

ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon



**Agenda for a meeting of Alderbury Parish Council
to be held at 7.30pm on Monday 8th November 2021 in
The Alderbury Social Club at Rectory Road, Alderbury**

This Meeting is subject to COVID secure arrangements – Please bring a face covering

At the start of the meeting 15 minutes is set aside for members of the public to ask questions of and make statements. Members of the public are asked to restrict their comments and/or questions to three minutes. After public question time, the public will only be able to speak if invited by the Chair.

To receive reports from Wiltshire Councillor Richard Britton and PCSO John Taylor (if available).

AGENDA

6047. Apologies for absence and to consider whether to approve the reasons given.

6048. Declaration of Cllrs Interests and dispensations – to receive declarations of interest or dispensations relating to matters contained in this agenda.

6049. Council meeting minutes

To approve [the minutes of the meeting held on Wednesday 7th October, 2021](#) – now online.

6050. Village Maintenance update

To receive an update from Cllr Hartford.

6051. Alderbury Wildlife Project

Consultation with residents of Waleran Close about the creation of a community orchard and wildflower meadow closed on Sunday 31st October. The response was very positive with all but one resident supporting the overall scheme. However, the survey revealed opposition to the idea of providing benches, with residents fearing this might lead to noise, disturbance and anti-social behaviour. In view of this, it is proposed that the scheme proceeds as originally planned, with the benches removed.

The next step is to order the fruit trees and arrange a volunteer planting day. Landford Trees have confirmed the 10 fruit trees are available and can be delivered within two weeks of order. [The quotation is available to view online.](#) It should be noted that the quote (£668 to include stakes, ties and delivery) is for semi-mature trees that will establish quickly and fruit within two to three years. If approved, an order will be placed with a view to delivery of the trees on Friday 26th November. This means that tree planting can take place on the weekend of 27th/28th November.

It is recommended that the Council makes an event of the tree planting with refreshments available onsite and the planting followed by a meeting with the volunteers afterwards in the Village Hall to discuss the next steps for the project and to identify volunteers who may be willing to take a leading role. It is recommended that the Council also purchases some basic items of equipment to support the day – 2 x spades, 2 x post excavators, 1 x wheelbarrow. Refreshments can be served at the Village Hall. Wiltshire Wildlife Trust's Wild Landscapes Team has been invited to attend the event. The next steps are set out below:

- 27/28 November 2021: Fruit tree planting
- March 2022: Meadow preparation – heavy scarification, seed scattering and formal layout.
- May/June 2022: Installation of wildlife features (bug/hedgehogs hotels, bird/bat boxes, etc.)

6052. Volunteer Policy

The Council works alongside many local volunteers – garden volunteers, the footpath group, winter emergency volunteers, litter pickers and the Alderbury wildlife group. It is important that volunteers work in safe and supervised groups with insurance cover if things goes wrong. The Council's insurance policy does cover volunteers (over age 16) but it is necessary for the Council to adopt a formal policy document in order to comply fully with the terms of its insurance policy. [A draft volunteering policy is available to view online.](#)

The volunteer policy requires the Council to provide first aid kits and other equipment – gloves, litter pickers, etc. Most of this is already available in the Garage in the Recreation Ground (to be renamed the Alderbury Community Resource Hub). It is recommended that two first aid kits are purchased and stored at the Hub. Nominated leads for each group will also need to be identified and provided with a key to access the Hub.

It is recommended that the Draft Volunteering Policy is adopted and the first aid kits purchased.

6053. Southampton Road Footway

[An invitation to tender](#) was sent to four licensed highway contractors. The closing date for receipt of tenders is 5th November. An update will be provided at the meeting.

6054. Nunton Farm Whole-milk Vending Machine

The Council has received further requests for a whole milk vending machine to be installed at the Village Hall. The land in question is leased to the Village Hall Committee and any permission would need the final consent of the Trustees. The machine would take up approximately two parking spaces, would require electrical connection and space for servicing (installing milk tanks). The benefits of the machine are mainly environmental – the use of recyclable glass bottles and the reduction in food miles from the local suppliers – Nunton Farm which adjoins the village. The Council is asked to consider whether it wishes to give consent for the vending machine, subject to the permission of the lessee.

6055. Flag Pole – The Green

The Royal British Legion has asked if the Council will install a flag pole near the war memorial on the Village Green. This would be provided and maintained at the Council's expense. The cost of installing a flag pole and the purchase of two flags (Union and St George) would be in the region of £1,400. There is currently no budget available to cover this expenditure but if the Council wishes to proceed, funds could be included in the 2022/23 budget.

6056. Alderbury Parish Council Forward Plan

To note progress with the delivery of the [Forward Plan](#).

Planning - To respond to Wiltshire Council on the following planning applications:

6057. TPO/2021/00019: Tree Preservation Order – Snowflakes, Rectory Road.

To note that a provisional TPO has been placed on an Oak Tree situated in the rear garden of Snowflakes, Rectory Road. The Council's views are requested.

6058. [PL/2021/09708](#): Works to trees in a conservation area - 1 x Ash tree – fell, 1 x Sweet Chestnut tree – fell, 1 x Sycamore tree - 25% reduction – 6 Silverwood, Alderbury, SP5 3TN.

6059. [PL/2021/08711](#): Amended Plans - Infill rear extension with flat roof, extension of pitched roof to allow height for loft conversion, construction of rear facing dormer, and all associated works - 11 The Copse, Alderbury SP5 3BL. The Council has previously raised no objection to the original plans.

6060. [PL/2021/08056](#): Amended Plans - Demolition of the existing dwelling house 'Brackendale', and erection of 2 x detached dwellings, associated parking, access and hard and soft landscaping – Brackendale, Junction Road

Finance

6061. Budget Monitoring Report Month 7

To note the [budget 2021/22 and expenditure report to 31st October 2021](#).

6062. Bank Balances 30th September 2021

To note the [bank balances and bank reconciliation at 31st October 2021](#).

6063. Accounts for Payment

To approve [payments and the invoices received](#).

6064. Draft Budget 2022-23

[A first draft of the Council's 2022-23 budget is now available online](#). Members are asked to review the budget proposals and submit any suggestions in order that these may be costed prior to adoption of the final budget and precept request in January. The Council is awaiting confirmation of its Council Tax Base for 2022/23 from Wiltshire Council, this will determine the level of precept required.

Matters arising from previous meetings

6065. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

6066. Correspondence – to consider correspondence received since the publication of the agenda.

6067. The Fountain magazine – to agree the key themes for the next article.

6068. Dates of future meetings– the following dates are proposed:

Tuesday 7th December

Thursday 3rd February 2022

Wednesday 5th January 2022

Monday 7th March 2022



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Steve Milton

Clerk to Alderbury Parish Council

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2nd November 2021