

Approved minutes of a meeting of Alderbury Parish Council held on Thursday 6th December 2018 at St. Marys Hall, Whaddon.

Present: Cllrs Hartford (Chairman), Mernagh, Fuller, Diprose and Sloan.

In attendance: Alison McGowan (clerk), Unitary Cllr Richard Britton and 8 members of the public.

Apologies: Cllrs Pace, Hughes, Lawrence, Considine, Clarke and Bourne.

Councillor (Cllr) Hartford opened the meeting at 7.40pm and welcomed everyone to the December meeting.

Questions or statements from members of the public

A member of the public asked if there was any current news about a proposed traveller site in the parish of Clarendon. He commented that it currently appears that the site is being used as a breakers yard. Cllr Hartford confirmed that it was outside the parish of Alderbury, however she was not aware that there are any current planning applications relating to the site.

Report from the Community Police Team

A monthly report had not been received in time for the meeting. The police gave a report at the recent Southern Area Board meeting, however there was nothing untoward to report back. The local PCSO, Simon Nash has been given the dates for future parish council meetings and he aims to attend in February.

Report from Unitary Cllr Richard Britton

Cllr Britton congratulated the parish council for the 'switch on' event for the village Christmas tree lights. He said that it had been appreciated by the Community, certainly by those people that he spoke to on the evening.

He reported that police have now interviewed 10 people regarding fly tipping as a result of the mobile camera in the area. The issue is that it takes a long time to get them to court but there are signs of progress.

On Friday last week, the appointment of the new chief constable of Wiltshire was approved. Kier Pritchard was selected as a result of a competitive process.

As a result of the collapse of the medical centre proposals at Matrons College Farm, Cllr Britton confirmed that a £200,000 transfer of funds had been negotiated towards the development and improvement of the village hall. Cllr Britton has requested that the payment of the money be phased with £50,000 being paid with the 8th house (April), £50,000 with the 10th house and £100,000 with the 14th house. This would help with the cashflow for the village hall project. The suggestion will have to be approved by the Southern Area Planning committee.

A member of the public asked Cllr Britton if the 10 interviews taking place regarding the fly tipping incidents could be publicised to try and deter more from taking place. Cllr Britton believes that it needs a court case with a sensible penalty to make an impact.

5351. Apologies for absence and to consider whether to approve the reasons given.

Prior to the meeting apologies had been received from Cllrs Bourne and Hughes due to work commitments, Cllr Clarke was unwell and Cllrs Pace, Lawrence and Considine due to family commitments. Cllr Mernagh had sent his apologies also as he would be arriving late to the meeting. Alderbury Parish Council resolved to approve the absences for the reasons given.

5352. Declaration of Cllrs Interests and dispensations

None.

5353. Council meeting minutes

The chairman delayed the agenda item until Cllr Mernagh joined the meeting, to ensure that the meeting was quorate as one of the cllrs had been absent from the previous meeting and would therefore abstain.

5354. Village Hall development project

Andy Larkham, as chairman of the village hall committee and Ken Palmer, as chairman of the Social Club committee have been working together for a number of months to continue talks and develop plans for an extension, internal alterations and an external upgrade of the existing village hall and social club. Alderbury Parish Council resolved that Cllr John Fuller and Cllr Elaine Hartford, as representatives of the Parish Council, will join Andy and Ken to form an initial working party to identify the next steps of the project.

Cllr Mernagh joined the meeting at 7.59pm.

Nick Philips, from the Alderbury firm Barclay Phillips architects has input into the project over a number of months, drafting all of the plans produced to date 'free of charge', to outline potential layouts of the extension to incorporate a number of features that are considered necessary in any future improvements. Alderbury Parish Council resolved to allocate an amount of £12,000 from reserves to secure a 'final version' of the detailed design and submit a planning application to seek approval for the changes.

The working party will be responsible for producing a terms of reference that defines the relationship between the parish council, the village hall and the social club. The working party representatives will report back to the parish council on a monthly basis.

Action: Cllrs Fuller & Hartford.

5355. Maintenance update

An electricity wire recently came down at the bottom of Shute End. Some branches and wood still need to be moved away from the area – Cllr Hartford will ask the parish steward if he can clear this during his visit next week.

The notice board at Folly Lane is coming apart and will soon need some attention. Someone has torn all of the notices off of the notice board at Grimstead Road on two occasions and they were found strewn on the ground. It has only happened in this location.

The removal of a hedge next to the pavement in Oakleigh Lane has been reported to Wiltshire Council due to safety concerns for pedestrians. The clerk was asked to follow this up.

The stone plinth at the bottom of the Millennium sign needs to be replaced. On one edge the corner of the stone has now broken away. The clerk was asked to request quotations to replace this. Cllr Britton reminded everyone that there is a time capsule under the sign and it should be taken into consideration when the work is carried out.

The adult gym equipment has been serviced at the Recreation Ground.

The latest load of fly tipping has not yet been collected by Wiltshire Council.

