

**Minutes of a meeting of Alderbury Parish Council held on Wednesday  
6th January 2021 at 7.30 pm via the Zoom virtual conference platform**

**Present:** Councillors Elaine Hartford (Chair), Ken Bath, Michael Considine, Kim Diprose, John Fuller, Michael Huntley, Mel Lawrence, Darren Mernagh, John Ridd and Barry Sloan

**In attendance:** Wiltshire Councillor Richard Britton, Steve Milton (Parish Clerk) and two members of the public

**Questions or statements from members of the public**

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Mr Carley raised several points:

- *Development at Wagtails* – unauthorised works
- *Hedgerow trees* – suggested retaining some hedgerow trees.
- *Pigeon Hill* – trees removed
- *One Oak Planning Application* – tree survey unsatisfactory
- *Caravan Site* – news on licensing.

**Report from Unitary Cllr Richard Britton**

Updated the Council on:

- Wagtails – The appeal had been deferred. Waste disposal licensing was an Environment Agency responsibility.
- Caravan Site is being considered within the review of Gypsy and Traveller sites.
- COVID-19 – staff now redeployed for third lockdown and wellbeing hub activated.
- Police and Crime Commissioner – precept consultation proposing £15 per Band D property annual increase.

**Council Business**

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**5834. Apologies for absence**

Apologies were submitted from Cllr Adam Hughes due to work commitments.

**RESOLVED:** to approve the absence for the reason given.

**5835. Declarations of interests and dispensations**

Cllr Ridd declared an indirect interest in the matter recorded under minute 5840 below as he had submitted an objection to the planning application in a personal capacity.

**5836. Minutes**

**RESOLVED:** that the minutes of the meeting of the Parish Council held on [Tuesday 8<sup>th</sup> December, 2020](#) be approved as a correct record and signed by the Chair at the earliest opportunity.

**5837. Councillor Michael Huntley** – members welcomed Councillor Huntley to his first meeting as a member of the Council following the receipt of his declaration of acceptance of office.

**5838. Maintenance update** – The Chair, Councillor Hartford, reported as follows:

- a) Hurdcott Landscapes Ltd had been commissioned to carry out repairs to the Recreation Ground fence and hedge adjoining Rectory Lane. Existing barbed wire would be removed, chain-link fencing installed and native hedging planted

to fill the gaps. This work would be undertaken as a variation to the existing grounds maintenance contract at a cost of £575.

- b) In accordance with the decision at the last meeting, the Chair had arranged to meet Tree Menders on site at Oakwood Grove Amenity Area to agree a very much reduced schedule of work to the oaks.
- c) An article had been published in The Fountain magazine, raising the current issues at The Book Exchange.
- d) Mud and leaves on the road in Lights Lane had been reported on the MyWilts App.
- e) Fence at the Sandringhams/Castle Lane - the Clerk had been unable to track down the management company/freeholder responsible.
- f) Loose drain covers, Southampton Road – the Clerk had reported the drain covers using the MyWilts App and Wiltshire Council attended to check the drains. It was found that the covers were the responsibility of utility companies and that, as they were not posing a risk to highway safety, the matter would need to be taken up with the companies involved.
- g) Fly-tipping at Shute End – the Clerk would report to Wiltshire Council
- h) Long Close – a hedge was growing out into the lane. The Clerk was asked to send a letter to the property owners, requesting the hedge to be cut back.
- i) The Orchards – a request had been made for Wiltshire Council to put in road markings following the resurfacing works.
- j) Clothing bank – full and overflowing.
- k) Pavilion veranda – Alderbury Football Club to be reminded of the need for repairs to the broken slabs.

**5839. Village Hall Project** – The Council received a progress report from Cllr Fuller (previously circulated). Members noted that the Public Works Loans Board funds had now been received. COVID-19 was beginning to have an impact on the contract and other factors such as heavy snow may add to delays. Despite this, the contract was still on course for completion at Easter. VAT was now being claimed on a monthly basis to aid cashflow.

## **Planning**

**5840. [20/10322/OUT](#)**: Outline application with some matters reserved for erection of 2 detached dwellings, garaging and associated works (access and layout only) - Land adjacent One Oak, Lights Lane.

**RESOLVED:** that no objections be raised to the above application, subject to the following:

- (1) To avoid highway safety risks, the detailed application should address the poor visibility at the access to and from Lights Lane, improving site lines and providing a larger visibility splay.
- (2) Reflecting the views of local residents, Alderbury PC places a very high value on the rural and woodland nature of the village and seeks to preserve and enhance its unique landscape character through the planning process. The loss of trees associated with this proposal will have a detrimental impact upon the rural character and woodland setting of the village. Consequently, the

Council recommends that a planting scheme, including replacement trees of indigenous local species, is submitted to and approved in writing by the LPA prior to approval.

