

Alderbury Community Speedwatch Volunteers

Volunteer Activities – Risk Assessment Form

Activity undertaken: **Community Speedwatch**

Conducted by: [Elaine Hartford \(Group Leader\)](#)

Date: November 2021

Winter Weather Volunteers should read the Briefing Notes at the end of the form which add specific detail to the Actions that are particularly relevant to their work.

| Risk | What could happen? | Who could be hurt? | Action needed |
|-----------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Slips, trips, falls | An individual could slip, trip or fall during activities causing injury | Volunteers, councillors, council employees | Safe working briefings before activity commences (see notes below). Sensible clothing, boots, shoes. Site assessment - avoidance of dangerous sites. Working in pairs. Access to First aid kit at the Community Resource Hub. |
| 2. Strains and muscular injury | An individual could suffer strains and muscular injury while undertaking tasks. | Volunteers, councillors, council employees | Safe working briefings before activity commences (see notes below). Volunteer fitness assessment and declaration. Access to First aid kit at the Community Resource Hub. |
| 3. Cuts and bruises | An individual could suffer cuts and bruises while undertaking tasks. | Volunteers, councillors, council employees | Safe working briefings before activity commences. Access to First aid kit at the Community Resource Hub. |
| 4. Serious injury caused by unsafe operation of machinery | An individual could suffer serious injury. | Volunteers, councillors, council employees | Safe working briefings before activity (see notes below) Supervision during operation – exclusions zones, etc. Access to First aid kit at the Community Resource Hub. |
| 5. Loss of property | An individual could lose property or items may be stolen | Volunteers, councillors, council employees | Safe storage of valuables. |
| 6. Road accidents | An individual may be involved in a collision with a vehicle | Volunteers, councillors, council employees | Safe working briefings before activity (see notes below). Operating only on sites approved by Wiltshire Police. |
| 7. Violence and intimidation | Volunteers subjected to intimidation and violence | Volunteers, councillors, council employees | Safe working briefings before activity (see notes below). |
| 8. Victimisation or harassment | Volunteers subjected to racial, sexual or gender related abuse. | Volunteers, councillors, council employees | Safe working briefings before activity. (See notes below) |
| 9. Covid- 19 Precautions | An individual could inadvertently transmit covid to another volunteer | Volunteers, councillors, council employees | Follow the current Government guidelines and regulations |

NOTES

Volunteers shall operate in accordance with any briefings provided by Wiltshire Police and all activities must be in accordance with any advice received.

Sensible clothing must include wearing the Hi-Viz tabard provided.

No lone working – all speedwatch activities must include a minimum of two individuals.

You should not take part in volunteering unless you are fit and able to do the work safely. On no account should you undertake more than you feel able to do without compromising your health. Remember, you are a volunteer, and you can withdraw from helping at any time, either temporarily or permanently. Just let the Co-ordinator know if you wish to do so.

The only piece of machinery you may use is a speed camera provided by the Council which shall be obtained from the Speedwatch Group Leader

In the event of any threatened violence, intimidation or abuse, you should immediately withdraw from the situation, and inform the Co-ordinator - and, if necessary, the Police – as soon as possible. Do not enter into any confrontation.

Please submit completed form to the Parish Clerk – clerk@alderburyparishcouncil.gov.uk