

Approved minutes of a meeting of Alderbury Parish Council held on Monday 10th September 2018 at St. Marys Hall, Whaddon.

Present: Cllrs Hartford (Chairman), Mernagh, Considine, Lawrence, Sloan and Clarke.

In attendance: Unitary Cllr Richard Britton, Alison McGowan (clerk) and 7 members of the public, Dean Speer, partner at Myddelton & Major Estate Agents.

Apologies: Cllrs Fuller, Diprose and Pace.

Absent: Cllr Hughes

Councillor (Cllr) Hartford opened the meeting at 7.29pm and welcomed everyone to the September meeting.

Questions or statements from members of the public

A resident reported that there has recently been anti-social behaviour by a group of children at the Recreation Ground and skate park. It has happened twice in a week and a child has been bullied by the group. The second incident happened yesterday evening, however the resident did not witness it personally. On both occasions someone from the Social Club has taken the child home. The child has been asked to inform the headmaster of the primary school. Cllr Britton commented that the local PCSO should be informed and if names of the children are known, they should be passed on to police.

Cllr Hartford commented that she is also aware that glass bottles have recently been thrown at the Recreation Ground play area, as a resident has found broken glass in the area.

Update from Mr Dean Speer, Middleton and Major regarding the proposed health centre at Matrons College Farm

Mr Speer has become involved in the site after the sale to the developer, to get involved with the provision of the local health centre at the entrance to the site. It is a requirement of the S106 agreement. By the time that the planning for the 28 houses had been approved, there was no longer any interest from local GP's in providing a GP surgery. Other potential healthcare providers have been approached, however they have drawn a blank. A key issue is the lack of funding available. As a condition of the S106, the developer must construct the building, however there is no-one to fill it. £200,000 has been allocated to cover the cost. A meeting has taken place with Cllr Britton. Mr Speer is going to propose to Wiltshire Council that the agreement is varied so that instead of providing a building at the development site, the money allocated can be held by Wiltshire Council for the village hall project. The developer of the site has a timeline to adhere to and therefore a planning application to this effect will have to happen soon. Cllr Hartford thanked Mr Speer for attending the meeting to give an update.

Cllr Britton was asked whether the existing Section 106 could be amended or if a new one would have to be produced. Cllr Britton understands that a new Section 106 will be needed. He confirmed that very little would be required from Alderbury Parish Council regarding a detailed plan about the village hall extension and improvements.

The chairman of the village hall committee, who was in attendance, confirmed that the new treatment room could potentially be used to provide some health services. The hearing aid service already uses the village hall. A parish councillor asked if there would be a time limit within which the money would need to be used for the project. Mr Speer confirmed that there would not be from the land owner's point of view.

Report from the Community Police Team

The crime bulletin has been received this afternoon which includes one offence in the Alderbury community area, which took place in Whiteparish, where the Post office and general store has been broken into through an adjoining flat.

At the recent Southern Area Board meeting (SAB) Cllr Hartford spoke to Sargent John Hutchings to feed back that there has been very little police presence in Alderbury and Whaddon for some time and that she has never met the local PCSO. The following morning PC Matt Holland attended the Boundary coffee shop at the village hall.

Report from Unitary Cllr Richard Britton

Cllr Britton reported that he is still waiting for the barrister's opinion on the latest Nightwood Farm planning application. An inspector has not yet been appointed for the planning appeal by Longford Estate regarding an application for 50 new houses on land off of Firs Road. The outcome of the case in Mere is still outstanding and this may give some indication as to whether there is enough of a land supply for the next five years.

Cllr Britton has not had any new case work during August.

With regards to the resident's earlier feedback regarding behaviour at the Recreation Ground, he suggested contacting the local police team, via Inspector Sparrow to get the PSCO to drop in and potentially have a word with any groups of children there.

Cllr Britton will be busy from this week onwards with county affairs.

Cllr Hartford asked Cllr Britton when Eyres Drive would be resurfaced as it was due to be completed during the summer. She has been asked by several residents. Cllr Britton confirmed that he would look into the matter.

A resident has recently fed back to Cllr Hartford concern about the surface of the pavement from Oakwood Grove onwards towards the village hall. Again he confirmed he will look into the matter.

Cllr Lawrence commented that following a recent incident with Eurovia, the pavements had still not been cleaned sufficiently.

