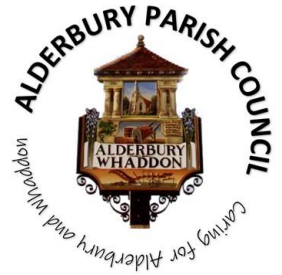


ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon



Agenda for a meeting of Alderbury Parish Council to be held at 7.30pm on Wednesday 5th May 2021



Please note that due to the current COVID-19 restrictions, the Council meeting will be held virtually using ZOOM. [Contact the Clerk for joining instructions.](#)

At the start of the meeting 15 minutes is set aside for members of the public to ask questions of and make statements. Members of the public are asked to restrict their comments and/or questions to three minutes. After public question time, the public will not be able to speak during the meeting.

To receive a report from Wiltshire Councillor Richard Britton.

AGENDA

- 5915. Apologies for absence and to consider whether to approve the reasons given.**
- 5916. Declaration of Cllrs Interests and dispensations** – to receive declarations of interest or dispensations relating to matters contained in this agenda.
- 5917. Council meeting minutes** – to approve [the minutes of the meeting held on 6th April 2021](#).
- 5918. Maintenance update** – to receive feedback from Cllr Hartford.

A contract to undertake fencing repairs at the Recreation Ground in the sum of £310 was let to Mr Fencing as a matter of urgency in view of the potential hazard presented by the broken fencing. This decision was taken by the Clerk under his delegated powers in consultation with the Chair of the Council in accordance with Financial Regulation 4.1 and Para 8.3 of the Council's Statement of Internal Control.

5919. Alderbury Wildlife Project – Annual Parish Meeting

The Council has previously agreed to devote the Annual Parish Meeting to the launch of the Wildlife Friendly Alderbury Project. Wiltshire Wildlife Trust (WWT) Wild Landscapes Team has been commissioned to coordinate the project and they will provide a presentation and Q&A session at the meeting on 20th May at 7.30pm. Prior to the meeting WWT, will undertake a tour of the village to carry out an initial feasibility survey of key habitat sites. Following promotion in the Fountain Magazine, 12 volunteers have asked to be involved in the project with a further offer of support from the Scouts. The Clerk will send a personal invite to each of the volunteers inviting them to participate in the launch event. It is hoped that some activities will be possible following the launch – setting up a Facebook page, will be a first step. Members are asked if they wish to circulate [a promotional leaflet](#) ahead of the meeting. The anticipated cost of 750, A5 full colour, double sided flyers is expected to be in the region of £160 and it is possible the Scouts and volunteers may be able to assist with delivery around the village.

- 5920. Village Hall Project** – To receive a report from Cllr Fuller on the Village Hall Extension and Refurbishment Project.

Planning - To respond to Wiltshire Council on the following planning applications

5921. [PL/2021/03874](#): Proposed Single Storey Front Elevation – Marteri, Castle Lane, Whaddon SP5 3EQ
5922. [PL/2021/03896](#): Single storey ground floor front extension - Peri Lydo, Firs Road, Alderbury SP5 3BD
5923. [PL/2021/03976](#): Single storey ground floor extension – Alma, Firs Road, Alderbury SP5 3BD
5924. [PL/2021/04204](#): 1 x Ash tree - pollard to 5m 2 x Sycamore trees - pollard to 5m – Goose Green View, High Street, Alderbury, SP5 3DU
5925. [PL/2021/04201](#): Approval of outstanding Reserved Matters (appearance, landscaping, layout and scale) for the erection of 50 residential dwellings, pumping station and replacement guide hut with associated infrastructure, parking, landscaping, open space and works, all pursuant to permission 17/04001/OUT - Land previously occupied by Alderbury Football Club , Alderbury
5926. [PL/2021/04200](#): Approval of all outstanding Reserved Matters (appearance, landscaping, layout and scale) for the erection of a replacement pre-school building with associated landscaping, informal open space and works, all pursuant to permission 17/04001/OUT - Land adjacent to Alderbury and West Grimstead Primary School, Alderbury

Finance

5927. End of Year – Annual Governance and Accountability Return (AGAR)

In accordance with Accounts and Audit Regulations 2015 and proper practices set out in the [JPAG Practitioners Guide](#), the Council is required to:

- to prepare Accounting Statements for the year ended 31 March using the relevant AGAR from;
- to approve and publish the AGAR including the Accounting Statements
- to provide for the exercise of public rights to inspect the accounting statements and
- to publish the AGAR, including the signed external auditor report, by 30 September 2021.

Accordingly, the Clerk and Responsible Financial Officer (RFO) has prepared the following documents for approval by the Council and subsequent submission to the External Auditor, PKF Littlejohn LLP, and it is recommended as follows:

- (1) that the matters set out in the [Internal Auditor's letter of 16th April](#) be noted; [the system of internal control](#) previously reviewed on 6th March 2021 (minute 5906) be re-confirmed and [the Annual Internal Audit Report \(AGAR\)](#) be adopted;
- (2) that the [Annual Governance Statement \(AGAR Part 3 Section 1\)](#) be approved;
- (3) that the [Accounting Statements for the Year ending 31st March 2021 \(AGAR Part 3 Section 2 - certified by the RFO\)](#) be approved and signed by the Chair;
- (4) that [the Statement of Variances](#) be approved;
- (5) that [the End of Year Bank Reconciliation Statement](#) be approved; and
- (6) that [the Notice of Public Rights and Publication of Unaudited AGAR](#) be approved and published by the RFO on 11th June 2021.

5928. Budget Monitoring Report Month 1

To note the budget 2021/22 and expenditure to 30th April 2021 (to follow)

5929. Bank Balances 30th April 2021

To note the bank balances as at 30th April 2021 (to follow).

5930. Accounts for Payment

To approve payments and the invoices received (to follow).

Matters arising from previous meetings

5931. Speed Indicator Device

The Clerk has now taken receipt of the Evolis SID and the missing batteries have arrived. Following checks, Hurdcott Landscapes will erect the device at the previous SID location adjacent to the tennis courts. The SID will be covered for two weeks for calibration before commencing operation.

5932. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

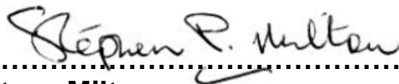
5933. Correspondence – to consider correspondence received since the publication of the agenda.

5934. The Fountain magazine – to agree the key themes for the next article.

5935. Dates of future meetings– the following amended dates are proposed:

Tuesday 18th May (Annual Meeting)
Thursday 20th May (Parish Meeting)
Thursday 3rd June
Monday 5th July
Tuesday 3rd August (provisional)
Wednesday 8th September

Thursday 7th October
Monday 1st November
Tuesday 7th December
Wednesday 5th January 2022
Thursday 3rd February 2022
Monday 7th March 2022



Steve Milton

Clerk to Alderbury Parish Council

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28th April 2021