



ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon

**You are summoned to an ORDINARY MEETING of Alderbury Parish Council to be held 7.30 on Thursday 10th July 2025
The Fountain Room at The Village Hall, Alderbury**

[Supporting documents can be found on our website](#)

Councillors can find the supporting documents in the Cllrs and clerk Teams channel

Alderbury Parish Council has signed the [Civility Pledge](#)

Alderbury Parish Council has adopted a [forward plan](#) which will inform their decisions

7.30

15 minutes is set aside for the public to ask questions.

Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair.

AGENDA

58.25 ACCEPT reports from

7.45

- a. PC Kelvin Ramsey
- b. Wiltshire Cllr Gregory Cooper
- c. Jason Jordan – Longford Estate

59.25 PROPOSAL to Co-opt Elliot Conner

60.25 ACCEPT Apologies for absence for the reasons given KD, MD

61.25 RECEIVE Declaration of Councillors' Interests and Dispensations relating to matters on this agenda

62.25 APPROVE

- a. the minutes of the ordinary meeting held on June 11th 2025

63.25 REVIEW the action log

64.25 Planning

8pm

a. **RESPOND** to:

- i. [PL/2025/05201](#) – Goose Green View, High Str.: removal of holly tree in a conservation area
- ii. [PL/2025/04214](#) – The Field House, Southampton Rd: conversion of garage to living space
- iii. [PL/2025/04713](#) – 26, Oakwood Grove (retrospective): conversion of garage to habitable space

65.25 The playground, recreation ground, The Pavilion and youth activities

- a. **RECEIVE A REPORT** from the Hub WG on their meeting
- b. **PROPOSAL** to renew agreements for use of The Pavilion
- c. **PROPOSAL to APPROVE** £125 for playground inspection training for Cllr Sneddon

66.25 Finance & IT**8.15**

- a. **PROPOSAL to APPROVE** a request from the clerk for training
 - i. New audit requirements on GDPR £15
 - ii. Issuing tenders £45
- b. **NOTE** the bank balances and bank reconciliation statement at 30.6.25
- c. **NOTE** the accounts to 30.6.25
- d. **PROPOSAL** to transfer £20,000 from the deposit account to the current account
- e. **APPROVE** the schedule of payments and invoices received
- f. **NOTE** the report from the remuneration panel of WC
- g. **RECEIVE a REPORT** from the IT WG meeting
- h. **PROPOSAL to ACCEPT** a 36 month contract from Crown Energy (100% renewable)

67.25 Village maintenance issues**8.30**

- a. **REPORT** new issues from Cllr Hartford
- b. **REPORT** new issues to Cllr Hartford for inclusion on the parish steward's list
- c. **REPORT** back on solar Christmas lights
- d. **REPORT** on hedges overhanging the pavements
- e. **PROPOSAL** from the grounds maintenance contract WG – that the contract be extended by a year subject to Hurdcott agreeing closer management including regular meetings

68.25 Matters of community interest**8.45**

- a. **UPDATE** on the Post Office's request for amended parking restrictions outside the shop
- b. **UPDATE** on tree root protection at Windwhistle Way and the Avon Drive area
- c. **UPDATE** on meeting with The Longford Estate about safety at the Junction Road/ALDE20 junction
- d. **CONSIDER** correspondence from residents
- e. **CONSIDER** a request from Cllr Sneddon to store tandems in the garage

69.25 Highways & footpaths**9pm**

- a. **PROPOSAL to ACCEPT** a quote for a third SID unit (to be purchased from reserves)
- b. **REPORT** on actions from the footpaths WG

70.25 The Fountain magazine – to agree the key themes for the next article hedge cut back**71.25 PROPOSAL - EXCLUSION OF PUBLIC AND PRESS** : Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.**72.25 DISCUSS** a confidential matter**73.25 Date of next meeting – Thursday August 11th**

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)



Liz Holland
Clerk to Alderbury Parish Council

5.6.2025