A member of the public commented about the recent fly tipping in the village. Cllr Britton confirmed that two arrests have been made using evidence from a mobile covert camera, one from the Southampton area and another in Hampshire. The vehicles used have not yet been traced but work is ongoing. Cllr Hartford commented that it was very disappointing that Wiltshire Council (WC) had been unable to trace a person whose details were recently found on paperwork within the recent fly tipping in Shute End.

The chairman brought item 5298 forward on the agenda as the Chairman of the village hall committee was present to discuss it.

5298. To receive an update regarding the proposed village hall project and review an outline plan. As a result of the update, to approve a recommendation to support 'in principle' the following:-

- a) To redirect proposed funding at Matrons College Farm for a medical centre, to a project to extend and upgrade Alderbury village hall.
- b) The proposed outline plans for the village hall extension.

The chairman of the village hall circulated a copy of the latest proposals for an extension to the village hall and social club. He emphasised that these were the latest ideas and that nothing was 'set in stone' as yet. Cllr Britton requested a copy via email.

Alderbury Parish Council resolved 'in principle' (with one abstention):-

- a) To redirect proposed funding for a medical centre at Matrons College Farm, to a project to extend and upgrade Alderbury village hall.
- b) To support the proposed outline plans for the village hall extension. **Action: Clerk.**

5276. Apologies for absence and to consider whether to approve the reasons given.

Prior to the meeting apologies had been received from councillors Fuller, Diprose and Pace due to family commitments. Alderbury Parish Council resolved to approve the absences for the reasons given.

Cllr Hughes was absent from the meeting.

5277. Declaration of Cllrs Interests and dispensations

Cllr Clarke declared a personal interest in agenda item 5298.

Cllr Lawrence declared a personal interest in agenda item 5282.

5278. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on Thursday 5th July as a true record of the meeting with no amendments.

5279. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Extraordinary Parish Council meeting on Wednesday 1st August 2018 as a true record of the meeting with no amendments.

5280. Co-option of a new councillor

Alderbury Parish Council resolved to co-opt Mrs Claire Bourne as a new member of the parish council to fill the last vacancy. Mrs Bourne signed the declaration of office form and joined members for the rest of the meeting.

5281. Maintenance update

Cllr Hartford confirmed that a resident had reported damage to her vehicle as a result of an overgrown hedge in Clarendon Road, as she pulled in to let traffic travelling the other way through. The clerk was asked to follow this up.

'No dog' signs have been put up on the gate into the Recreation Ground and a post at the other entrance.

The annual safety inspection has been completed in the last few days for all of the play equipment, adult gym equipment and skate park at the Recreation Ground. Cllr Hartford confirmed that there are no high risk items, 1 or 2 medium risk and any other items noted were low risk. Cllr Hartford and the clerk will go through the report together to identify any necessary actions.

A resident from The Sandringhams has raised concern about two large oak trees that are overhanging her property from Castle Lane. The clerk was asked to contact Wiltshire Council to ascertain who owns the trees. Another resident has reported graffiti on his fence in Eyres Drive.

The book swap is currently overflowing with books, to the extent that residents cannot get in to it.

The two recent loads of flytipping have been removed from Shute End.

A resident from Oakwood Grove has been in touch with concerns that there was a small amount of potential fly tipping in the amenity land. Cllr Hartford has investigated and cannot find any.

A tree is overhanging the pavement between Clarendon Road and the Farthings. Cllr Mernagh and Cllr Hartford will investigate.

Action: Clerk, Cllr Mernagh, Cllr Hartford.

5282. Footpath budget

Alderbury Parish Council resolved (with one abstention) to allocate a budget of £100.00 to the village footpath group for the remainder of the current financial year, to support the maintenance of the village footpaths.

Action: Clerk.

5283. Work to village pavements

Cllrs Hartford and Sloan recently met potential contractors onsite to discuss work to the footpaths along Southampton Road. Quotations had been received from three contractors and a comparison had been circulated to all cllrs prior to the meeting. Alderbury Parish Council resolved to select a contractor to carry out the work, which would not be completed until the leaves have fallen.

Action: Clerk.

5284. Tree policy

Cllr Lawrence confirmed that the working party had recently met. The group currently consists of two parish councillors and two village residents. The group is conducting a wide range of research and members believe that there are a number of ways in which the number of trees in the village can be maintained and even enhanced.

