

**Minutes of the Meeting of Alderbury Parish Council held on Monday 3<sup>rd</sup> April 2023 at 7.30pm in The Fountain Room, Alderbury Village Hall.**



**Present:** Councillors Elaine Hartford (Chair) (EH), Kim Diprose (KD), John Fuller (JF), Mike Huntley (MH), Mel Lawrence (ML), John Ridd (JR), Barry Sloan (BS)

**In attendance:** Wiltshire Council councillor Richard Britton, PC Pete Jung, PC Harry Murphy, Liz Holland (Clerk), and 6 members of the public.

Absent: Cllr Frances West

**Public question time**

- Representatives from Wiltshire Wildlife Community Energy gave a short presentation to update councillors on progress towards the solar array at Petersfinger. It is hoped the planning application will be submitted to WC this month. There have been no significant changes since their last report. They answered a question on who will be offered the community shares and bonds – yes, Alderbury residents will qualify.
- A resident asked about the war memorial – a decision is scheduled on the May agenda
- Southampton Road drainage – EH has asked the parish steward to bring the gully cleaner and clear the whole length

**6369. Reports**

**a** Wiltshire Police

- PC Jung reported a theft at one of the building sites in the village. 2 people have been arrested and charged
- There was a reported shoplifting at the village store
- There was a theft of a number plate
- This is PC Jung's last meeting and he introduced his replacement PC Harry Murphy

**b** Wiltshire Councillor Richard Britton

- Cllr Britton reported that Ringway have been replaced by Milestone Infrastructure. Most staff were TUPE'd over including our parish steward
- Cllr Britton has joined the Financial Planning Task Group, scrutinising projects going to Cabinet
- Cllr Britton has secured a comment from Highways regarding the development at Wagtails

**6370. Apologies for absence**

Apologies were received and accepted from Councillors Considine, Mernagh and Hughes

**6371. Declaration of Councillors' Interests and dispensations**

Cllr Sloan took no part in item 6376e as he submitted the grant application

**6372. Council meeting minutes**

The minutes of the meetings held on [2<sup>nd</sup> March and 13<sup>th</sup> March 2023](#) were **APPROVED** and signed by the Chairman

**6373. Matters arising not on the agenda**

**a** **REVIEW** the action log: There were no questions on the action log.

**b** Clerk was asked to contact the Longford estate about the footpath near the school. Clerk was asked to add an action to establish who owns the parish cemetery land. Clerk was asked to add 'benches in cemetery to the next agenda. **ACTION: clerk, agenda**

**6374. UPDATE on village maintenance issues**

- a The **PROPOSAL** to remove the netting at Silver Street shelter was **AGREED** - date to be 30/4/2023 for Best Kept Village judging. Clerk to notify village through the website, The Fountain and Facebook. **ACTION: EH (remove netting), clerk (communications)**
- b Cllr Hartford reported:
- The grass cutting contractor has asked about the council removing molehills from the playing field to help protect his equipment **ACTION: agenda**
  - There is persistent fly-tipping at a location in Spiders Island. **ACTION: clerk to find out if the housing association own the land**
  - A drain has been fenced off in Grimstead Road for 6 months with no action. Clerk was asked to follow up. BS agreed to see if there is any signage on the fencing. **ACTION: BS, clerk**

**6375. Planning**

- a **NOTED** no comment to [PL/2023/01879](#) Goose Green View tree work

**6376. Finance**

- a. **NOTED** the [budget monitoring report](#) – at 28.3.23
- b. **NOTED** the [bank balances and bank reconciliation statement](#) – at 28.3.23. The Chair signed the bank reconciliation.
- c. **AGREED** the reserves report at 31.3.23
- d. **APPROVED** the [schedule of payments and invoices received](#)
- e. The [grant request to support picnic in the park](#) (page 1) [2 pages](#) (page 2) for £250 was **APPROVED**

**6377.** The [projects list](#) was amended. £4,000 was moved from village hall security to an additional SID. 'The existing circular path' was changed to 'pavements'. The clerk was instructed to begin work immediately on acquiring a new SID and on arranging the war memorial improvements. Cllr Lawrence said she felt the budget for community projects at Spiders Island may be insufficient at £4,000. Cllr Lawrence will begin to scope out next steps on this project which will include a public consultation. **ACTION: clerk, ML**

