

**Approved minutes for the meeting of Alderbury Parish Council held on
Tuesday 10th October 2017 at St. Marys Hall, Whaddon.**

Present: Cllrs Hartford (Chairman), Diprose, Lawrence, Fuller, Sloan, Pace and Hughes.

In attendance: 4 residents.

Apologies: Cllrs Mernagh, Considine, Clarke and Unitary Cllr Britton.

Cllr Hartford as chairman opened the meeting at 7.30pm. She welcomed everyone to the October meeting and confirmed that the meeting would be recorded as apologies had been received from the clerk. Cllr Diprose will also be taking notes so that the minutes can be produced.

Questions or comments from members of the Public

None.

Report from the local Police Team

The monthly crime bulletin had been circulated to all cllrs prior to the meeting. Current local policing priorities are patrols to target rural crime and poaching both day and night-time.

Report from Unitary Cllr Britton

No report. He sent his apologies prior to the meeting.

5067. Apologies for absence and to consider whether to approve the reasons given.

Prior to the meeting, apologies had been received from Cllrs Mernagh and Considine due to work commitments and Cllr Clarke due to prior commitments. Alderbury Parish Council resolved to accept the apologies for the reasons given.

5068. Declaration of Cllrs Interests and dispensations

None.

5069. Council meeting minutes

Cllr Hartford requested that the item be carried over to the next meeting.

5070. Village Hall questionnaire

Following discussion regarding the results of the questionnaire, Alderbury Parish Council decided to wait until the COB group have met and bring the item forward to the next agenda, to hear what the recommendation of the group will be. **Action: Clerk.**

5071. Village Christmas tree

It was suggested that the first weekend of December would be a target date to have the tree in place so that the lights can be switched on then. Cllr Mernagh should be consulted as it was understood that he was leading on this project. Cllr Fuller will investigate what village events will be taking place. **Action: Cllr Fuller, Clerk.**

5072. Right hand turn from the A36 for West Grimstead

Alderbury Parish Council resolved to support a proposal from Grimstead Parish Council to request a no right turn sign is installed by Highways England, to prevent motorists travelling from the south along the A36 from turning right into Windwhistle Lane, due to concerns about safety. **Action: Clerk.**

5073. Installation of a pedestrian gate from Oakwood grove to Southampton Road

Alderbury Parish Council resolved to approve a budget of up to £500 to install a new pedestrian gate and associated works to provide safe pedestrian access onto Southampton Road via the Oakwood Grove amenity land. **Action: Cllr Hartford, Clerk.**

5074. Maintenance update

We have the new light bulbs for the bus shelters. These will be replaced shortly by a local electrician. The two bus shelters at the post office end of the village do not have lights in.

Cllr Hartford has received a letter from the Oakwood Grove Residents Association (she is unable to reply as there is no address shown). The letter is informing the parish council that the owners of the Farthings next to the Oakwood Grove amenity land, have taken more than 3 ft of the parish verge by re-positioning their fence. Cllr Hartford confirmed that house holders there do 'own' the land up to the pavement.

The parish steward has cleared the weeds from around the grit bin and cleared the growth across the path at Windwhistle close.

There is now a bin for dead flowers in the cemetery which has been supplied by the church. The clerk has amended the notice on the gate of the burial ground.

Cllr Fuller commented that the grass cutting contractor has caused some damage in areas due to using a large machine on wet ground. The clerk was asked to raise this with the contractor.

Cllr Sloan raised a query about the hedge at the burial ground. Cllr Hartford confirmed that it will be cut lower around the church car park later this year. The cost of this has previously been approved.

Action: Clerk.

Finance

5075. Year ending 31st March 2018

The balance as shown on the bank statement dated 30th September 2017 is £111,288.57. This includes the second half of the precept payment for the current financial year.

5076. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Amount	VAT	Budget category	Total
Came & Company	£1,610.42	£0.00	Annual Insurance renewal - Ecclesiastical	£1,610.42
Riverbourne Community Farm	£85.00	£0.00	To erect and take down SID - Sept 15th - 29th 2017	£85.00
ID Verde Ltd	£65.00	£13.00	Bin emptying x 4 weekly (Sept)	£78.00
A McGowan	£846.70	£0.00	Clerks salary & associated costs (Sept)	£846.70
Hurdcott Landscapes	£720.00	£144.00	Grass cutting (Sept)	£864.00
A McGowan	£110.93	£0.00	Expenses (telephone, mileage) - Sept	£110.93
St. Osmunds Church	£20.00	£0.00	Hire of Chapel, Whaddon for October APC mtg	£20.00
WALC	£40.00	£8.00	Clerk to attend Information Governance course	£48.00
Totals	£3,498.05	£165.00		£3,663.05

5077. Reserves

The ROSPA inspection report for the play equipment has been received today. There are no issues that need urgent attention. A decision about the village hall project, following the results of the questionnaire has not yet been decided. As the clerk is in the process of arranging a budget setting meeting, which will include reviewing reserves and identifying future projects that would require funds, it was agreed that this item would be discussed at that meeting.

