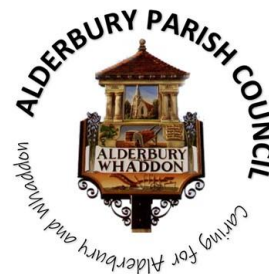


# ALDERBURY PARISH COUNCIL

*Caring for Alderbury and Whaddon*

**Agenda for a meeting of Alderbury Parish Council  
to be held at 7.30pm on Wednesday 5<sup>th</sup> October 2022 in  
The Fountain Room at Alderbury Village Hall.**



## **Her Majesty Queen Elizabeth II : 1926 - 2022**

Before the commencement of any business  
Alderbury Parish Council will observe two minutes silence to  
mark the sad passing of HM Queen Elizabeth



15 minutes is set aside for the public to ask questions. Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair. This will be followed by reports from Wiltshire Councillor Richard Britton and PC Pete Jung (if available).

### **AGENDA**

**6252. Apologies for absence and approval of reasons given.**

**6253. Declaration of Cllrs Interests and Dispensations**

To receive declarations of interest or dispensations relating to matters contained in this agenda.

**6254. Council minutes**

To approve [the minutes of the meeting held on Tuesday 6th September 2022](#).

#### **Village matters**

**6255. Village Maintenance Update**

To receive an update from the Chair, Cllr Hartford.

**6256. Vacancy for Councillor**

Following the resignation of Ken Bath, the Returning Officer for Wiltshire was notified, and the vacancy was advertised on 29<sup>th</sup> September. An election to fill the vacancy will be held if ten electors from the Parish write to the Returning Officer by 19 October 2022 asking for an election to be held. If an election is not requested by that date, then the vacancy must be filled by co-option as soon as possible. In that event, the Council will advertise for people interested in serving as a councillor and select from suitable applications received.

**6257. Recruitment of Clerk**

Following two years in post, the Parish Clerk has formally resigned to accept a Partnership with the [Local Government Resource Centre](#). Steve's last working day will be Tuesday 27<sup>th</sup> December 2022 and he will assist the Council to recruit a new Clerk. He has also offered to provide training and mentoring for the new clerk per week for a month after departure. It is recommended that the HR Working Party is authorised to oversee the preparation of the advertisements, new contract and to make all arrangements for the recruitment of the new Clerk. The final appointment is reserved to the Council upon recommendation following interviews undertaken by the Working Party.

**6258. Solar Panels – Alderbury Village Hall**

The technical survey of the Village Hall is scheduled for 17<sup>th</sup> October. This will identify the most suitable scheme and the costs involved – this will be reported to the Council in November.

**6259. Junction of Folly Lane and Lights Lane**

Following repeated damage to property caused by large vehicles turning from Folly Lane into Lights Lane, to consider a request for the implementation of a 'no right turn' sign at this difficult junction. If supported, this will need to be approved by Wiltshire Council's, Southern Area Local Highways and Footpath Improvement Group and the Council will be required to meet 25% of any costs involved.

**6260. Wildlife Friendly Alderbury – Projects 2022**

Consultation with residents adjoining Oakwood Grove Open Space, explaining the Council's plans to plant native hedgerows around parts of the perimeter will get underway this week. Planting is scheduled for the first weeks of November. Quotations are being sought for the supply of hedging whips, trees, mulch, and rabbit guards. The Woodland Trust have been contacted about the possible supply of free plants. Councillor Lawrence will update further.

**6261. Southampton Road Allotments**

The Council has submitted its response to Formula Land (Alderbury) Ltd welcoming the proposed retention of the existing allotments and requesting the transfer of the freehold interest of the allotments, access, and car park. At the date of publication, no response had been received. It is important now, that all matters relating to the acquisition of the freehold, its terms and extent are conducted by the Council as licensee. The Council will continue to consult and engage with tenants to reflect their wishes in any final agreement reached with the developers, however as all liabilities and obligations will rest with the parish council, this is a matter for the Council itself to decide.

**Planning**

**6262. [Planning Application PL/2022/07121](#):** Installation of Air Source Heat Pump outdoor unit at the back of the new extension - The Old Cottage, Castle Lane, Whaddon, SP5 3EQ

**6263. [Planning Application PL/2022/07321](#):** Demolition of existing dwelling and the erection of one replacement dwelling – Alderbury Farm Cottage, Witherington Road SP5 3DL

**6264. [Planning Application PL/2022/06411](#):** Relocation of approved dwelling and garage (21/00636/VAR) design changes to fenestration including the chimney stack (part retrospective) and the creation of an access through adjacent woodland - Old Rectory House, Lights Lane, Alderbury, Salisbury, SP5 3DS

**6265. [Planning Appeal PL/2021/07940](#)** - Snowflakes, Rectory Road, Alderbury

**Finance**

**6266. Budget Monitoring Report – 30<sup>th</sup> September 2022 (Month 6)**

To note [the budget monitoring report](#).

**6267. Bank Balances and Bank Reconciliation – 30<sup>th</sup> September 2022**

To note [the bank balances and bank reconciliation statement](#).

**6268. Reserves – 30<sup>th</sup> September 2022**

To note [the reserves statement](#) including the additional Community Infrastructure Levy (CIL) funds received in respect of the new development at Firs Road.

**6269. Accounts for Payment**

To approve [the schedule of payments and invoices received](#).

**6270. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

**6271. Correspondence** – to consider correspondence received since publication of the agenda.

**6272. The Fountain magazine** – to agree the key themes for the next article.

**6273. Dates of future meetings**– to note the following meeting dates: Thursday 3 November; Monday 5 December

A handwritten signature in blue ink that reads "Steve P. Milton". The signature is written in a cursive style with a prominent flourish at the end.

**Steve Milton ACG FSLCC**  
Clerk to Alderbury Parish Council

29 September 2022/m