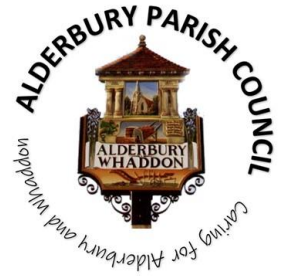


# ALDERBURY PARISH COUNCIL

*Caring for Alderbury and Whaddon*



**Agenda for a meeting of Alderbury Parish Council  
to be held at 7.30pm on Thursday 3<sup>rd</sup> November 2022 in  
The Fountain Room at Alderbury Village Hall.**

15 minutes is set aside for the public to ask questions. Please restrict comments and/or questions to three minutes. After question time, the public will only be able to speak if invited by the Chair. This will be followed by reports from Wiltshire Councillor Richard Britton and PC Pete Jung (if available).

## AGENDA

### **6274. Apologies for absence and approval of reasons given.**

### **6275. Co-option of new Councillor**

Following the resignation of Ken Bath, the Returning Officer for Wiltshire was notified, and the vacancy advertised on 29<sup>th</sup> September. No election was requested and, therefore, the vacancy must be filled by co-option. At the last full election, Frances West submitted nomination papers but after talking things through with the Chair, she very kindly withdrew to avoid the need for an election. This was greatly appreciated and a very generous gesture. Frances has now reconfirmed her desire to become a local councillor and will be present to talk about what she can bring to the Council. She currently serves on the Village Hall Committee as a volunteer. The Chair, Vice Chair and Clerk recommend that Frances is co-opted.

### **6276. Declaration of Councillors Interests and Dispensations**

To receive declarations of interest or dispensations relating to matters contained in this agenda.

### **6277. Council minutes**

To approve [the minutes of the meeting held on Wednesday 5th October 2022](#).

## **Village matters**

### **6278. Village Maintenance Update**

To receive an update from the Chair, Cllr Hartford.

### **6279. Recruitment of Clerk**

The current vacancy has been advertised widely – the Council’s website; Salisbury Journal and its online recruitment website; the Society of Local Council Clerks; Wiltshire Association of Local Councils; Wiltshire Council’s ‘Our Community Matters’ online news service; the Community Clerk’s Forum; the Local Government Resource Centre; LinkedIn; Facebook, and Twitter. The closing date for applications is 18<sup>th</sup> November and the selection panel will consider all applications received before arranging interviews and selecting a preferred candidate for formal confirmation by the Council in December. In accordance with the decision of the Council, a provisional offer of employment will be made ahead of that meeting by the selection panel. The panel consists of the Chair, Vice-Chair, and councillors Mernagh and Lawrence supported by the serving Clerk. The Panel has recommended that the serving clerk be retained on the payroll after his departure date to provide support and mentoring for the new clerk over the first weeks of their employment.

### **6280. Solar Panels – Alderbury Village Hall**

The technical survey of the Village Hall took place on 17<sup>th</sup> October. Councillor Fuller will provide an update and a formal quotation is expected in the next couple of weeks.

**6281. Wildlife Friendly Alderbury – Projects 2022**

Councillor Lawrence will provide an update on the outcome of consultation with properties adjoining Oakwood Grove Open Space regarding the planned hedge and tree planting scheme due to get underway this month. Cllr Lawrence will explain the next steps, for which funds have been approved in the budget. She will also report back on the latest phase of works at the community orchard and wildflower meadow at Waleran Close.

**6282. Southampton Road Allotments**

The Council, together with representatives of Formula Land (Alderbury) Ltd met on site on 21<sup>st</sup> October. At the meeting, Formula Land formally confirmed its intention to retain the existing allotments and to provide a new compacted gravel access, car park and delivery area, hammerhead turning space and private entrance onto Southampton Road – subject to any necessary planning consents. The company representatives explained their preference for the allotments to be provided to the Council on a long-term secure lease. The Council representatives present explained why the Council would prefer a freehold transfer of the land but welcomed the proposed lease, subject to agreement of terms. The Council's only significant concerns about a lease relate to the potential on-sale of the land to the eventual developers and the uncertainty this may cause and the possibility that a lease may preclude the designation of the site as 'statutory' allotments – although the latter point is not viewed as a particular difficulty given that the Council will have full control of the site for the duration of the lease.

**6283. Grant Application: Salisbury Live Coronation Event**

To consider the application submitted by Salisbury Live for a grant of £1,250 to provide a community music event at the Recreation Ground on 3<sup>rd</sup> June 2023 to coincide with the coronation of King Charles.

**Planning**

**6284. Planning Applications:** (none received)

**Finance**

**6285. Draft Budget 2023/24**

[The Clerk's report sets out the draft budget for 2023/24](#) together with an initial analysis of potential projects for the next financial year.

**6286. Budget Monitoring Report – 31<sup>st</sup> October 2022 (Month 7)**

To note [the budget monitoring report](#).

**6287. Bank Balances and Bank Reconciliation – 31<sup>st</sup> October 2022 (Month 7)**

To note [the bank balances and bank reconciliation statement](#).

**6288. Reserves – 31<sup>st</sup> October 2022 (Month 7)**

To note [the reserves statement](#) showing the transfer of allocated reserves to the Solar Project.

**6289. Accounts for Payment**

To approve the [schedule of payments and invoices](#) received.

**6290. To receive reports from Councillors representing Alderbury Parish Council on outside bodies.**

**6291. Correspondence** – to consider correspondence received since publication of the agenda.

**6292. The Fountain magazine** – to agree the key themes for the next article.

**6293. Dates of future meetings**– to note the next meeting date: Monday 5 December.



**Steve Milton ACG FSLCC**

Clerk to Alderbury Parish Council

27 October 2022