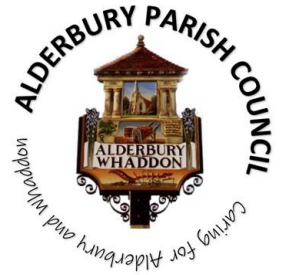


# ALDERBURY PARISH COUNCIL

*Caring for Alderbury and Whaddon*



**Agenda for a meeting of Alderbury Parish Council  
to be held at 7.30pm on Thursday 3rd February 2022 at  
The Alderbury Social Club in Rectory Road, Alderbury**

**This Meeting is subject to COVID secure arrangements – Please bring a face covering**

At the start of the meeting 15 minutes is set aside for members of the public to ask questions and make statements. Members of the public are asked to restrict their comments and/or questions to three minutes. After public question time, the public will only be able to speak if invited by the Chair.

To receive reports from Wiltshire Councillor Richard Britton and PC Pete Jung (if available).

## AGENDA

- 6102. Apologies for absence and to consider whether to approve the reasons given.**
- 6103. Declaration of Cllrs Interests and dispensations** – to receive declarations of interest or dispensations relating to matters contained in this agenda.
- 6104. Council meeting minutes**  
To approve [the minutes of the meeting held on Wednesday 5th January, 2022](#) – now online.
- 6105. Village Maintenance update**  
To receive an update from Cllr Hartford.
- 6106. Grounds Maintenance Contract**  
To consider [the draft contract specification](#). Maps can be accessed from the tender document.
- 6107. Queen’s Platinum Jubilee**  
With the Jubilee fast approaching, to consider how the Parish Council wishes to commemorate the occasion. A ‘Picnic in the Park’ event is again planned and this is pencilled-in for Saturday 11th June 2022. Other Parish Councils are joining in the celebrations by taking part in [the national beacon celebration](#). The recommended approach would be to commission a permanent beacon to be built by local crafts persons – blacksmith, carpenter, builder, etc. The Royal Family have issued [plans and guidance on how to create a beacon](#). This could be located on the village green or perhaps on a high point within the parish (the idea is that they can be seen from a long distance). Once erected, the beacon could be used for local and national celebrations for decades to come. The costs will have to be met from reserves in accordance with the budget policy. A decision in principle is required in order that quotes may be sought and submitted for approval.
- 6108. Best Kept Village Competition**  
To consider entering the [CPRE Best kept Village Competition 2022](#).

**Planning - To respond to Wiltshire Council on the following planning applications:**

- 6109. [Planning Application PL/2022/00073](#) and [PL/2022/00240](#)** (Listed Building): Repair and renovation of historic house and coach house ranges with internal alterations and adaptations - Alderbury House, Tunnel Hill, SP5 3DW

6110. [Planning Application PL/2021/11851](#): Demolition of existing dwelling and the erection of 2 x detached dwellings, associated parking, access, hard and soft landscaping and associated works (resubmission of PL/2021/08056) - Brackendale, Junction Road, Alderbury, Salisbury, Wilts, SP5 3AZ
6111. [Planning Application PL/2022/00203](#): Demolition of existing conservatory, conversion/extension of the existing dwelling - The Pippins, 56 Old Road, Alderbury, SP5 3AR
6112. [Planning Application PL PL/2021/11287](#): Replacement of all existing timber windows and doors with Eco-Lite double-glazed windows and doors - School House, School Hill, SP5 3DR
6113. [Planning Application PL PL/2022/00399](#): Erect a new wooden Gazebo in rear garden 6m x 3m x 3.1m - Mayfields, Junction Road, SP5 3AZ
6114. [Planning Application PL PL/2021/11441](#): Erection of Concrete Fence in the Front Garden - 37 Eyres Drive SP5 3TD

### Finance

**6115. Budget Monitoring Report Month 10**

To note [the budget 2021/22 and expenditure report to 31st January, 2021](#).

**6116. Bank Balances 31<sup>st</sup> January 2022**

To note [the bank balances and bank reconciliation at 31<sup>st</sup> January, 2021](#).

**6117. Accounts for Payment**

To approve [payments and the invoices received](#).

**6118. Internal Audit Review**

To receive [the report of the Council's Internal Auditors – Lightatouch](#). To agree the two recommendations relating to the signing of bank reconciliation statements by the Chair and the initialling of invoices by the Clerk (this can be a digital signature). Subject to those changes, the Council has received a very positive review.

### Matters arising from previous meetings

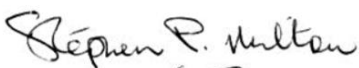
**6119. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

**6120. Correspondence** – to consider correspondence received since the publication of the agenda.

**6121. The Fountain magazine** – to agree the key themes for the next article.

**6122. Dates of future meetings**– to note the following meeting dates:

- |                   |                   |                    |
|-------------------|-------------------|--------------------|
| • Monday 7 March  | • Wednesday 4 May | • Monday 4 July 22 |
| • Tuesday 5 April | • Thursday 2 June | • Tuesday 6 Sep 22 |



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**Steve Milton**

Clerk to Alderbury Parish Council

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27 January 2022