



For parish council use

APPROVED

DATE

APPLICATION FOR THE ERECTION OF A MEMORIAL IN ALDERBURY CEMETERY

I wish to apply for permission to erect a memorial in Alderbury cemetery.
The memorial, size and inscription are below for approval, and a sketch is included.
I understand a fee is payable.

Plot number

Your name and contact details
(email or home address)

Name/s of deceased

Inscription

Size

Description of stone

Stonemason's name and address

Memorials

The following rules shall apply:

1. No Memorial of any kind shall be erected in the Burial Ground nor any inscription cut on any memorial stone, without permission of the Parish Clerk. The design and inscription shall be submitted to the Parish Clerk before the order for the memorial is placed. All memorial stones or tablets to be erected in parallel rows.
2. The application must include a sketch / drawing with measurements and nature of the proposed memorial, along with full details of the proposed inscription.

For the purpose of these regulations a memorial stone is defined as concrete or stone. Memorial Stone to be mounted vertically on base, and top of base to be set flush with ground level.

Base to be erected as per Parish Council instructions.

Tablet to be set flush with ground level.

No other monuments will be permitted.

1. The applicant or family of the deceased is responsible for care of the memorial. The Parish Council can not accept any liability for any damage unless it is caused by its employees or contractors carrying out maintenance work.
2. Any memorial that is found to be loose must be secured to provide stability. It is the responsibility of the owner to arrange for this to be done. An application to re-fix a memorial must be made to the parish council before any work is started.
3. In the event of any headstone or memorial becoming unstable, broken or dangerous, the Parish Council will attempt to contact the applicant or surviving family by posting a notice or sending a letter to the last known address of the owner in order that repairs can be carried out. Should this not be possible or the relatives fail to act within a reasonable time (6 months) then the Parish Council may remove, lay flat, or dispose of headstones, memorials or other structures without further notice.

Vases and flower containers

No glass or china vases or containers are permitted. No plastic flowers or other items will be permitted.