

**Approved minutes of the meeting of Alderbury Parish Council held on
Thursday 8th March 2018 at St. Marys Hall, Whaddon.**

Present: Cllrs Hartford (Chairman), Mernagh, Considine, Fuller, Sloan, Clarke and Pace.

In attendance: Unitary Cllr Richard Britton, Alison McGowan (clerk) and 1 member of the public.

Apologies: Cllrs Diprose, Hughes and Lawrence.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the March meeting.

Questions or statements from members of the public

None.

Report from the Neighbourhood Police Team

A monthly report had not been received from the police, however Cllr Hartford reported that PCSO Tina Roylance would be relocating to Amesbury and Alderbury and Whaddon would have a new replacement.

Report from Unitary Cllr Richard Britton

Cllr Britton reported that the budget was approved by Wiltshire Council, which will involve taking £26 million out of the operating baseline.

Cllr Pace joined the meeting at 7.31pm.

The only local issue that Cllr Britton had to report on was Nightwood Farm. There was an inconsistency between the minutes and the planning committee decision, in that committee members wanted the bund to be removed, however the decision notice does not refer to this. The Environment Agency has been approached about removing it, however they do not want to be involved. The issue is now with Wiltshire Council enforcement and Cllr Britton has asked for a report on the matter at the next planning committee meeting. The next door neighbour has put the house on the market. Mr Chambers has reported him for removing trees in the wood.

5161. Apologies for absence and to consider whether to approve the reasons given.

Prior to the meeting, apologies had been received from Cllrs Diprose and Hughes due work commitments and Cllr Lawrence due to a personal commitment. Alderbury Parish Council resolved to accept the apologies for the reasons given.

5162. Declaration of Cllrs Interests and dispensations

Cllr Sloan declared a pecuniary interest in agenda item 5170.

5163. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on Tuesday 6th February 2018 as a true record, without amendment.

5164. Maintenance update

Cllr Hartford reported that she now has two of the road signs back from Wiltshire Council, that need to be replaced. She will speak to some contacts to arrange quotations for the backing boards.

The contractor is due to install the new wooden posts on Fountain Green tomorrow.

The speed indicator device was put up last week, however it was not working the following day. The fuse has been removed from the machine again! It will be reported to 101 as criminal damage. The clerk was asked to speak to Riverbourne Community Trust to find out if it can be mounted higher to avoid this happening. The clerk will also mention it in the next article for the Fountain, as speeding through the village has become a real issue.

Cllr Hartford reported that she has recently written to Adrian Hampton and Cllr Britton regarding the clearance of snow following the recent bad weather. A local farmer had been prepared to go out to support Wiltshire Council to clear snow locally with a snow plough on his tractor, however could not initially get through to anyone

at Wiltshire Council. When he did finally speak to someone, he was told that he was not currently needed and they would let him know if it changed. As a consequence the main routes were the only ones that had been cleared and nothing in or around the village.

Cllr Hartford will check the grit bins and ask the local farmer if he will be able to refill them.

The new grit bin at Spiders Island was used extensively during the recent snow, with residents using the grit to clear the road.

Localised work has been completed along the Witherington Road and Barford Lane. It is likely that the road will be redressed during the summer.

We have been notified that the parish steward will not be working in the parishes for the next few weeks, as he will be helping to fill potholes which have either been created, or made even worse by the recent weather. On his last visit to the parish amongst other jobs, he cleared the path into the Copse from the Recreation Ground. The two loads of fly tipping have been removed from Shute End lane.

A resident has reported that a street light on the opposite side to the Copse is not working. The clerk has been told that the street lights along Southampton Road are not maintained by Wiltshire Council and therefore the clerk is following this up with Highways England.

Cllr Sloan added that 2-3 weeks ago a Wiltshire Council van had been out taking photographs of the bad potholes along Southampton Road, at the Whaddon end of the village. **Action: Clerk, Cllr Hartford.**

5165. Review the risk schedules

Following discussion, Cllr Mernagh agreed to review the risk schedules and bring them back to the April meeting with any recommendations, for the full council to consider. **Action: Cllr Mernagh.**

5166. Facebook page

Cllr Fuller reported that Alderbury and West Grimstead primary school set up its facebook page as an official line of communication. It was similar to having an additional notice board, but online. With the recent weather, the facebook page was very useful, allowing school to communicate with parents and carers quickly. The site is also accessible from a tab on the school website. Following discussion, Cllrs Clarke and Considine agreed to investigate some of the queries that were raised about the use of facebook by councillors. Alderbury Parish Council resolved to 'agree in principle' to set up a facebook page for the parish council, as long as the account can be 'locked' down so that it can be used to disseminate information only.

Action: Cllrs Clarke & Considine.

5167. A303 Stonehenge consultation

Cllr Lawrence attended a recent consultation session and had circulated notes to all cllrs prior to the meeting as she would not be present. Following discussion, it was agreed that cllrs could respond as individuals rather than as a parish council, as the questions were very specific and it was unlikely that one answer would reflect the thoughts of all members.

Finance

5168. Year ending 31st March 2018

The balance of the account as at 28th February 2018 was £94,879.98 as shown on the bank statement. A bank reconciliation had been completed and circulated to all cllrs prior to the meeting.

