



ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon

**You are summoned to an ORDINARY MEETING of Alderbury Parish Council to be held 7.30 on Tuesday 13th January 2026
The Fountain Room at The Village Hall, Alderbury**

[Supporting documents can be found on our website](#)

Councillors can find the supporting documents in the Cllrs and clerk Teams channel

Alderbury Parish Council has signed the [Civility Pledge](#)

Alderbury Parish Council has adopted a [forward plan](#) which will inform their decisions

7.30

15 minutes is set aside for the public to ask questions.

Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair.

AGENDA

143.25 ACCEPT reports from

7.45

- a. PC Kelvin Ramsey
- b. Wiltshire Cllr Gregory Cooper

144.25 ACCEPT Apologies for absence for the reasons given

145.25 RECEIVE Declaration of Councillors' Interests and Dispensations relating to matters on this agenda

146.25 APPROVE

- a. [the minutes of the ordinary meeting held on 8th December 2025](#)

147.25 REVIEW action logs

- a. Clerk's list
- b. Cllr Sneddon's list

148.25 Planning:

- a. **RESPOND** to [PL/2025/10002 Ashley House, Kiln Close](#)

149.25 Finance & IT

- a. **NOTE** the bank balances and bank reconciliation at 31.12.25
- b. **NOTE** the accounts to 31.12.25
- c. **PROPOSAL to APPROVE** the schedule of payments

150.25 The playground, recreation ground, The Pavilion and youth activities

8pm

- a. **UPDATE** from the Hub WG
 - i. **PROPOSAL** to replace a damaged bin at the toddler swings up to £300

151.25 Village maintenance issues

- a. **REPORT** new issues
- b. **NOTE** new reporting facility for issues for the Parish Steward

- c. **DISCUSS** arrangements for gritting and other measures in frosty and snowy conditions
- d. **PROPOSAL** to buy mulch for use on a stretch of verge along Southampton Road – up to £100
- e. **CONSIDER** costs for extra grounds maintenance work on roads on the Avon Drive estate
- f. **Churchyard & Cemetery**
 - i. **NOTE** the cost implications for APC of the churchyard being ‘closed’
 - ii. **PROPOSAL** to seek quotes for resurfacing the lower car park
 - iii. **PROPOSAL** to seek quotes to reinstate a path through the cemetery

152.25 Highways

8.15

- a. **CONSIDER** applying to LHFIC for ‘tractors turning’ warning signs on Southampton Road at the Old Road junction
- b. **PROPOSAL** to add a resin-based permeable surface around the oak tree at the turning point at the top of Avon Drive

153.25 Matters of community interest

- a. **DISCUSS** arrangements for advertising the Annual Parish Meeting

154.25 Policies: **PROPOSAL TO ADOPT the following policies:**

8.30

- a. Document retention
- b. Data protection

155.25 The Fountain magazine – agree key themes for the next article

156.25 Dates of next meetings

8.45

- a. **NOTE** revised meeting arrangements for 2026 All except the Annual Parish Meeting (APM) on 28th April start at 7.30 in the Fountain Room. The APM starts at 7pm in the Main Hall
 - i. FEBRUARY Tuesday 10th
 - ii. MARCH Thursday 12th
 - iii. APRIL Monday 13th
 - iv. APRIL (APM) Tuesday 28th
 - v. MAY Tuesday 12th
 - vi. JUNE Tuesday 9th
 - vii. JULY Thursday 9th
 - viii. AUGUST Monday 10th
 - ix. SEPTEMBER Tuesday 8th
 - x. OCTOBER Tuesday 13th
 - xi. NOVEMBER Thursday 12th
 - xii. DECEMBER Monday 14th

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)

Liz Holland

Liz Holland
Clerk to Alderbury Parish Council
7.1.26