#### 5841. Wiltshire Council Local Plan Consultation

The Council noted arrangements for the next phase of [consultation on the draft local plan](#) and, separately, the [gypsy and traveller plan](#). These plans set out policies that would guide future development and land use as far ahead as 2036. The Chair urged members to sign up for the two consultation events relevant to the Council:

- Planning for Salisbury, Tuesday 26 January
- Planning for rural areas, Monday 1 February and Tuesday 2 February

### Finance

#### 5842. Budget Monitoring Report Month 9

The Council noted the budget monitoring report (previously circulated)

#### 5843. Bank Balances 31st December 2020

The Council noted the bank reconciliation for Month 9 and the balances on the bank statement as at 31<sup>st</sup> December 2020 as follows:

**Current Account:** £ 129,864.49

**Deposit Account:** £ 201,750.03

#### 5844. Accounts for Payment

**RESOLVED:** that the following payments be approved:

Description	Supplier	Net	VAT	Total
Mobile Phone Contract	O2	14.00	2.80	16.80
Expenses (Xmas lights)	E Hartford	35.00	0.00	35.00
Architect fees - village hall	Barclay Phillips Architects	1,500.00	300.00	1,800.00
Village Hall Construction	Greendale Construction Ltd	32,879.32	6,575.86	39,455.18
Online backup & antivirus	Hill Data Systems Ltd	26.45	5.29	31.74
Bin Emptying	ID Verde Ltd	74.96	14.99	89.95
Mobile Phone Contract	O2	14.00	2.80	16.80
Expenses (poppy wreath)	J Fuller	17.99	0.00	17.99
Payroll	SGW Payroll	17.00	3.40	20.40
Zoom monthly charge	Steve Milton	11.99	2.40	14.39
Clerk's expenses	Steve Milton	24.00	0.00	24.00
Electric Xmas tree	Southern Electric	52.11	2.60	54.71
		<b>34,666.82</b>	<b>6,910.14</b>	<b>41,576.96</b>

#### 5845. 2021-22 Budget and Precept

The Council considered the [Clerk's budget report](#) and [draft budget for 2021-22](#).

**RESOLVED:**

- (1) That the budget 2021/2022 be approved;
- (2) That the Council Tax precept be set at £51,990 for the 2021/22 financial year.
- (3) That, subject to the inclusion of a key in the register, the Council's [Risk Register 2021-22](#) and [Asset Register 2021-22](#) be approved.

### **Matters arising from previous meetings**

**5846. Speed Indicator Device (SID)** – The Council noted that the Clerk had applied for a grant of £1,000 towards the cost of the new SID approved by the Council. The [application was online](#) and scheduled for decision by Wiltshire Council's Southern Area Board on 28<sup>th</sup> January.

**5847. Reports from outside bodies** – There were no reports.

**5848. Correspondence** – The Clerk reported on the following correspondence received since the publication of the agenda:

- a) The Local Planning Authority had notified the Council that the appeal against refusal of planning application 20/04904/FUL- land adjacent to Wyndrina, Grimstead Road, Whaddon had been dismissed by the inspector.
- b) The Local Planning Authority had notified the Council that the appeal against refusal of planning application 19/11206/OUT- land to the East of Wagtails, Southampton Road, scheduled for 12 January had been postponed.
- c) Local residents had written to the Council about the pond at Matron's Farm, pointing out its amenity value and potential to be a valuable open space. Currently the pond was not maintained and it had been suggested that the Council undertakes some enhancement and maintenance works including the inclusion of benches. It was agreed to investigate this matter further.
- d) Dog fouling was reported in Castle Lane and along Southampton Road. It was agreed to publish an article in the Fountain drawing attention to the matter and requesting more neighbourly behaviour by offending dog owners.
- e) The Clerk had reported mud and leaves on the road in Lights Lane using the MyWilts App. Cllr Ridd reported that a visit had been made by the Highways Maintenance team.
- f) The Council had received a copy of the 2021 Census Toolkit. The Census was due to commence in March 2021.
- g) The Clerk had received a response from the Area Highway Engineer on the following matters:
  - i. Drains and carriageway flooding Southampton Road: The vector was due in the week commencing 18th January and the discretionary machine was due in the week commencing 1st February. The Council was asked to supply a list of priority drains for attention. Members noted that the principal area of concern was at the junctions of Southampton Road with Folly Lane and Lights Lane.
  - ii. Overgrown footways – Southampton Road: Resources had been allocated to address the worst affected areas and the Council was asked to supply a list of priority locations for attention. Members noted that the worst affected areas were towards the North of the village around the Green, however bank encroachment was affecting long stretches of the footpaths, causing inconvenience and a potential highway safety hazard for pedestrians.

**5849. The Fountain magazine** – it was agreed that the Clerk would provide an article based on these minutes.

**5850. The date of the next meeting** – the next meeting will take place on Thursday 4<sup>th</sup> February, 2021. Any items for the agenda must be sent to the Clerk by 25th January 2021

The Chair, Cllr Hartford, closed the meeting at 9.11pm

Chairman

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