**ALDERBURY PARISH COUNCIL**

Caring for Alderbury and Whaddon

**You are summoned to an ORDINARY MEETING**

**of Alderbury Parish Council to be held at 7.30 on Tuesday 14th January 2025**

**The Fountain Room at The Village Hall, Alderbury**

Approx. start time

**7.30**

15 minutes is set aside forthe public to ask questions.

Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair.

**AGENDA**

1. **ACCEPT reports from** 
   1. PC Kelvin Ramsey
   2. Wiltshire Cllr Richard Britton
2. **ACCEPT** Apologies for absencefor the reasons given
3. **RECEIVE** Declaration of Councillors’ Interests and Dispensations relating to matters on this agenda
4. **APPROVE** the [minutes of the meeting held on 9th December 2024](http://www.alderburyparishcouncil.gov.uk/Meetings_Agendas__and__Minutes_34465.aspx)
5. **REVIEW** the action log and village maintenance log
6. **Planning** 
   1. **NOTE** amended [protocol for engaging with developers](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/final%20developer%20protocol.pdf)
   2. **AGREE** attendance at the WC planning committee to discuss Kiln Close 16/1/25
7. **Matters of community interest 8.00**
   1. **Green Dragon**
      1. **UPDATE** from The Longford Estate
      2. **PROPOSAL** 
         1. To allow a resident who wishes to conduct a survey of what residents want to confirm that APC supports the survey being undertaken
         2. For the clerk to post the survey on Alderbury Residents Facebook group
   2. **Southampton Road allotments** 
      1. **PROPOSAL to AGREE** a [change to eligibility for Southampton Road allotments](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/SRAA%20eligibility.pdf)
   3. **DISCUSS** arrangements for the annual parish meeting 27.3.25
   4. **PROPOSAL** to support community training for defibrillator use
8. **Highways 8.15**
   1. **RESPOND** to [matters reported on Firs Road](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/residents%20comments.docx)
   2. **UPDATE** on ALDE20
   3. **UPDATE** on Folly Lane/Lights Lane junction
9. **Village maintenance issues** 
   1. **REPORT** new issuesfrom Cllr Hartford
   2. **REPORT** new issues to Cllr Hartford for inclusion on the parish steward’s list
10. **Environmental issues** 
    1. **UPDATE** on the Spider’s Island project
    2. **CONSIDER** recommendations from the tree report working group
    3. **PROPOSAL** t**o ACCEPT** the [recommendations of the PICUS report](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/APC%20PiCUS%20Report%202024%20V1%20SW.pdf) on an oak tree on Avon Drive
    4. **UPDATE** from the footpaths working group
11. **Finance & IT 8.30**
    1. **UPDATE** on [the forward plan](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Council%20documents/2024-25/Forward%20plan.pdf)
    2. **PROPOSAL** to form a working group consisting of the Chair, Vice-Chair and clerk to consider changes to the council’s current IT arrangements
       1. If a. agreed above – **PROPOSAL** to increase budget spending for IT in 2025/26 by approximately £750pa
    3. **NOTE** the [bank balances at 31.12.24](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/Dec%2031st.pdf)
    4. **APPROVE** the schedule of payments and invoices received
    5. **NOTE** [the accounts at 31.12.24](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/actual%2031.12.24%20and%20proposed%20budget%202025-6.pdf)
    6. **PROPOSAL to AGREE** [earmarked reserves](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/reserves.pdf)
    7. **PROPOSAL to ADOPT** the [budget with expenditure of £72,365](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/actual%2031.12.24%20and%20proposed%20budget%202025-6.pdf) for April 2025 - March 2026
    8. **PROPOSAL** to [set the precept](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Accounts/2024-25/precept%20data.pdf) at £70,345
12. **The playground, recreation ground, The Pavilion and youth activities 9pm** 
    1. **UPDATES**
13. **Policy working group** 
    1. **PROPOSAL to ACCEPT** the following as recommended by the group:
       1. [Financial Regulations – **ADOPT** revised regulations](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/draft%20financial%20regulations.pdf)
       2. [Co-option policy – **AGREE** wording of change](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/revised%20co-option%20policy.pdf) as directed by councillors
       3. The Emergency Plan
          1. [**RE-ADOPT** with updated contacts](http://www.alderburyparishcouncil.gov.uk/_UserFiles/Files/Policy%20and%20Documents/updated%20EP.pdf)
          2. **INSTRUCT** the clerk to review further to better understand the commitments required of the parish council
       4. **ADOPT** the [Civility Pledge](https://www.wiltshire.gov.uk/article/6447/Positive-Conduct-equals-Positive-Democracy)
    2. **PROPOSAL** to form a working group to rewrite the tree policy
14. **Reports & consultations 9.15**
    1. **NOTE** the opportunity to respond to[WC’s Local Transport Plan consultation](https://wiltshireltp.commonplace.is/) (closing date 24/1/25)
15. **The Fountain magazine –** to agree the key themes for the next article
16. **Date of next meeting** - Wednesday 12th February 2025
17. **PROPOSAL** to close the meeting to the public to discuss a matter of commercial sensitivity
18. **CONSIDER** options for mowing at Spider’s Island

*The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)*

**** Liz Holland

Clerk to Alderbury Parish Council

8.1.25