

Approved minutes of a Meeting of Alderbury Parish Council held on Wednesday 7th December 2016 at St. Marys Hall, Whaddon.

Present: Cllrs Hartford (Chairman), Mernagh, Reeder, Pace, Clarke, Richardson and Sell.

In attendance: Mrs Alison McGowan (Clerk) and Unitary Cllr Richard Britton.

Apologies: Cllrs Jennings, Hughes, Diprose and Considine, the local police team.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the December meeting of Alderbury Parish Council.

Members of the Public

No comments.

Report from the local Police Team

PCSO Tina Roylance had sent her apologies for the meeting as she was unable to attend. Cllr Hartford reported from the recent police bulletin, that targeted patrols are in the area following a recent series of overnight burglaries to sheds/outbuildings and linked thefts of garden power tools. Recent offences have been reported in Landford, Whiteparish, Alderbury and Winterslow. Police officers are carrying out stop checks and searches of any suspicious vehicles and/or persons.

Local Police officers and PCSO's are also carrying out daytime and early evening patrols of rural car parks and parking areas in response to a recent increase in 'Beauty Spot' thefts from vehicles. Thieves are smashing windows of parked cars (usually parked by owners whilst out walking) and stealing items left in cars. There have also been thefts in car parks of rural village halls where visitors have parked cars whilst attending events. Recent hotspots include Bentley Woods, Figsbury Rings and the edge of the New Forest.

Report from Wiltshire Councillor Britton

Cllr Britton reported that Wiltshire Council is currently projected to have a £3 million overspend. By the end of the financial year it could be breakeven or even a small surplus.

Cllr Britton had recently had a site visit to Nightwood Farm, accompanied by a planning enforcement officer from Wiltshire Council. It was a lengthy visit to look around the site and it is now up to the applicant to decide how to proceed. Cllr Britton said that he would outline his current impressions:-

- 1) He is under the impression that the turning circle does not need planning permission as it mirrors the previous slurry pit, however the lighting and bund does.
- 2) The breeze block boundary wall could be extended by 2 – 3 feet, so that it is not overlooking the boundary.
- 3) This was the most important point. B8 permission has been granted on two of the buildings. B1 use which is restricted to agricultural products, exists on the other three units which are currently empty. Mr Chambers, the applicant would be entitled to have other parties to use the other units (there is a Swedish company interested in storing shavings for example. There is nothing to stop him doing this and it would increase the traffic problems. If the applicant applies for B8 use for the other three units, conditions could be imposed for example that state that they are only used in association with the In-Excess business, to also include the acceptable hours of operation and the traffic considerations.

The use of the track in and out of the site is a civil matter, rather than planning.

Weight limits on the surrounding roads were also raised. If a vehicle has a legitimate reason to use the road, there is no legal reason to prevent it. HGV's leaving the M27 and travelling through the forest have previously been stopped by police and they have reported that 70% of them have a valid reason to use the route.

Cllr Hartford raised the issue of the weight limit on Clarendon Road and questioned how InExcess lorries would have a valid reason to travel along it, as there is an alternative route in and out of the site on a road without a limit.

With reference to the Matrons College Farm site, Cllr Britton has been sent a copy of a letter generated by Savills, the agent, which is signed by eight GP's from Whiteparish and other major surgeries in Salisbury. Cllr

Britton has no doubt that the letter is signed by the GP's for and on behalf of the Clinical Commissioning Group (CCG). It was queried whether the GP's are authorised to do this. Cllr Britton will find out if the letter he has received can be officially made public. He will suggest to the planning officer writing to the CCG to confirm the content of the letter.

4878. Apologies for absence and to consider whether to approve the reasons given.

Apologies for absence were received prior to the meeting from Cllrs Diprose and Hughes due to work commitments and from Cllrs Considine and Jennings for family reasons. Alderbury Parish Council resolved to approve the absences for the reasons given.

4879. Declaration of Cllrs Interests

None.

4880. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on Monday 7th November as a true record of the meeting without amendment.

4881. Chairman's announcements

Cllr Hartford announced that Cllr Jennings had submitted her resignation as a councillor due to a change in her personal circumstances. Cllr Hartford commented that she had made a very valuable contribution to the Council during her time as a councillor and asked the Clerk to write to Cllr Jennings to thank her.

Cllr Hartford also announced that Mr David Blake had passed away at the weekend. He had been a parish councillor for a number of years and was also a past Chairman. He had made a big contribution to the parish. Cllrs stood for a few minutes to remember David. A card had been sent and the parish council would be represented at the funeral.

Action: Clerk.

4882. Request from Alderbury Football Club for permission to conduct drainage work to the Recreation Field

Alderbury Parish Council resolved to approve the request from the football club to conduct drainage work to the Recreation Field. The clerk was requested to point out that any spoil arising from the work, must be removed from the site.

Action: Clerk.

4883. Dates for Alderbury Parish Council meetings in 2017/2018

Alderbury Parish Council resolved to approve the draft dates for publication. The clerk was requested to display the dates for the public on the village website and in future editions of the Fountain.

