

**Approved minutes of the meeting of Alderbury Parish Council held on
Tuesday 12th April 2016 at St. Marys Hall, Whaddon.**

Present: Cllrs Hartford (Chairman), Mernagh, Sell, Reeder and Diprose.

In attendance: Mrs Alison McGowan (Clerk), Unitary Cllr Richard Britton, Alasdair Jones-Perrott and 2 residents.

Apologies: Cllrs Jennings, Richardson, Clarke and Hughes.

Absent: Cllrs Taylor and Considine.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the April meeting.

Members of the Public

No comments.

Report from the Neighbourhood Police Team

No report.

Report from Wiltshire Councillor Britton

The Area Board has identified 'older people' as a key theme for the coming year. At the last Area Board meeting, the formation of a health and wellbeing panel was agreed.

The new Highways contractor, Ringway is now in post. They have mobilised themselves in 9 weeks and have made a good start.

Locally fly tipping and the travelling community has been taking up Cllr Britton's time. There is a growing illegal encampment at Dillons Farm and there have been 12 incidents of fly tipping in East and West Grimstead recently.

The election for the Police & Crime Commissioner will take place in May and there will also be a bi-election in Amesbury in the next few weeks.

The Alderbury COB group has been considering which will be the most appropriate site for potential future investment and the group may need to consult the village. Cllr Britton suggested that the matter should be discussed with the parish council for its thoughts. The Clerk was requested to arrange a separate meeting to discuss the matter.

Action: Clerk.

Cllr Sell joined the meeting at 7.35pm.

4735. Apologies for absence and to consider whether to approve the reasons given.

Apologies had been received by the Clerk in advance of the meeting from Cllr Jennings as she was unwell, Cllr Clarke as she was away on holiday and Cllrs Richardson and Hughes due to work commitments. Alderbury Parish Council resolved to accept the reasons given. Cllrs Taylor and Considine were absent without apologies.

4736. Declaration of Cllrs Interests

None.

4737. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on Monday 7th March 2016 without amendment (with 1 abstention due to absence).

4738. Matrons College Farm future allotments

Alderbury Parish Council resolved to take on the responsibility of the new proposed allotments at the Matrons College Farm site. The Council would like to run them in the same way as the other two sites that it is responsible for in the village, with a management committee in place and agreements for allotment holders.

The Clerk was asked to respond to the planning officer.

Action: Clerk.

4739. Employers Discretions Policy for the Local Government Pension Scheme

Alderbury Parish Council resolved to approve and adopt the draft policy supplied by the Wiltshire Pension Scheme. In section 8 of the agreement, the Clerk was requested to insert the second instead of the first paragraph.

Action: Clerk.

4740. Street Party Celebration for the Queen's 90th birthday

Following discussion, Cllr Mernagh agreed to contact all of the village clubs and organisations to see if there is interest in arranging a celebration on Sunday 12th June for village residents. The Clerk was requested to add the item to the agenda for the next meeting.

Action: Cllr Mernagh, Clerk.

4741. Maintenance Update

All of the benches, including the two newest benches on Southampton Road have been rubbed down and stained by Cllr Reeder.

The roof on the bus shelter in Silver Street will be attended to shortly by a resident.

A car recently drove through the hedge of the permissive path between Whaddon and Grimstead. It will be left until next winter to see if any additional saplings need to be planted.

The cleaning of the war memorial has started and will be completed by mid May.

Any litter from Alderbury Hill into the village has been collected by Cllr Hartford.

The gate at the Recreation field will be adjusted by a resident.

Circus posters have recently been put up on the notice boards and bus shelters in the village. The majority of these have been removed.

Two bags of rubbish have been left by the bin on Lights Lane. Cllr Hartford will collect these if they are not collected by the Council.

Part of the bowling club fence has gone over and this has been reported to them.

The Clerk has requested that the grave of the last burial be made up at the Burial Ground.

Mr Jones-Perrott said that he will look at the 'no horses' signs along the permissive path and see if Longford can help to replicate them for the Whaddon end of the path.