5285. Wooden posts at The Sandringhams

A trailer and other vehicles are frequently being parked on the public area of open space in The Sandringhams. WC has confirmed that it owns the piece of land and has given permission for Alderbury Parish Council to install posts around the area to discourage future parking. Alderbury Parish Council reviewed two quotations and resolved to appoint a contractor. Alderbury Parish Council resolved to apply to the Community Area Transport Group for a possible contribution towards the cost as the land is owned by WC.

Action: Clerk.

5286. Matrons College Farm Development

Following discussion, Alderbury Parish Council resolved to respond to the pre-consultation for 'no waiting at any-time' parking restrictions on Old Southampton Road and the 'to be named' access road with the following comments:-

- 1) This area is busy with parked cars (some of which may currently be caused by workers from the development site) which can extend along the road out towards the slip road from the A36. There are very limited options as alternatives.
- 2) Whaddon is already very busy with parked cars due to the garage and village post office at this end of the village.
- 3) Vans and lorries are sometimes parked at the end of the slip road, just before the turning into Whaddon, which is a concern from a safety point of view.

Action: Clerk.

5287. Matrons College Farm Development

Following discussion, Alderbury Parish Council resolved to propose Tozer Way and Sparkes Drive as potential names for the two new roads within the Matrons College Farm housing development, to the housing developer and Wiltshire Council. The names were amongst some of the suggestions put forward by the village history

society and are the names of families who previously farmed the land at the site. Clerk to contact family relatives to seek permission to use the surnames. **Action: Clerk.**

5288. Speed of traffic travelling along Southampton Road

Cllr Mernagh reported on a recent meeting that several parish councillors attended in Alderbury with a traffic engineer from Wiltshire Council. A range of potential traffic calming options were explored. Three metro counts have been requested for Southampton Road to measure the speed and volume of traffic throughout the villages, to enable any further action to be based on facts. The results will be brought back to a future meeting. Cllr Britton commented that the number of excessive speeders versus the volume of traffic is quite high as shown on the Community Speedwatch statistics for the village from the four approved sites.

5289. Insurance Policy Annual Renewal

Alderbury Parish Council resolved to approve a 4% increase in the cost of the annual premium of the parish council's insurance policy. The cost for the next year will be £1,674.83. **Action: Clerk.**

5290. Grant application

Following discussion, Alderbury Parish Council resolved to refuse a grant application for improvements to Dennis Marsh House from the Salisbury and South Wilts Scouts Group. Despite being a worthy cause, the parish council decided that it would only have a very limited benefit for residents of the parish. **Action: Clerk.**

5291. Fun in the Sun 2018

Cllr Hartford reported that the sessions had not been as well attended as last year, however it is hoped that Wiltshire Council will continue to provide the sessions in 2019. The very hot weather may have discouraged some from sending children. The clerk was asked to write a letter of thanks to Wiltshire Council for providing the sessions. **Action: Clerk.**

Planning To respond to Wiltshire Council on the following planning applications:-

5292. 18/07786/FUL – Land adjacent to Wagtails, Southampton Road, Alderbury, Wilts, SP5 3AF –

Revised layout to planning permission 16/04775/FUL to allow for two additional dwellings.

Alderbury Parish Council resolved to 'object' to the planning application, with one abstention (by Cllr Bourne, who had joined the meeting after agenda item 5277) for the following reasons:-

- 1) The plot is outside of the housing policy boundary (which has recently been reviewed by Wiltshire Council with no significant changes for the village suggested).
- 2) Overdevelopment of the plot. The proposed housing will be too dense and out of keeping with the neighbouring properties as seen on the location plan.
- 3) 22 parking spaces are outlined in the application, which leads to concerns about the volumes of traffic in and out of the site and therefore highway safety.
- 4) The development will overlook surrounding properties.
- 5) A large number of trees have been removed on this site and next to it, leading to concerns about drainage and surface water.

The parish council asked Cllr Britton to 'call in' the application to the Southern Area Planning Committee if officers were minded to approve it.

5293. 18/07917/FUL – Pippins, Lights Lane, Alderbury, SP5 3AL – Erection of a porch and construction of dormer windows on north east elevation and construction of dormer window on south west elevation.

Alderbury Parish Council resolved to have 'no objections' to the planning application.