Action: Clerk.

4884. Pension funding rates for Employers

Alderbury Parish Council resolved to approve the future contribution rates as an employer for the next three years in respect of the Wiltshire Pension scheme following the scheme revaluation report.

4885. Draft Advertising Policy

Following discussion, Alderbury Parish Council resolved to approve the draft policy. Cllr Clarke will forward a copy of the policy to the Alderbury Village Hall Committee and Cllr Mernagh will put a copy onto the village website. Cllr Hartford thanked Cllr Mernagh for doing an excellent job.

Action: Cllrs Mernagh, Clark and the Clerk.

4886. Set up of a PO Box address for correspondence

Alderbury Parish Council resolved to approve a request from the clerk, to set up a PO Box address to receive correspondence for the Parish Council.

Action: Clerk.

4887. Planning training

Alderbury Parish Council resolved to approve the cost of £190 for the Parish Clerk and Chairman of the Parish Council to attend a training course regarding Planning in February 2017.

Action: Clerk & Cllr Hartford.

4888. Maintenance update

Cllr Hartford reported that the 'Give Way' sign at the top of Clarendon Road has been uprooted and the crossroads sign at Shute End along Southampton Road has again dropped down. The parish steward will be asked if he can address both of these issues.

The 'Give Way' sign is missing in Firs Road and the clerk has contacted Wiltshire Council to see if this can be replaced.

There is a number of missing road names in the parish and the clerk is currently in contact with Wiltshire Council to see if there will be budget in the new financial year to replace them.

The parish steward will also be asked to clear the gutters in Clarendon Road.

The clerk was asked to circulate a list of the tasks that the parish steward can complete to all cllrs for their information. **Action: Clerk.**

Finance

4889. Year ending 31st March 2017

The balance of the account as shown on the bank statement as at 30th November 2016 is £80,829.53. A VAT reclaim of £3,621.38 has been submitted earlier today. A bank reconciliation has been completed and would be sent to each of the cllrs following the meeting. **Action: Clerk.**

4890. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total
HMRC	PAYE/NIC due in respect of the clerks wages	£34.39
Grant Thornton	External audit fee 2015/2016 accounts	£300.00
Caloo	Maintenance call for Adult Gym equipment	£474.00
Royal Mail	Annual charge for PO Box no.	£312.00
A McGowan	Clerks salary & associated costs	£978.13
ID Verde (Landscape Group)	Bin emptying x 4 each week (Nov)	£78.00
WALC	Training for clerk & Chairman - Planning	£228.00
Hurdcott Landscapes	Grass cutting & hedge cutting	£822.00
Totals		£3,226.52

Planning To respond to Wiltshire Council on the following planning applications:

4891. 16/10122/FUL – Pippin, Lights Lane, Alderbury, SP5 3AL– Erection of a porch and construction of dormer windows on north east elevation.

Alderbury Parish Council resolved to have 'no objections' to the application.

To note the following applications for tree work:-

4892. 16/10847/TPO – Oak House, Southampton Road, Alderbury, SP5 3AG – Oak Tree – reduce overall by 40%.

Alderbury Parish Council resolved to object to the application, due to the large amount of the tree that it was proposed to be removed.

Matters arising from previous meetings:

4893. To review the 'Providing such services as the local community wishes' and 'Providing the local community with the opportunity to participate' sections of the risk register

Cllr Sell led the discussion to review the two sections of the risk register, as recommended by the working party. Alderbury Parish Council resolved to approve a number of changes and Cllr Sell agreed to update the document to reflect this. **Action: Cllr Sell.**

4894. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Richardson reported that Mr John Turley is now the secretary of the Southampton Road Allotment Association. The email address for the secretary remains the same.

Cllr Clarke reported that the new chairs for the village hall have been delivered today and she is very pleased with them. The Social Club and Bowling Club have been offered the old chairs.

4895. Correspondence/Clerk's report.

Cllrs Hartford and Mernagh recently attended the Southern Area Board meeting at Alderbury village hall with the clerk. Phil Spooner attended to report on the recent success of the footpath project in the village. Fifteen hours of youth activities will be made available for Alderbury in 2017. The Parish Council will need to decide how it would like to use the resource. An update from the police was provided by Inspector Sparrow and PC Matt Holland, outlining recent activity which included the support of vulnerable people in the Southern Area Board region. The mobile camera will be in action in the area from this week to catch potential fly tipping offenders.

The clerk reported that an email had been received from a resident at the Whaddon end of the village, concerned about the condition of Southampton road. Cllr Britton suggested that the clerk raise the issue with Graham Axtell at Wiltshire Council and ask him to come out and have a look.

Notes from a recent meeting to discuss budgets for the next financial year have been circulated to all cllrs.

Action: Clerk.

4896. The date of the next meeting is Monday 9th January 2016. Any items for the agenda must be sent to the clerk by Friday 30th December.

The meeting closed at 8.54pm.