**6378. Allotments**

- a. The [funding application](#) from the Southampton Road Allotment Association including money for the internal path improvements, for the car park and access road and for a noticeboard was **REJECTED**. Councillors will instead include the first two requests in their letter to Formula Land (see b. below)
- b. The **PROPOSAL** to send a reply to Formula Land was **AGREED** with the addition of a request to make the necessary land improvements (see above a.). **ACTION: clerk**. The letter will be added to the website when sent.
- c. The **PROPOSAL** to join the National Allotment Society at an annual cost of £55 +VAT + £1 membership registration. First year total = £56 was **AGREED**

**6379. UPDATE** on proposed traffic/parking regulations along Firs Road and the school boundary – Cllr Fuller said that Paul Shaddock at Wiltshire Highways has nearly completed his final proposal for the Traffic Regulation Order (TRO) and that should go out for public consultation this month.

**6380. Annual Parish Meeting** – the leaflet will include suggestions for spending reserves and an invitation for residents to make their own suggestions. Clerk will put together a delivery schedule so that leaflets can be put through every door. **ACTION: clerk, all councillors**

**6381. PROPOSAL to APPROVE**

- a. the purchase of Arnold Baker for clerk £165 (or £131 if we can qualify for a discount) **AGREED**

- b. training for the clerk only [https://www.wiltshire-alc.org.uk/council\\_events/play-area-inspection-training-100523/](https://www.wiltshire-alc.org.uk/council_events/play-area-inspection-training-100523/) £125 on 10<sup>th</sup> May **AGREED**

**6382.** The **PROPOSAL** to provide summer activities for kids and apply for a Wilts Council Southern Area Board grant was **AGREED** subject to a £1,000 total cost (before the grant). Buzz Action to be asked for details about participation last year and approached to provide the service again this year. **ACTION: clerk**

**6383.** **UPDATE** on litter picking – Cllr Fuller explained that he wants to start a litter warden scheme in the village. This will move away from a big annual event and encourage groups to be responsible for their own ‘patch’ on a regular basis. Council will provide equipment, a risk assessment and training. **ACTION: JF** He went on to ask councillors to volunteer to join him on the Big Help Out Day (May 8<sup>th</sup>) for a litter picking session on the recreation ground. The clerk was asked to add new recycling bins to the next agenda. **ACTION: agenda**

**6384. Trees**

- a The **PROPOSAL** to ask for TPOs on a row of trees on land owned by Formula Land was **APPROVED. ACTION: clerk to take advice from Shane Verrion .**
- b The clerk was asked to add to the May agenda an item to discuss further TPOs needed in the village and other enforcement action which could be taken. **ACTION: agenda**

**6385. Alderbury FC’s use of The Pavilion** – it was **AGREED** that a new simple lease will be issued at a peppercorn rent to last through to 31.8.23. AFC will sort out the outstanding and new rates demands received by the Council on the property.

**6386. RECEIVE REPORTS** from Councillors representing Alderbury Parish Council on outside bodies

- a. Cllr Lawrence reported from the climate action workshop and had many suggestions for actions the parish council could lead on. A full report will be issued soon, and the Council will consider the ideas when they review the report.

**6387. Correspondence** – to consider correspondence received since publication of the agenda. **NTR**

**6388. The Fountain magazine** – to agree the key themes for the next article: APM, litter picking, netting at Silver Street shelter

- a. **The PROPOSAL TO AGREE** an entry stating the Council’s authority and responsibilities to parking and trees in Eyres Drive which have been investigated by a succession of clerks - in particular
- i. we cannot enforce safe parking and WC will not support yellow lines there. Residents should park sensibly.
- ii. we are not responsible for the oak trees on Eyres Drive behind The Old Police Station, although we are for the one on the grass in the idle of the road **was ACCEPTED**

**6389. Dates for next meetings**

- a. the annual meeting of the council May 2<sup>nd</sup> 7.30 NOTE - any nominations for Chair and vice-chair to the clerk beforehand if possible
- b. the annual parish meeting May 18<sup>th</sup> 7.30 in the main hall

The chairman closed the meeting at 21.45

*REPORTS REFERRED TO IN THESE MINUTES ARE AVAILABLE ON THE WEBSITE* [APC documents](#)

Signed as a true record

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Chair

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Date