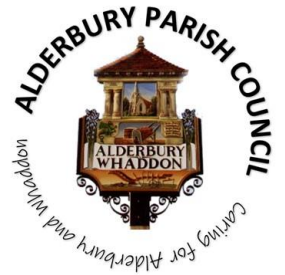


ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon



Agenda for a meeting of Alderbury Parish Council to be held at 7.30pm on Monday 8th March 2021



Please note that due to the current COVID-19 restrictions, the Council meeting will be held virtually using ZOOM. [Contact the Clerk for joining instructions.](#)

At the start of the meeting 15 minutes is set aside for members of the public to ask questions of and make statements. Members of the public are asked to restrict their comments and/or questions to three minutes. After public question time, the public will not be able to speak during the meeting.

To receive a report from Wiltshire Councillor Richard Britton.

AGENDA

5870. Apologies for absence and to consider whether to approve the reasons given.

5871. Declaration of Cllrs Interests and dispensations – to receive declarations of interest or dispensations relating to matters contained in this agenda.

5872. Council meeting minutes – to approve the [minutes of the Parish Council meeting on Thursday 4th February 2021](#)

5873. Milk Vending Machine

The Council has received two requests for permission to site whole milk vending machines at the Village Hall. Nunton Farm (a tenant of the Longford Estate) already have machines operating successfully at The Radnor Arms in Nunton, The Bull in Downton and in the West Street Car Park in Wilton. John Martin from Nunton Farm will be present to explain how the operation works. The other request came from Michelmarsh Manor Farm near Romsey in Hampshire.

5874. Longford Estate

Longford Estate Manager, David Canty will be present to answer any questions the Council may have.

5875. Maintenance update – to receive feedback from Cllr Hartford.

- (1) In accordance with the decision at the last meeting, invitations to tender were sent to three local companies for works to the two oaks at Oakwood Grove Amenity Area. An update will be provided at the meeting.
- (2) Gates at Oakwood Grove amenity area and the Recreation Ground have been repaired by Hurdcott Landscapes for the price of £30. The order for works was issued as a variation to the existing grounds maintenance contract.

5876. Alderbury Wildlife Project

The Chair, Vice-Chair, Cllr Lawrence and the Clerk met with Wiltshire Wildlife on Friday 5th March to discuss how the Council can begin to move on with its wildlife and tree planting project. Councillor Fuller will report further at the meeting. Members will be asked to confirm the appointment of Wiltshire

Wildlife as advisors for the project. Costs will be reported.

5877. Best Kept Village Competition

The Council has received an invitation from CPRE Wiltshire and The Hills Group to enter the Best Kept Village Competition 2021. The organisers feel that, despite COVID-19 related restrictions, it is feasible both to prepare for being judged and for judging to take place from mid-May onwards. The Council is requested to decide whether to enter the 2021 competition.

5878. Village Hall Project – To receive a report from Cllr Fuller on the Village Hall Extension and Refurbishment Project.

5879. Parish Council Elections

Parish council elections are due to take place on Thursday 6 May 2021. The Notice of Poll will be displayed in the village on Thursday 11th March and nomination papers may then be submitted. [More information is available on the Wiltshire Council website.](#)

5880. Census 2021

Census day is March 21st 2021.

5881. Wiltshire Climate Alliance Steering Group

At the request of Councillor Lawrence, to consider a request from WCASG to support its campaign to halt Wiltshire Council's current proposals for the Local Plan 2016-36. The full text of the WCASG request is attached. The Council is asked whether it wishes to back the campaign.

5882. Salisbury Live

The Council has received a request from Salisbury Live to hold a small live music event on the 30th May from 3pm to 9pm at the Recreation Ground and permission is sought to erect a small gazebo and public address system in the village hall car park area. Members are asked to determine this request.

Planning - To respond to Wiltshire Council on the following planning application

5883. [20/11439/VAR](#): Variation of condition 2 of planning application 18/07786/FUL (Revised layout to planning permission 16/04775/FUL to allow for two additional dwellings)- land adjacent to Wagtails, Southampton Road, Alderbury. In view of the timescale, objections were submitted following consultation with all members of the Council – the response can be viewed on the planning portal.

5884. [21/01102/TCA](#): Application for Work to Trees in a Conservation Area:

- T1 - Ash - Section fell in parts to ground level or as close to as practically possible. T2 - English Oak - Remove lowest branch back to source and reduce over extended branches growing over and towards The Rickyard back by no more than 2m from the tips inwards. Remove all deadwood greater than 50mm in diameter or longer than 1m in length
- T3 - Beech - Reduce over extended branches growing over and towards the Rickyard back by no more than 3m from the tips inwards ensuring a flowing branch line is retained. Remove all deadwood greater than 50mm in diameter or longer than 1m in length
- T4 - Beech - Reduce over extended branches growing over and towards the Rickyard back by no more than 3m from the tips inwards ensuring a flowing branch line is retained. Remove all deadwood greater than 50mm in diameter or longer than 1m in length

The Rickyard, Silver Street, Alderbury. The Clerk has requested an extension for the submission of comments.

- 5885. [21/00636/VAR](#):** Variation of Condition 12 of S/10/0001 to allow amended design and siting (Demolish existing suburban dwelling and replace with a new country dwelling of traditional proportions) - Woodlynne House, Lights Lane, Alderbury

Finance

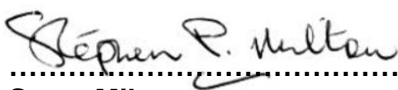
- 5886. Interim Audit Review**
The Council's internal auditor, Tim Light of Lightatouch – has completed the interim audit. Tim's final report is attached.
- 5887. Budget Monitoring Report Month 11**
To note the budget monitoring report (to follow)
- 5888. Bank Balances 28th February 2021**
To note the balance of the account as shown on the bank statement as at 31st January 2020 (to follow).
- 5889. Accounts for Payment**
To approve recent payments and the invoices received (to follow).
- 5890. Purchase of Adobe Acrobat**
In order to prepare more convenient document packs, the Clerk is recommending purchasing Adobe Acrobat Professional. This allows PDF documents to be combined into packs for ease of upload to the website. The cost of a license is £13.14 pcm inclusive of VAT.

Matters arising from previous meetings

- 5891. Speed Indicator Device (SID) –** The SID is due for delivery week beginning 22nd March. It is proposed to request Hurdcott Landscapes to install the device under a variation to the Grounds Maintenance Contract. The mounting pole is set back slightly from the public highway near the tennis courts and has been used previously for a SID.
- 5892. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**
- 5893. Correspondence –** to consider correspondence received since the publication of the agenda.
- 5894. The Fountain magazine –** to agree the key themes for the next article.
- 5895. Dates of future meetings–** the following dates are proposed:

Tuesday 6th April
Wednesday 5th May
Wednesday 19th May (APM – provisional)
Thursday 3rd June
Monday 5th July
August (Recess)
Tuesday 7th September

Wednesday 6th October
Thursday 4th November
Monday 6th December
Tuesday 4th January 2022
Wednesday 2nd February 2022
Thursday 3rd March 2022



Steve Milton

Clerk to Alderbury Parish Council

Tel: 07922424452

clerk@alderburyparishcouncil.gov.uk