



## Scribe Cemetery

Bringing your Cemetery management up to date.

### Why use Scribe Cemetery?

Scribe Cemetery has been built to provide a web based, long term solution for your Cemetery registers and maintenance.

Use of Cemetery can increase your efficiency and cost effectiveness in the long term, it is flexible and supports multiple cemetery sites and types, including areas set aside for different faiths, types of burial, areas for infants, cremations, natural burial grounds and private as well as local authority cemeteries.

### Manage your registers

You can maintain registers of burials, exclusive rights of burial and memorials alongside recording detailed grave information, including depths of burials, positions of multiple burials and remaining capacity.

Historic data can be added via an import function to enable you to access all previous records.

### Administer burial ground functions

Enter full details of funerals or applications for rights, Issue official Deeds or Grants of Right. Print instructions to grave diggers, certificate of burial and memorial permits.

Print or produce emails directly from Scribe Cemetery with the documents as attachments.

Keep a register of funeral directors and other regular agents, maintain a table of fees and produce an invoice or receipt.

Produce management reports showing grave use, memorial condition, expiring rights etc.

Include inspection records, detailed memorial records, flag unsafe graves and produce a full report schedule.

### Next steps

Scribe Cemetery can be used with your Scribe accounts package or as a stand alone module - you do not have to be an existing Scribe customer to use Cemetery.

As part of your Scribe Licence you will receive unlimited access to our Support Team and once you have purchased Scribe, our Support Team will contact you to arrange online access and set-up.

We will then provide an initial training session to help learn the basics and set up your Cemetery database, training is unlimited and additional sessions can be booked if required.

Learn more about how Scribe Cemetery can help your Council  
Visit us at [www.scribeaccounts.com](http://www.scribeaccounts.com) to find out more or call on  
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