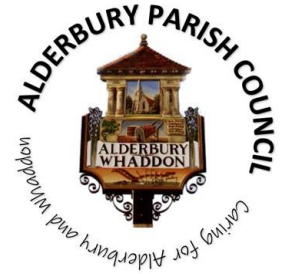


# ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon



**You are summoned to an ordinary meeting of  
Alderbury Parish Council to be held at 7.30 on August 7<sup>th</sup> 2023  
The Fountain Room at The Village Hall, Alderbury**

15 minutes is set aside for the public to ask questions. Please restrict comments and/or questions to 3 minutes. After this time, the public will only be able to speak if invited by the Chair.

## AGENDA

- 6453. ACCEPT reports from** **7.45**
- a. PC Harry Murphy
  - b. WC councillor Richard Britton
- 6454. ACCEPT** Apologies for absence
- 6455. RECEIVE** Declaration of Councillors' Interests and Dispensations relating to matters on this agenda.
- 6456. APPROVE** the [minutes of the meeting held on 6<sup>th</sup> July 2023](#)
- 6457. Review the action log and other matters arising** **8pm**
- a. **NOTE** the scheme for setting priorities
- 6458. VILLAGE MAINTENANCE ISSUES**
- a. **REPORT** new issues from Cllr Hartford
  - b. **ACCEPT** a [quote for the replacement of the gate post or posts](#) on the recreation ground
  - c. **PROPOSAL** to ask Hurdcott to cut the verge on Southampton Road from Clarendon Road to Oakwood Grove. This to be part of the pavement clearance programme.
- 6459. Trees**
- a. **UPDATE** on the oak at Oakwood Grove
    - i. mulching likely to be September and will require drop off in the road
    - ii. **NOTE** decision to accept the quote from Tree Technique for supply and spread of mulch £955 + VAT
- 6460. Allotments** **8.15**
- a. **DISCUSS** the status of the [SRAA constitution](#)
  - b. **REVIEW** [meeting notes from working group](#) and **PROPOSAL** to recognise that Alderbury Parish Council has responsibilities for safe access at the Southampton Road allotment site and is obliged by its [original agreement with the Longford Estate](#) to provide a car park.
  - c. *If 6460b is accepted:* **PROPOSAL** the working group to carry out a risk assessment of our access responsibilities. Starting point will be the [SRAA's recent risk assessment](#)
  - d. *If 6460b is accepted AND 6460c confirms there are risks that need mitigation:* **PROPOSAL** a working group (membership to be decided) is authorised to agree a new layout in the car park area and to change the materials to be used in its construction and to apply for a new planning permission or variation to [S/2011/1122](#)

- 6461. Playground** **8.30**
- a. **PROPOSAL to ACCEPT** a [quote from Caloo for work on the zipwire and matting repairs](#) £569 +VAT
  - b. **PROPOSAL to ACCEPT** a quote from Sovereign for repairs to the picnic tables

**6462. Finance**

- a. **PROPOSAL to ACCEPT** a [quote for a new internal audit service](#)
- b. **PROPOSAL to APPOINT** a councillor to sign off bank reconciliations to comply with Financial Regulations 2.2 (not a bank signatory)
- c. **NOTE** the bank balances and [bank reconciliation](#) statement at 31<sup>st</sup> July 2023
- d. **NOTE** [the budget monitoring report August 7<sup>th</sup> 2023](#)
- e. **PROPOSAL to AGREE** any virements or spending from reserves necessary to make payments proposed at 6462(f)
  - i. Vire £1,100 from 'asset purchase' to employer's pension contributions (asset purchase remains at £400)
  - ii. Vire £100 from Chairman's expenses (becomes £0) and £100 from Councillors' expenses (becomes £50) to clerk/councillor travel
  - iii. the costs of work at the oak tree at Oakwood Grove be met from reserves. Estimated total cost £3,330
- f. **APPROVE** the [schedule of payments and invoices received](#).

**6463. Planning**

**8.45**

- a. **PROPOSAL to ACCEPT the following** APC will always consider "Significant Net Loss of Trees & Hedgerows" when assessing planning applications. Applications with significant overall reduction in trees and hedgerows (including felling or ring barking at any stage prior to application) will likely be objected to. APC feels that "sustainable development" should not have a net detriment to our village hedgerows and trees.
- b. **RESPOND**
  - i. [PL/2023/06154](#) Wells Cottage, Old Road: tree felling
  - ii. [PL/2023/05802](#) Goose Green View, High Street: tree work
  - iii. [PL/2023/05513](#) 2, Avon Drive: single storey extension

- 6464. PROPOSAL** to join the Institute of Cemetery & Crematorium Management (£95) & clerk to attend a training course (£140 for members, £190 for non-members)

**9pm**

**6465. HIGHWAYS**

- a. **PROPOSAL** to approach LHFIG with additional road safety measures at Firs Road near the school
- b. **DISCUSS** a suggestion from a resident that APC do less mowing

**6466. REVIEW the following policies & procedures:**

**9.15**

- a. [Trees](#)
- b. [Grants guidelines](#) (no changes to the [application form](#) are recommended)

**6467. RECEIVE REPORTS** from Councillors representing Alderbury Parish Council on outside bodies

**6468. Correspondence** – to consider correspondence received since publication of the agenda

**6469. The Fountain magazine** – to agree the key themes for the next article

**6470. Dates of next meeting**

- a. Monday September 4<sup>th</sup>

*The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish April Council v Wright (1918) 88 LJ Ch 119)*

A handwritten signature in cursive script that reads "Liz Holland".

Liz Holland  
Clerk to Alderbury Parish Council  
1.8.23