

**Minutes of the Meeting of Alderbury Parish Council
held on Thursday 2nd March 2023
at 7.30pm in The Fountain Room, Alderbury Village Hall.**



Present: Councillors Elaine Hartford (Chair) (EH), Michael Considine (MC), Kim Disprose (KD), John Fuller (JF), Mike Huntley (MH), John Ridd (JR), Barry Sloan (BS), Frances West (FW)

In attendance: Wiltshire Council councillor Richard Britton, PC Pete Jung, Liz Holland (Clerk), and 6 members of the public.

Public question time

- A representative from the SRAA noted that Formula Land have said that APC has not contacted them to reply to an email sent in November 2022. In the meantime, the allotment holders do need help arranging and paying for repairs to the inner path, the car park and the entrance road to the allotments. A first estimate of the cost for the inner path repairs including skips is approx.. £4,100. This item is on the agenda at 6358.
- A resident asked the council to engage with flooding planning at Wilts Council as we have a role to play reporting, particularly, small areas of persistent flooding
- A resident asked about the oak tree at Oakwood Grove. The clerk reported that the examination of this tree is set for 7th March.
- A resident came to support item 6355 and make the case for financial support for swift and house martin nesting boxes.

Wiltshire Police

- PC Jung reported the theft of a mini-digger (later recovered) and lead from a roof at a site in the village
- The Linden Homes site also had an attempted break in
- His last APC meeting will be April

Wiltshire Councillor Richard Britton

- Cllr Britton reported that the WC budgeting process is at an end
- He has asked that the upcoming decision on the resubmission of a planning application at Wagtails remains local and not be moved to the Strategic Planning Committee in Trowbridge
- The area board meeting in Alderbury was well attended and heard an interesting report from National Highways on plans for the A36 Southampton Road, Salisbury. The board also agreed a series of grants to local good causes.
- The Chairman (EH) thanked Cllr Britton for his lobbying to get the Southampton Road in Alderbury resurfaced

6347. Apologies for absence

Apologies were received and accepted from Councillors Lawrence, Mernagh and Hughes

6348. Declaration of Councillors' Interests and dispensations

There were no declarations

6349. Council meeting minutes

RESOLVED: that [the minutes of the meeting held on Wednesday 1st February](#) be approved as a correct record and signed by the Chair.

A motion to change the meeting order of the agenda was AGREED by all councillors. Items 6358 and 6355 were heard out of order. To maintain consecutive numbering these minutes are written in the order of the original agenda.

6350. Matters arising not on the agenda or covered by the action log

- a. There were no questions on the action log
- b. The clerk was asked to add a review of the netting at the shelter to the log **ACTION: clerk**

6351. UPDATE on village maintenance issues

Cllr Hartford reported:

- The felled trees in the pond remain an issue, but she is confident will be dealt with
- A wooden post at the entrance to Avon Drive has been dislodged but is still intact nearby. Needs reporting to Graham Axtell at WC **ACTION: clerk**
- The clerk was asked to find out if the red painting on the humps on Southampton Road will be reinstated and any humps removed will be reinstated **ACTION: clerk**

6352. Planning

- a. [PI/2022/09587](#) **Change of use at Willow Bank ALL AGREED** to object. The clerk to follow the same wording used previously highlighting additional traffic likely to be generated by a change of use to a business.
- b. [PL/2023/01315](#) **Alterations of conditions Alderbury Farm Cottage, Witherington Road, Downton, Salisbury, Wilts, SP5 3DL** No objections
- c.

6353. Finance

- a. **NOTED** the [budget monitoring report – 02.03.2023](#)
- b. **NOTED** the [bank balances and bank reconciliation statement – 23.2.2023](#) and the chairman signed the bank reconciliation
- c. **PROPOSAL to AGREE** the [report](#) from the projects meeting and amend reserves. The clerk's report on allocating reserves for the year end was **ACCEPTED**. It was noted that the village hall is not in favour of the installation of an alarm system nor CCTV. This will remain on the list in the short term whilst more information is sought. The April Agenda will begin the process of prioritising these projects **ACTION: agenda**
- d. **APPROVED** [the schedule of payments and invoices received.](#)
- e. **The PROPOSAL to ACCEPT** the [asset register](#) dated 23.3.2023 was **AGREED**.

