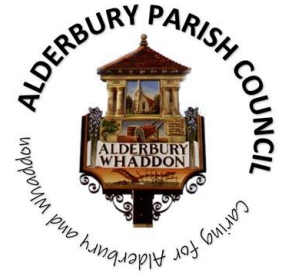


# ALDERBURY PARISH COUNCIL

*Caring for Alderbury and Whaddon*

**You are summoned to an ordinary meeting of  
Alderbury Parish Council to be held at 7.30 on September 4th 2023  
The Fountain Room at The Village Hall, Alderbury**



15 minutes is set aside for the public to ask questions. Please restrict comments and/or questions to 3 minutes. After this time, the public will only be able to speak if invited by the Chair.

## AGENDA

- 6471. ACCEPT reports from** **7.45**
- a. PC Harry Murphy
  - b. WC councillor Richard Britton
- 6472. ACCEPT** Apologies for absence
- 6473. RECEIVE** Declaration of Councillors' Interests and Dispensations relating to matters on this agenda.
- 6474. NOTE** the resignation of Cllr Frances West
- 6475. APPROVE** the [minutes of the meeting held on 7<sup>th</sup> August 2023](#)
- 6476. REVIEW** the action log and other matters arising **8pm**
- 6477. Village maintenance issues**
- a. **REPORT** new issues from Cllr Hartford
  - b. **PROPOSAL to ACCEPT** a quote for new gateposts on the recreation ground ([option 1](#); [option 2](#))
  - c. **PROPOSAL to AUTHORISE** the clerk in consultation with the Chair to instruct Hurdcott to carry out pavement clearing work up to the budget (£1,000)
- 6478. Allotments** **8.15**
- a. **RECEIVE** a report from the working group
  - b. **APPOINT** a replacement representative for the SRAA committee
- 6479. Playground**
- a. **PROPOSAL to ACCEPT** a quote from Sovereign for repairs to the picnic tables
  - b. **PROPOSAL to ACCEPT** a quote for an ongoing inspection and repair contract
  - c. **REPORT** from meeting APC about The Pavilion
    - i. **PROPOSAL to AGREE** sharing the costs of repairs to the front on The Pavilion with Alderbury Football Club
    - ii. **PROPOSAL** to fence off The Pavilion whilst remedial work is carried out and to prevent further damage
    - iii. **PROPOSAL:** clerk to arrange a surveyor to assess the building including an asbestos check and electrical check
- 6480. RECEIVE** a report from the projects working group **8.30**

**6481. Finance**

- a. **NOTE** conclusion of external audit – [no issues raised](#)
- b. **PROPOSAL to ACCEPT** a quote for insurance
- c. **NOTE** the bank balances and [bank reconciliation statement](#)
- d. **REVIEW** the [budget monitoring report and year-end forecast](#)
- e. **PROPOSAL to AGREE** any virements or spending from reserves necessary to make payments proposed at 6482f:
  - i. £180 from audit fees to subscriptions
  - ii. £150 from named reserves to asset purchase
- f. **APPROVE** [the schedule of payments and invoices received](#)
- g. **CONSIDER** [a request for funding from Citizen's Advice](#)

**6482. Planning**

**8.45**

- a. **RESPOND to** a new [premises licence application Hole Farm, Brick Kiln Lane](#)

**6483. PROPOSAL** to set up a working group to develop an APC action plan addressing the climate emergency

**6484. Highways**

- a. **DISCUSS** a [suggestion from a resident that APC do less mowing](#)
- b. **PROPOSAL** to remove a tree on a verge near 12, Windmill Close

**6485. Trees**

- a. **PROPOSAL** to recruit tree wardens to do the monitoring work required by the [tree policy](#)
- b. **PROPOSAL to AGREE** point 2 on the action list in the tree policy adequately covers APC's commitment to comment on planning application
- c. **UPDATE** on the oak at Oakwood Grove

**9.15**

**6486. Training– NOTE** SLCC Wiltshire branch clerks' training day 15<sup>th</sup> September (free)

**6487. RECEIVE REPORTS** from Councillors representing Alderbury Parish Council on outside bodies

**6488. Correspondence** – to consider correspondence received since publication of the agenda

**6489. The Fountain magazine** – to agree the key themes for the next article

**6490. Dates of next meeting**

- a. Tuesday October 3<sup>rd</sup>

*The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)*



Liz Holland  
Clerk to Alderbury Parish Council  
29.8.23