5169. Accounts for Payment

Alderbury Parish Council resolved to approve the following accounts for payment:-

Account	Budget category	Total
ID Verde Ltd	Bin emptying x 4 weekly (Feb)	£78.00
A McGowan	Clerks salary & associated costs	£846.70
Elaine Hartford	Stationary – paper, ink cartridges	£45.00
A McGowan	Expenses (mileage, telephone)	£32.24
HMRC	NIC/PAYE in respect of clerk	£4.64
Hill Data Systems Ltd	Online backup storage and Webroot Secure Antivirus	£31.74
Riverbourne Community Farm	To erect and take down SID - Feb/March 2018	£85.00

5170. Reserves

Following discussion regarding the reserves, it was agreed that a meeting would be arranged for a working party to review the current reserves in detail and come to a future meeting with recommendations for any changes. All cllrs will be invited to attend the meeting.

Action: Cllr Mernagh, Clerk.

Planning To respond to Wiltshire Council on the following planning application:

5171. 18/01676/FUL – The Capstone, Southampton Road, Whaddon, SP5 3EB – Two storey rear extension and single storey side extension.

Cllr Sloan was asked to leave the room by the Chairman, while the parish council discussed the application and made a decision. Alderbury Parish Council resolved to respond with 'no objections' as a consultee on this planning application.

Matters arising from previous meetings:

5172. Letter from Middleton and Major regarding the proposed Health Centre at Matrons College Farm

The parish council expressed its surprise at receiving the letter as instructed by the landowners and developers of the residential development site, asking if the parish council has any knowledge of potential end users of a medical nature, to whom the proposed Health Centre could be of interest. It confirms that the original potential partner is no longer interested. The parish council are still very concerned that the building will not materialise as a facility that benefits local residents, as was originally proposed. The clerk was requested to write back to confirm that the parish council does not know any potential end users.

Action: Clerk.

5173. New play equipment at the Recreation Ground

Following discussion and feedback from the working party, Alderbury Parish Council resolved to install a new zip wire and new basket swing as additional pieces of play equipment at the Recreation Ground, together with wet pour surfacing. All of the R2 funds for 2018 and 2019 of £11,864.20 will be used for this project, together with some funds from reserves. Quotations have already been provided by six different providers, however the working party will now make enquiries to see if a better price can be achieved by installing the two pieces of equipment at the same time. Alderbury Parish Council resolved that the working party, consisting of Cllrs Hartford, Lawrence and Pace, would make the final choice of provider for the project.

Action: Cllrs

Lawrence, Hartford & Pace.

5174. Great British Spring Clean Up

Alderbury Parish Council resolved to rearrange the event to Saturday 24th March as the original event had to be postponed due to the snow. The clerk was asked to arrange for the litter to be collected and the delivery of bags and additional litter pickers. Cllrs Fuller and Hartford and the clerk will inform those residents who had previously offered to help, of the new date.

Action: Cllrs Fuller, Hartford and Clerk.

5175. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

None.

5176. Correspondence/Clerk's report.

There are vacant allotment plots at the Southampton Road allotment (SRA) site. The clerk has had two recent enquiries which have been referred to the chairman of SRA association.

The Chairman of the Social Club has confirmed that an electrical check of the Social Club has been conducted. A couple of minor issues have been identified, which will be addressed this week.

A tree report has been requested, to include any comments on trees that should potentially be protected along Southampton Road.

The new posts at Fountain Green will be installed on 12th March.

The clerk recently met with the Downton and Redlynch clerks to discuss recent General Data Protection (GDPR) Legislation training and required actions. It is still uncertain whether the clerk can be the 'data processing officer' for a parish council. The clerk recommended that councillors should consider having a separate dedicated email address for parish council business. The clerk will need to be informed of any changes to update the distribution list for cllrs. Any emails from ex. Councillors and residents should also be

deleted, once the matter has been passed to the clerk to deal with the issue. Further information will follow before the introduction of the new legislation on 25th May 2018.

The signatories for the parish council bank account have all applied online to have full access to enable online banking and application forms are in the process of being completed and signed. The clerk is also in the process of making enquiries to set up a second bank account with the existing provider in the short term, so that the future precept and reserve money are held separately.

During the summer holidays, the Fun in the Sun sessions will be held as in previous years at 12.30pm – 2pm at the Recreation Ground on Tuesday 31st July, Tuesday 7th August, Tuesday 14th August and Tuesday 21st August.

Cllrs were reminded that there is still a vacancy for a parish councillor and asked to speak to other residents about joining.

5177. The Fountain magazine

Cllrs asked the clerk to let residents know that the parish council had approved for two new additional pieces of play equipment to be installed at the Recreation Ground. There are also allotments available at the Southampton Road site and residents should contact the clerk in the first instance. **Action: Clerk.**

5178. The date of the next meeting is Monday 9th April 2018. Any items for the agenda must be sent to the clerk by Friday 30th March 2018.

The meeting closed at 9.36pm.

Cllr Clarke gave her apologies to the clerk for the next two meetings as she has personal commitments on those days.

The clerk was asked to add an item to discuss the forthcoming data protection changes to the April agenda.