



Regulations and Fees

Alderbury Parish Burial Ground

Tunnel Hill
Alderbury

Persons having rights of burial in Alderbury Burial Ground are set out below.

- a). A parishioner
- b). Any person who owns an exclusive right of burial in the Burial Ground.
- c). Any parishioner leaving the parish to be admitted to hospital or a home or for some exceptional circumstance and who subsequently dies there. The Parish Clerk shall be the sole judge of right of burial.
- d). All other cases at the discretion of the Parish Clerk, at treble the normal fees

The Parish Clerk shall be the sole judge of the right of burial under clauses c and d above.

A list of the current fees is set out on page 7 of this booklet.

Plans of the Burial Ground are kept at the Parish Office and may be seen, by appointment, during office hours, without charge. A copy of the rules and regulations, table of fees etc. may also be obtained.

All Burial Records are kept at the Parish Office and will be made available, by appointment, to individuals with an established interest who request information from the Parish Clerk during normal office hours.

The allocation of all grave spaces and plots for cremated remains is subject to agreement and the

approval of the Parish Clerk. Allocation of grave spaces shall be subject to payment of fees applicable at the time of allocation and shall be in force for a period of fifty years once interment has taken place. All Exclusive Right of Burial grants may be renewed at the prevailing rate. Further fees are payable at the prevailing rate upon an interment taking place in an allocated space.

The Council will maintain the Burial Ground in a good and decent order. The Council reserves the right to prune, cut down or remove any shrubs or trees within the Burial Ground at any time in order to maintain decent order.

Re-opening of Graves and Cremation Plots for further interments:

Permission in writing from the surviving relative or executor must be submitted to the Parish Council when a grave is to be re opened. There shall be no disturbance of any previous burial.

Applications for Burials

1. No burials shall take place without the prior permission of the Parish Clerk.
2. All applications for Burials shall be made in writing to the Clerk of the Parish Council and fees paid to the Parish Clerk by the applicant at the same time of application.
3. Such applications must allow a minimum of 48 hours notice excluding weekends, Public and Bank holidays.
4. Such application shall state by which Minister the Burial Service is to be conducted and the applicant shall himself arrange for the attendance of the Minister.
5. The digging and reinstatement of graves will be the responsibility of the appointed Funeral Director.
6. Nothing shall be erected or planted in the Burial Ground without permission and no raised mounds shall be made.

Memorials

1. No Memorial of any kind shall be erected in the Burial Ground nor any inscription cut on any memorial stone, without permission of the Parish Clerk. The design and inscription shall be submitted to the Parish Clerk before the order for the memorial is placed. All memorial stones or tablets to be erected in parallel rows.
2. The application must include a sketch / drawing with measurements and nature of the proposed memorial, along with full details of the proposed inscription.
3. For the purpose of these regulations a memorial stone is defined as concrete or stone.
 - a) Memorial Stone to be mounted vertically on base, and top of base to be set flush with ground level.
 - b) Base to be erected as per Parish Council instructions.
 - c) Tablet to be set flush with ground level.
 - d) No other monuments will be permitted.
4. The applicant or family of the deceased is responsible for care of the memorial. The Parish Council can not accept any liability for any damage unless it is caused by its employees or contractors carrying out maintenance work.

Any memorial that is found to be loose must be secured to provide stability. It is the responsibility of the owner to arrange for this to be done. An

application to re-fix a memorial must be made to the parish council before any work is started.

Where a memorial has deteriorated or become unstable, the Parish Council will attempt to contact the applicant or surviving family by posting a notice or sending a letter to the last known address of the owner in order that repairs can be carried out. Should this not be possible or the relatives fail to act within a reasonable time (6 months) then the Parish Council may move any such memorials without further notice.

Vases and flower containers

No glass or china vases or containers are permitted.

No plastic flowers will be permitted.

Alderbury Parish Council reserve the right from time to time to make alterations or additions to the foregoing regulations.

Fees for parishioners. (revised November 2011)
Exclusive Right of Burial

Person up to and inc the age of 17	£10
Single depth	£120
Double depth	£160
Cremation plot	£50

Interment Fees

Person up to and inc the age of 17	nil
Adult	£80
Cremated remains in an ashes plot	£40
Scattering of ashes on a grave (Scattered under the turf, no other scattering will be permitted)	£40

Memorials

Flat stone on a cremation plot	£30
Maximum size 12" x 18" (30 x 45cm)	
Flat stone on a grave	£30
Maximum size 3' x 2' (90 x 60cm)	
Headstone	£50
Maximum size 3' high x 2' wide and 1' depth	
Each additional inscription	£10

Fees are trebled for non-parishioners.

All applications must be made in writing and posted to the Parish Clerk. Initial enquiries may be made via email or telephone.

Please contact
Alison McGowan
Clerk to Alderbury Parish Council
Springfield
Loosehanger
Redlynch
Salisbury
SP5 2PS

01725 513651
clerk@alderbury.net

Office hours are 9.30am – 1.00pm.
Monday to Friday
(exc Public and Bank holidays).

The regulations and fees in this booklet are effective from 1st December 2011 until further notice.