Cllr Hartford pointed out that there is a lot of mud in the road now along Lights Lane and also at Shute End Road due to diverted traffic as a tree came down on Southampton Road and brought with it an electricity cable. She will ask the parish steward if a sweeper can come out to these two locations.

Action: Clerk, Cllr Hartford.

5356. Installation of a new picnic table at the Recreation Ground

Prior to the meeting, links to a range of different designs of picnic tables had been sent to all cllrs. Following discussion, it was suggested that the table should have wheelchair access at one end. The clerk was asked to source quotations for two new wooden picnic tables – one for adults and the second a junior size table. The tables will be set into a concrete base.

Action: Clerk.

5357. Budget Setting meeting

Following feedback from the budget setting meeting, it was suggested that the contribution made by residents for the next financial year should remain the same, which would result in a small increase in income to the parish council as there are more houses that will pay Council Tax in 2019/2020. Alderbury Parish Council resolved to approve a 0% increase for residents for the next financial year from Wiltshire Council, which will mean a small annual increase in the annual precept for the parish to £47,876.26 from £47,453.00. A band D property will pay £49.97.

5358. Parking issues within the Parish

Prior to the meeting a copy of a letter from a resident regarding concerns about the speed of traffic travelling along Southampton Road and a number of large vehicles parking outside St. Marys Hall and at the end of the slip road from the A36, had been sent to all parish councillors. Cllr Hartford confirmed that with regards to speed, three metro counts have been installed along Southampton Road to measure the volumes of traffic and percentages of those travelling above the current speed limit of 30mph. The results will be discussed at a future meeting. Enquiries have been made with Wiltshire Council and the local police team regarding the buses parking in the village and the vans and cars at the end of the slip road. **Action: Clerk.**

5359. Decoration of the War Memorial for Armistice Day each year

Cllr Hartford read out a letter from a resident regarding the decoration of the War Memorial each year by a village resident and raising concern that there was not a poppy collection locally. The current Chairman of the local branch of the Royal British Legion attended the meeting last month to explain that a new volunteer to co-ordinate the collections locally is required. Alderbury Parish Council resolved to write a letter to the resident who decorates the War Memorial each year to thank them and to confirm that the parish council would like to purchase a wreath next year that can be used to decorate the War Memorial in future. **Action: Clerk.**

Planning To respond to Wiltshire Council on the following planning applications:-

5360. 18/10244/FUL – Land adjacent to Kiln close, Whaddon, Salisbury, SP5 3HE – New dwelling with integral garage for access.

Alderbury Parish Council resolved to 'object' to the planning application for the following reasons:-

- 1) Overlooks neighbouring property
- 2) Not in keeping with neighbouring properties
- 3) Does not sit comfortably within the plot (plot too small)
- 4) Concerns regarding drainage if this area is built upon
- 5) Concerns regarding noise from the A36 for neighbouring properties if the bank is disturbed in anyway. The bank also hides the industrial estate for some neighbouring properties.

A 'call in' has been requested if officers are minded to approve it.

5361. 18/09012/FUL – Land North & North East, Matrons College Farm, Castle Lane, Whaddon, SP5 3EQ – Modification of Schedule 3 of S106 to remove the obligation to build the LHC.

Alderbury Parish Council resolved to 'support' this application subject to a financial contribution of at least £200,000 that was allocated by the developer for the Local Health Centre to be allocated to an appropriate community project(s) within the Alderbury and Whaddon parish (such as improvements to the village hall to include a treatment room for example).

5362. 18/10682/LBC – Cherry Tree Cottage, Old Road, Alderbury, SP5 3AR – Replacement and enlargement of kitchen windows.

Alderbury Parish Council resolved to respond with 'no objections' to the planning application.

5363. 18/10448/FUL - Land adjacent to Wagtails Southampton Road Alderbury Salisbury Wilts SP5 3AF - Revised layout application with two additional dwellings following refusal of 18/07786.

Alderbury Parish Council resolved to 'object' to this application for the following reasons:-

- 1) The plot remains outside of the settlement boundary.
- 2) The application proposes overdevelopment of the site with a further two additional dwellings proposed. The scale of the development is too large for this location.
- 3) The proposed plot sizes are not in keeping with the neighbouring properties in Junction Road and on Southampton Road (those dwellings that immediately surround this site).
- 4) Concerns regarding Highways safety and noise/pollution for all neighbours with a large number of vehicles using the access to enter/leave the site onto a main road and close to a bus stop.

Parish councillors noted that that the time of the parish council meeting when this application was reviewed, it appeared that the only letters of support for this application were from family members who have a vested interest in the development of the site.

5364. 18/10855/FUL - Montrai, Southampton road, Whaddon, SP5 3DZ – Two storey rear extension, internal alterations and conversion of the existing loft space.

Alderbury Parish Council resolved to respond with 'no objections' to the planning application, but notes that the hedge in front of the property has been cut down very low and is concerned about pedestrian safety as the hedge is next to the pavement.

5365. 18/10801/VAR - Firs End, Firs Road, Alderbury, SP5 3BD – Variation of Conditions 2 & 4 of 16/04989/FUL to enable the habitable accommodation above the garage to revert back to a games/exercise room.

