**ALDERBURY PARISH COUNCIL**

Caring for Alderbury and Whaddon

**You are summoned to an ORDINARY MEETING of Alderbury Parish Council**

**to be held 7.30 on Thursday 13th March 2025**

**The Fountain Room at The Village Hall, Alderbury**

Alderbury Parish Council has signed the [Civility Pledge](https://www.nalc.gov.uk/campaigns/civility-and-respect.html#the-pledge)

Alderbury Parish Council has adopted a [forward plan](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/Adopted%20forward%20plan%20Feb%202025.pdf) which will inform their decisions

**7.30**

15 minutes is set aside forthe public to ask questions.

Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair.

**AGENDA**

1. **ACCEPT reports from** 
   1. PC Kelvin Ramsey
   2. Wiltshire Cllr Richard Britton
2. **ACCEPT** Apologies for absencefor the reasons given
3. **RECEIVE** Declaration of Councillors’ Interests and Dispensations relating to matters on this agenda
4. **APPROVE** the [minutes of the meeting held on 12th February 2025](http://www.alderburyparishcouncil.gov.uk/Meetings_Agendas__and__Minutes_34465.aspx)
5. **REVIEW** the action log

1. **Planning**
   1. **RESPOND** to:
      1. the appeal relating to PL/2024/05291 - Land Adjacent to Kiln Close
      2. [PL/2025/01299 Doward, Southampton Road](https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000CexNfIAJ/pl202501299)
      3. [PL/2025/02120 4, Pepperbox Rise](https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000DA5gUIAT/pl202502120)
   2. **UPDATE** on Heritage Homes’ planned consultation for their Wagtailssite 15th March 10-12 in the Fountain Room, Village Hall

1. **Matters of community interest 8.00**
   1. **UPDATE** on the Green Dragon
   2. **UPDATE on** arrangements for the annual parish meeting 27.3.25
   3. **PROPOSAL to ALLOW** a VE Day flag to be flown
   4. **PROPOSAL to APPOINT** a councillor to take on monitoring and recording drainage and flooding issues in the village using Parish Online
   5. **CONSIDER** [communications from residents](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/communications%20from%20residents.pdf)
   6. **CONFIRM** entry into the Best Kept Village competition 2025 and appoint a working group to submit the paperwork
2. **Highways** 
   1. **AGREE** gullies for clearance by the WC team due to visit April
3. **Village maintenance issues 8.15** 
   1. **REPORT** new issuesfrom Cllr Hartford
   2. **REPORT** new issues to Cllr Hartford for inclusion on the parish steward’s list
   3. **PROPOSAL** to replace missing and deteriorated posts at The Green using volunteer labour – cost up to £300.
4. **Finance & IT** 
   1. **NOTE** the [bank balances at 28.2.25](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/Feb%202025.pdf)
   2. **NOTE** the [accounts at 28.2.25](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/accounts.pdf)
   3. **PROPOSAL to APPROVE** [named reserves for the year end](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/reserves%20forecast.pdf)
   4. **PROPOSAL to AGREE** the [fixed asset register](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/fixed%20assets.pdf)
   5. **PROPOSAL to APPROVE a** [grant request from Picnic in the](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Community/2025/Picnic%20in%20the%20Park%20grant.pdf) Park £2,000
   6. Alderbury pre-school
      1. **NOTE** a [grant request](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Community/2025/Pre-school%20grant.pdf) for £3,000
      2. **PROPOSAL to APPOINT** 2 councillors to visit the site, discuss further and report back to the April meeting
   7. **APPROVE** [the schedule of payments and invoices received](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/payment%20schedule.pdf)
5. **Environmental issues 8.30** 
   1. **UPDATE** on the Spider’s Island project
   2. **UPDATE** from the footpaths working group including the footpath policy below and
      1. **PROPOSAL to APPROVE** expenditure of up to £4,000 on new equipment
      2. **PROPOSAL to APPROVE** expenditure of up to £700 on materials
   3. **PROPOSAL** to purchase litter picking equipment – 4 x litter picker/bin bag hoop sets @ £22 = up to £100 including delivery
   4. **PROPOSAL** to purchase 2 x A-board Work in Progress signs @ £13 = up to £30 to include delivery
6. **The playground, recreation ground, The Pavilion and youth activities 8.45** 
   1. **UPDATE** from the youth forum
   2. **UPDATE** from the Hub WG on latest equipment installation and orders
7. **PROPOSAL to ACCEPT** [the report from the Allotment working group](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/SRAA%20WG%20report.pdf) including any recommendations
8. **Policies** 
   1. **PROPOSAL to ACCEPT** the following as recommended by the policies working group:
      1. [Standing Orders](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/Standing%20Orders%20MArch%202024.pdf) – no changes
      2. [Risk register](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/APC%20Risk%20Register%20March%202024.pdf) – no changes
      3. [Volunteers policy](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/draft%20volunteer%20policy.pdf)
   2. **PROPOSAL to ACCEPT**
      1. [Footpaths policy](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/Draft%20footpath%20policy.docx)
9. **RECEIVE** a [report from the clerk on standing for election](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/elections.docx)  **9pm**
10. **The Fountain magazine –** to agree the key themes for the next article
11. **Dates of next meeting**s
    1. Annual parish meeting: Thursday 27th March 2025
    2. Ordinary meeting: Monday April 7th
12. **PROPOSAL** to close the meeting to the public to discuss a confidential HR matter
13. **CONSIDER** the report and proposals from the HR working group **9.15**
    1. **PROPOSAL** to set up a standing order for the clerk’s basic salary and pension payment

*The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)*

**** Liz Holland

Clerk to Alderbury Parish Council

7.3.25