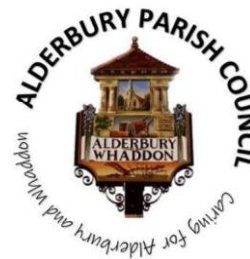


ALDERBURY PARISH COUNCIL

Caring for Alderbury and Whaddon



Regulations and Fees Alderbury Parish Burial Ground

Persons having rights of burial in Alderbury Burial Ground

The following persons have right to be buried in the council's burial ground at Tunnel Hill, Alderbury:

- a) A parishioner
- b) Any person who owns an exclusive right of burial in the Burial Ground.
- c) Any parishioner leaving the parish to be admitted to hospital or a home or for some exceptional circumstance and who subsequently dies there.
- d) The Parish Clerk shall be the sole judge of right of burial.

All other cases at the discretion of the Parish Clerk, at treble the normal fees

The Parish Clerk shall be the sole judge of the right of burial under clauses c and d above.

Fees and charges

A list of the current fees is set out below.

Registers and documents

A plan of the Burial Ground is available on the Council's website. All Burial Records are kept by the Parish Clerk and will be made available on request, to individuals with a reasonable interest who requests information from the Parish Clerk (contacts below).

Allocation of grave spaces

The allocation of all grave spaces and plots for cremated remains is subject to agreement and the approval of the Parish Clerk. Allocation of grave spaces shall be subject to payment of fees applicable at the time of allocation and shall be in force for a period of fifty years once interment has taken place. All Exclusive Right of Burial grants may be renewed at the prevailing rate. Further fees are payable at the prevailing rate upon an interment taking place in an allocated space.

Maintenance of burial ground

The Council will maintain the Burial Ground in a good and decent order. The Council reserves the right to prune, cut down or remove any shrubs or trees within the Burial Ground at any time in order to maintain decent order.

Re-opening of Graves and Cremation Plots for further interments

Permission in writing from the surviving relative or executor must be submitted to the Parish Council when a grave is to be re-opened. There shall be no disturbance of any previous burial.

Applications for Burials

The following rules shall apply:

1. No burials shall take place without the prior permission of the Parish Clerk.
2. All applications for Burials shall be made to the Clerk of the Parish Council in the form specified by the Council at the time of the request and fees paid to the Parish Clerk by the applicant at the same time of application.
3. Such applications must allow a minimum of 48 hours' notice excluding weekends, Public and Bank holidays.
4. Such application shall state by which Minister the Burial Service is to be conducted and the applicant shall arrange for the attendance of the Minister.
5. The digging and reinstatement of graves will be the responsibility of the appointed Funeral Director.
6. Nothing shall be erected or planted in the Burial Ground without permission and no raised mounds shall be made.

Memorials

The following rules shall apply:

1. No Memorial of any kind shall be erected in the Burial Ground nor any inscription cut on any memorial stone, without permission of the Parish Clerk. The design and inscription shall be submitted to the Parish Clerk before the order for the memorial is placed. All memorial stones or tablets to be erected in parallel rows.
2. The application must include a sketch / drawing with measurements and nature of the proposed memorial, along with full details of the proposed inscription.
3. For the purpose of these regulations a memorial stone is defined as concrete or stone.
 - a. Memorial Stone to be mounted vertically on base, and top of base to be set flush with ground level.
 - b. Base to be erected as per Parish Council instructions.
 - c. Tablet to be set flush with ground level.
 - d. No other monuments will be permitted.
4. The applicant or family of the deceased is responsible for care of the memorial. The Parish Council can not accept any liability for any damage unless it is caused by its employees or contractors carrying out maintenance work.
5. Any memorial that is found to be loose must be secured to provide stability. It is the responsibility of the owner to arrange for this to be done. An application to re-fix a memorial must be made to the parish council before any work is started.
6. In the event of any headstone or memorial becoming unstable, broken or dangerous, the Parish Council will attempt to contact the applicant or surviving family by posting a notice or sending a letter to the last known address of the owner in order that repairs can be carried out. Should this not be possible or the relatives fail to act within a reasonable time (6 months) then the Parish Council may remove, lay flat, or dispose of headstones, memorials or other structures without further notice.

Vases and flower containers

No glass or china vases or containers are permitted. No plastic flowers or other items will be permitted.

Alderbury Parish Council reserve the right from time to time to make alterations or additions to the foregoing regulations.

Updated and approved August 2024

Fees for Alderbury parishioners September 2024

Exclusive Right of Burial	Child under the age of 18	No fee
	Adult – double or single depth	£350
	Cremation plot	£115
	Assignment of existing right	£30
Interment	Child under the age of 18	No fee
	Adult	£175
	Cremated remains in an ashes plot	£90
	Scattering ashes on a grave (under turf only)	£40
Memorials	Flat stone on a cremation plot	£60
	Headstone	£115
	Each additional inscription	£30

Exclusive Rights and Interment Fees are trebled for non-parishioners.