwire and servicing the adult gym need arranging **ACTION: clerk**

#### 6333. Planning

- [Corfe Cottage, High Street](#) **NO OBJECTIONS**
- [TPO Oak tree at Oak Rise](#) **OBJECT to felling** Councillors would like to see the minimum work done to keep this tree safe and healthy but will be advised by the tree officer

#### 6334. Finance

Cllr Fuller reported that the clerk has had a transition meeting with the internal auditor and matters seem to be on track. Payroll has correctly been set up. .

- NOTED** the [budget monitoring report](#) – 29<sup>th</sup> January 2023
- NOTED** the [bank balances and bank reconciliation statement](#) – 29<sup>th</sup> January 2023 and the Chairman signed
- APPROVED** the [reserves](#) statement – 29<sup>th</sup> January 2023 **ACTION: clerk to update for a year end forecast for the informal meeting on 7<sup>th</sup> February**
- APPROVED** the [schedule of payments and invoices received.](#)

**6335. The PROPOSAL to APPROVE** the clerk’s recommendation for new [noticeboards](#) was **AGREED** noting purchase just one to start to assess suitability and test if the existing posts will be adequate, aluminium, with a community key, felt for pins, dark green, header reading ALDERBURY PARISH COUNCIL. **ACTION: clerk is authorised to order a noticeboard up to a cost of £1,200**

#### 6336. UPDATE on Alderbury School traffic meeting 1<sup>st</sup> February

Cllrs Hughes and Fuller joined WCC Highways representative Paul Shaddock (PS), the head teacher of the school and the secretary of the football club

Cllr Fuller reported: PS has visited more than once and had a good understanding of the location and issues. All agreed that the aim should be to bring all issues together for a comprehensive solution including the roads still owned by the developers, WCC Highways and the football club car park. PS will make another proposal which will include extending markings onto roads owned by the developers, pinchpoints added, coloured tarmac and bollards. He reconfirmed that the 20mph speed limit will be introduced at the entrance to Firs Road. Further meetings are needed including between the school and the football club. **ACTION: clerk to arrange a meeting with Highways development control (Julie Cleave).**

#### 6337. RESPOND to concerns about drainage / surface water on the footpath that comes out by the school

Councillors asked the clerk to check planning permissions relating to Woodlea Grange with a view to ascertaining if boundaries have been moved. **ACTION: clerk**

#### 6338. Girl Guide Hut

**ACTION: clerk to contact the local guide group to establish what they want**

#### 6339. Facebook

Councillors resolved that no-one from the council will respond as a councillor to postings on the Alderbury Residents page. The clerk will post *information only* on the Alderbury Parish Clerk page. This will not be used as a 2-way communication tool with residents who should be referred to the email account.

#### 6340. Best Kept Village Competition

**ACTION: clerk to register Alderbury’s interest in entering this year’s competition**

**6341. Village Hall Solar Panel Project**

Planning permission will not be required. **PROPOSAL** to pay the deposit £5,185.70 **ALL AGREED.**  
**ACTION: JF to instruct EE Renewables to go ahead, clerk to arrange to pay deposit**

**6342. The PROPOSAL** to set up a working party to look at the efficient running of meeting including the introduction of committees was **REJECTED.** The **PROPOSAL** to trial timed agendas was **APPROVED** in a majority vote.

**6343. Reports from Outside Bodies/Councillors**

- a. The village hall wi-fi will be upgraded this month
- b. The Formula Land licence for the Southampton Road allotments was confirmed as 12 months.

**6344. Correspondence**

- a. A planning application has been submitted which requires comment before the next meeting.  
**ACTION: clerk to seek an extension**
- b. A resident has asked to hear more about what it means to be a councillor. **ACTION: clerk to arrange a meeting with EH & clerk**
- c. Cllr Lawrence will attend the SRAA AGM on behalf of APC
- d. Cllr Lawrence will attend the WCC climate team action planning workshops on behalf of APC  
**ACTION: clerk to sign her up**
- e. The clerk asked if councillors would like to respond to any of the many coronation celebration suggestions **ACTION: consider at 7/2 meeting and March agenda if needed**

**6345. The Fountain magazine** – it was agreed that the Clerk would submit a report based on these minutes.

**6346. Date of next meeting** Thursday 2<sup>nd</sup> March

**NOTE** *councillors only* are invited to an informal discussion on 7<sup>th</sup> February

The Chair closed the meeting at 21:15

*REPORTS REFERRED TO IN THESE MINUTES ARE AVAILABLE ON THE WEBSITE*

[APC documents](#)

Signed as a correct record

.....  
Chair

.....  
Date