5294. 18/08206/FUL – Balnacraig, Firs Road, Alderbury, SP5 3BD – Rear extension for ground floor bedroom and access WC.

Alderbury Parish Council resolved to 'support' the planning application.

To note the following tree application:-

5295. 18/07790/TPO – 2 Silver Wood, Alderbury, Salisbury, SP5 3TN – Ash tree – remove.

Alderbury Parish Council resolved to 'note' the application and leave the decision to the tree officer as the expert.

Finance

5296. Year ending 31st March 2019

The balance of the bank account as at 31st August 2018 as shown on the bank statement was £105,001.52. R2 money for the new zip wire and basket swing has been received from WC. A VAT refund has also been received for the current financial year up until 30th June 2018.

5297. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total
Hurdcott Landscapes	Grounds maintenance inc. Oakwood Grove (July)	£864.00
Hurdcott Landscapes	Grounds maintenance inc. Oakwood Grove (August)	£864.00
A McGowan	Clerks salary & associated costs (August & September)	£1709.17
A McGowan	Expenses (mileage) - July & August	£121.02
Hill Data Systems Ltd	Online Backup storage and Webroot Secure Antivirus	£31.74
Hill Data Systems Ltd	Online Backup storage and Webroot Secure Antivirus	£31.74
Utility Warehouse	Parish line - telephone bill (July)	£43.83
Utility Warehouse	Parish line - telephone bill (August)	£41.18
Elaine Hartford	Expenses - laminator pouches & printer cartridge	£44.78
Simon Pevy	Cleaning of 10 bus shelters - August 2018	£155.00
ID Verde	Emptying parish bins (July)	£79.94
ID Verde	Emptying parish bins (August)	£79.94
SLCC annual membership	Annual renewal premium	£128.00
ALCC annual membership	Annual renewal premium	£30.00
HMRC	NIC/PAYE payment	£59.22
HMRC	NIC/PAYE payment	£59.07
Queensbury Shelters	Supply & fit new LED lamp in shelter opp Sandringhams	£77.83
Trustees of Earl of Radnor	Waleran Close Green rent	£10.00
Vision ICT	Biennial fee for gov.uk domain renewal	£66.00
Vision ICT	Website hosting and email hosting for year	£270.00
Playsafety Limited	Annual inspection - all equipment at Recreation Ground	£201.60
Totals		£4,968.06

The list includes payments for July and August, as there was no monthly meeting held in August.

Matters arising from previous meetings:

5299. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Hartford and the clerk attended the Southern Area Board meeting in Coombe Bissett on 6th September. Cllr Hartford raised concern that the local police team has not been very visible in the village recently and was told that this would be addressed.

5300. Correspondence/Clerk's report.

The clerk reported that she has been approached by Grimstead Parish Council as members would like to run a training session about CPR and how to use a defibrillator. They would like the session to be run at East Grimstead Reading Rooms and Alderbury and Whaddon residents are invited to attend. As soon as the clerk receives further details she will promote them.

Alderbury will require a further supply of salt to top up the salt bins around the village following last winter. WC will fill them up before the winter, however a further supply is required to keep in storage within the village. Parishes are now expected to collect supplies, however this is a challenge with the weights involved. The

matter was raised by several parishes at a recent SAB and Cllr Clewer will investigate whether stocks can be collected from High Post.

A resident has contacted the clerk to confirm that they have collected a wheelbarrow of rubbish following the collection of two loads of fly tipping in Shute End.

The clerk has followed up with WC the production of replacement name plates for various roads in the village. She has been informed that they have not yet been ordered as staff are waiting to be trained on the new system, which they hope will be this week.

The clerk has reserved Wednesday 8th May for the Annual Parish Meeting next year. She has checked the date with the village gardening club to ensure that it doesn't clash with their meeting.

The clerk reported that she is currently making enquiries with Longford Estate to see if they will be able to supply a Christmas tree for the village this year.

5301. The Fountain magazine

The clerk was asked to summarise the key agenda items from the meeting. A special mention to be given to the village footpath group who has worked for over a '100 man hours' during the summer on the footpaths. The book swap is also overflowing with books.

5302. The date of the next meeting is Tuesday 9th October 2018. Any items for the agenda must be sent to the clerk by Monday 1st October 2018.

Cllr Hartford closed the meeting at 9.29pm.