Action: Clerk.

Planning To respond to Wiltshire Council on the following planning application:

5078. 17/08572/FUL – Woodford, Southampton Road, Whaddon, SP5 3DZ – Proposed two storey rear extension, internal alterations and conversion of existing loft space.

Alderbury Parish Council resolved to object to the planning application for the following reasons:-

- The proposed extension is out of proportion to other properties in the area.
- The extension is not subservient to the existing property.
- It is not in keeping with the area.
- The removal of the front hedge is detrimental to the look of the road and street scene.

5079. 17/08218/FUL – Belmont House, Clarendon, Southampton Road, Salisbury, SP5 3DG – Conversion of existing garage and single storey extension to form serviced/ancillary accommodation.

Alderbury Parish Council resolved to object (with one abstention) to the planning application for the following reasons:-

- Highway safety concerns – difficult to access.
- Potential creation of a commercial business potentially in this location.
- The creation of a second dwelling.
- Raising the roof would make it visible from the road.
- Impairs the view of a listed building.

5080. 17/08305/FUL – Whaddon Farm House, Whaddon, Salisbury, SP5 3HB – Single storey side extension and front dormer.

Alderbury Parish Council resolved to give a ‘no comment’ response on the application.

5081. 17/09301/FUL – Wisteria Cottage, Silver Street, Alderbury, Wiltshire, SP5 3AN – Demolition of existing kitchen extension and erection of part single, part two storey rear extension.

Alderbury Parish Council resolved to give a ‘no comment’ response on the application.

Matters arising from previous meetings:

5082. Recreation Ground bookings

There are some details within the draft policy which need to be amended. Cllr Hartford gave an example. The policy also needs to be cross referenced with the bye-laws from Wiltshire Council. The clerk is currently requesting an update on these from Wiltshire Council. Cllr Hartford and Cllr Hughes will review the draft to make it succinct taking into consideration the comments of the working party and the final version will be brought back to a future meeting for approval.

Action: Cllrs Hughes, Hartford & Clerk.

5083. Matrons College Farm development

Further information has been requested from Pennyfarthinghomes regarding the play area, areas of public open space and the ecological responsibilities at the new housing development, before Alderbury Parish Council can make any further decisions. The agenda will be carried forward to the next meeting.

Action: Clerk.

5084. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Hartford recently attended the Southern Area Board meeting. A key theme of the meeting was well-being. She referred cllrs to the note that Cllr Britton recently circulated.

5085. Correspondence/Clerk’s report.

The clerk reminded everyone that the household recycling centre in Salisbury will be closed from Thursday 9th November until Saturday 18th December.

There is currently a Wiltshire Council consultation on household recycling up until 14th November 2017. The survey is online from the Wiltshire Council website (Waste and Recycling survey) and residents are encouraged to respond.

There is currently a temporary directional sign in place on the A36 from the southerly direction. New signs have been produced, however Highways England are now waiting for them to be installed. I have been informed that this should be by the end of the year.

A reminder – on the 20th October the certificates from the Best Kept Village Competition will be presented by a representative from CPRE at the Boundary coffee shop at Alderbury Village hall. The village gardening club members have been invited. The Grand draw will take place at 11am and the presentation of certificates will take place just before this.

The last few remaining cllrs were asked to respond to a recent communication from the clerk about setting a date for a budget setting meeting.

The clerk attended a course last Thursday regarding Information Governance (which included data protection and freedom of information requests). There are changes coming in May 2018 to the data protection rules.

Further detailed information is required about the impact for parish councils. The clerk may need to attend a further course.

5086. The Fountain magazine

Include the Christmas tree and the recent presentation of the BKVC certificates into the next article. A policy is currently being put together regarding the use of the Recreation Ground. Any interested parties are welcome to contact Cllr Hughes with feedback.

5087. The date of the next meeting is Thursday 9th November. Any items for the agenda must be sent to the clerk by Monday 30th October 2017.

The meeting closed at 9.05pm.