6354. UPDATE on Alderbury School traffic meeting 20th February

Cllr Fuller met Julie Cleave (JC) from WC Highways enforcement who confirmed all the traffic calming measures agreed with the developers will be going ahead. She is pushing for this to happen ahead of the housing development itself being complete. JF also reported that the Head of the primary school had met the Football Club and the club car park will become available for school parking & turning on term time mornings and afternoons as soon as it is properly surfaced. **ACTION: clerk and JF to email JC and Paul Shaddock (WC Highways) to say how pleased the council is with plans and actions so far and inform them about the FC car park.**

6355. The PROPOSAL to allocate £500 for swift and martin nesting areas was **POSTPONED** awaiting a report due after a survey to be carried out in June **ACTION: July agenda**

6356. UPDATE on the village hall solar panel project: the panels are on. Councillors reiterated the benefit this will bring to the whole building, resulting in both energy cost savings and environmental gains. Cllr Fuller **PROPOSED** that the invoice from EE Renewables for £15,407 be paid (within allocated funding) **ALL AGREED**

6357. Playground

- a. **The PROPOSAL to ACCEPT** the [clerk's recommendations on the RoSPA summary](#) was **AGREED**. **NOTED** basket swing repairs are complete, Caloo to be asked about other minor

repairs when they come for the zipwire including the adult gym and table tennis table **ACTION: clerk**

- b. **CONSIDER** any further actions needed including [a quote from Caloo](#) for zipwire inspection and repairs **PROPOSAL** to accept the quote was **ACCEPTED**. Clerk was asked to develop a rota for more regular inspections of the playground equipment. Cllr Hartford to supply a check list. Clerk was asked to contact Redlynch Leisure about a basic maintenance programme. **Action clerk**

6358. UPDATE on car park repairs at the Southampton Road allotments. See notes above in public time. Formula Land have not so far agreed to the requested entrance and car park repairs. A working group (ML, EH, clerk) will meet to recommend a response to Formula Land to their November email and to liaise more often with the SRAA. In the meantime, the SRAA was encouraged to submit a grant application to help them pay for the repairs needed to internal pathways. **ACTION: clerk to arrange a working group meeting**

6359. CONSIDER ideas for APM (7.30 on 18/5/23) speakers and agree arrangements. Councillors want this to be a 2-way meeting – we provide some information and residents are encouraged to come forward to talk about what is important to them. There should be a particular emphasis on participation from younger residents eg via the school weekly bulletin and Facebook. All households to be leafleted. From us – speaker on wildlife projects in the village, report from the Chairman. From them – ask for views on 5 key projects the council is considering. Cllr Ridd volunteered to work with the clerk on publicity materials, overseen by the Chairman. **ACTION: JR & clerk to design poster/leaflet, clerk to invite speakers**

6360. The PROPOSALS to APPROVE

- a. [standing orders](#) **ACCEPTED**
- b. [financial regulations](#) **ACCEPTED** with amendments outlined in the [clerk's report](#)
- c. [risk register](#) **ACCEPTED** with Covid removed

6361. Reports from Outside Bodies/Councillors

- a. There were none

6362. Correspondence

- a. A planning application has been submitted which requires comment before the next meeting. **ACTION: call an extraordinary meeting**

6363. The Fountain magazine – it was agreed that the Clerk would submit a report based on these minutes plus bird nesting warnings and bring attention to the APM.

6364. Date of next meeting 3rd April. Extraordinary meeting date will be set as soon as possible.

The Chair closed the meeting at 21:45

REPORTS REFERRED TO IN THESE MINUTES ARE AVAILABLE ON THE WEBSITE

[APC documents](#)

Signed as a correct record

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Chair

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Date