Alderbury Parish Council resolved to 'object' to this application as the construction was not carried out in line with the plans submitted under 16/04989/FUL, which were approved. Access to the first floor should be via an internal loft ladder inside the garage. Instead an external staircase has been constructed on the North East elevation above ground floor ceiling level of the development which does not have planning approval and affects residential amenity and privacy for neighbours/other residents.

To note the following tree applications:-

5366. 18/11064/TPO – Hamilton, Southampton Road, Alderbury, SP5 3AF – T1 – Lime Tree – remove 2 epicormic stems and reduce tree back to previous pruning points.

Alderbury Parish Council noted the tree application and resolved to respond with 'no comments' to leave the decision to the tree officer as the expert.

Finance

5367. Year ending 31st March 2019

The balance of the bank statement as at 30th November 2018 was £116,690.04. The clerk confirmed that she is still following up the first CIL payment with Wiltshire Council in respect of the Matrons College Farm development, as it has not yet been received and was due in October.

5368. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total
Utility Warehouse	Parish line - telephone bill (Nov)	£42.13
Hurdcott Landscapes	Grounds maintenance inc. Oakwood Grove (Nov)	£864.00
A McGowan	Clerks salary (December) & associated expenses	£898.57
A McGowan	Expenses - November	£430.05
Hill Data Systems Ltd	Online Backup storage and Webroot Secure Antivirus	£31.74
ID Verde	Emptying parish bins (Nov)	£79.94
E Hartford	Cable ties for village christmas tree lights	£20.75
D Mernagh	Refreshments for village christmas tree event	£106.98
M Considine	Laminating posters for tree event	£12.00
Caloo	Bi-annual service of adult gym equipment	£474.00
HMRC	PAYE payment – month 7	£44.94
Total		£3,005.100

Matters arising from previous meetings:

5369. Parish Emergency Plan and Flood and Snow Plan

Following further discussion, Alderbury Parish Council resolved to approve a revised draft copy of a Parish Emergency Plan and a Flood and Snow Plan following cllr feedback. Both of the documents will be put onto the village website for residents to access.

Action: Clerk, Cllr Mernagh.

5370.To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllrs Hartford and Lawrence recently attended a Southern Area Board (SAB) meeting at the Trafalgar School at Downton. Points to note from the meeting included a report from a team of volunteers in Coombe Bissett and Homington who support various projects within the village such as the refurbishment and installation of assets such as new benches, within the village. Any projects put forward for Community Area Transport Group (CATG) support will require a 25% contribution from the parish council. Downton Parish Council reported that the new extension to the Memorial Hall has now been completed and they would be happy to share their experience and any points of learning with other parishes. Tom Bray suggested that other SAB parishes may wish to consider following the example of Landford and Whiteparish who together have bought a (SID) to share across the two parishes. This will mean that the machine can be installed more often in each of the villages. Downton Parish Council is also interested in the lorry watch scheme and Tom Bray will follow this up to see if the police have a resource to support it.

5371. Correspondence/Clerk's report.

The clerk has been in contact with Pennyfarthing Homes to find out further information about the defibrillator that has been installed outside of the development site, close to the Oakridge Business Park. The clerk has asked the developer whether it would be possible for the parish to keep the machine after the development has been completed for the future benefit of residents at the Whaddon end of the village.

Cllr Hartford and the clerk attended a meeting at the Recreation Ground earlier in the week, to discuss the comments from the recent safety inspection and any actions arising. Quotations for the work discussed should be received in the next few days.

It has been a busy month preparing to put the village Christmas up, decorate it and arranging a switch on event for the lights.

One of the bottom panels has been broken in the bus shelter at the bottom of Lights Lane/Southampton Road. There are also two lights which are not working in the shelters either side of the road outside of the village hall. Prices are currently being sought for this work.

The clerk met with the clerks from Redlynch, Downton, Whiteparish and Landford earlier today to discuss their latest projects and identify any areas for joint working.

The Grimstead parish clerk has been in contact earlier today to make Alderbury Parish Council aware that there is currently a new planning application in for Nightwood Farm. The clerk confirmed to cllrs that she has not received any details of this from the planning office, but would query this as APC has been consulted on previous applications for the site.

The clerk thanked Cllr Hughes and his colleagues for running the CPR and defibrillator training session recently at the East Grimstead Reading Rooms. She has received an email from an Alderbury resident to say how good the session was. A letter will be sent to thank them individually on behalf of Alderbury Parish Council.

5372. The Fountain magazine

Cllr Britton asked if the clerk would remind residents to ensure that their property is clearly marked with a name or number so that in the event of an emergency a fire, police or ambulance team can find them as quickly as possible.

Action: Clerk.

5353. Council meeting minutes

Alderbury Parish Council resolved (with one abstention) to approve the minutes of the Parish Council meeting on Wednesday 7th November as a true record of the meeting without amendment.

5373. The date of the next meeting is Tuesday 8th January. Any items for the agenda must be sent to the clerk by Monday 31st December.

Cllr Hartford closed the meeting at 10.08pm.