Finance

4742. Year ending 31st March 2016

The balance of the account as shown on the bank statement as at 31st March 2016 is £68,006.24. A bank reconciliation as at 31st March 2016 and the budget spreadsheet were sent to each of the Cllrs prior to the meeting.

4743. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total	Cheque no.
The Landscape Group	Bin emptying x 4 each week	£78.00	353
A McGowan	Staff costs and expenses (March)	£821.75	354,355
A McGowan (expenses)	Expenses (telephone, mileage)	£79.32	356
Lightatouch	Internal Audit part fee for 2015-2016	£389.58	357
Information Commissioner	Data protection registration	£35.00	358
G Reeder (expenses)	Village maintenance materials	£106.74	359
E Hartford	Clean for the Queen materials	£19.30	360
Total		£1,529.69	

4744. Internal Auditors interim report for 2016/2017

The Clerk had a meeting with the internal auditor and the accounts have been audited up until the end of February. The last month, together with the annual return will be reviewed at a meeting in May. The interim report had been sent to all cllrs prior to the meeting. Alderbury Parish Council was pleased with the report and noted the recommendations.

Planning To respond to Wiltshire Council on the following planning applications:

4745. 16/02281/VAR – Bracken, Lights Lane, Alderbury, SP5 3AL – Application to vary conditions 3, 4, 5 & 10 of planning application 13/02866/FUL to amend the footprint of car port/garage and reposition dwelling. Alderbury Parish Council resolved to have ‘no objections’ to the application.

4746. 16/02544/FUL – Avon Barn, Shute End, Alderbury, SP5 3DJ – Retrospective application for closed board boundary fence. Alderbury Parish Council resolved to have ‘no objections’ to the application.

4747. 16/02570/FUL – Avon Barn, Shute End, Alderbury, SP5 3DJ – Replace existing gate with new electric sliding gate. Alderbury Parish Council resolved to have ‘no objections’ to the application, providing that the hedges either side of the gate are left intact.

To note the following applications for tree work:

4748. 16/02399/TCA – Rookwood, 34 Silver Street, Alderbury, SP5 3AN – T1 – Beech – Fell, T2 – Beech – Reduce crown by one third, T3 – Sycamore – reduce crown by one third. Alderbury Parish Council resolved to note the application and leave the decision to the tree officer as the expert.

4749. 16/03019/TCA – 26, Southampton Road, Alderbury, SP5 3AQ – T1 – Sycamore tree – reduce crown by approx one-third to clear power lines, T2 – Goat Willow tree – fell. Alderbury Parish Council resolved to note the application and leave the decision to the tree officer as the expert.

Matters arising from previous meetings:

4750. Skate Park

Following a review of the quotations and designs, Cllrs Hartford and Reeder agreed to meet with some of the users of the Skate Park to discuss the proposed designs and hear their feedback. The Clerk was requested to make an application to use R2 funds towards the project. The Clerk was also requested to investigate other potential sources of funding for the project and add the item to a future agenda.

Action: Cllrs Reeder, Hartford and Clerk.

4751. Review of the Risk Register

The Clerk was requested to move the item forward to the June agenda to give the working party more time to meet.

Action: Clerk.

4752. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Reeder attended a meeting at the River Bourne Community Farm and has previously sent an update about the meeting to all cllrs. In future River Bourne Community Farm is interested in quoting for any jobs in the parish.

Cllr Diprose left the meeting at 9pm.

The Clerk recently attended a meeting regarding CIL and planning. In the future, Parish Councils will be able to spend CIL money on a wider range of projects in the village.

Cllr Reeder and the Clerk had also recently attended the Southern Area Board meeting. The Highways team reported that services would be on a reactive basis only and that all issues must be reported via the MyWiltshire app or by phoning Wiltshire Council centrally. The key theme for this year is ‘older people’ and a group has been formed to support it. The group will be looking for a ‘champion’ in each village to help support initiatives.

4753. Correspondence/Clerk’s report.

The contractor will start work on the pavements throughout the village on Wednesday this week.

A resident has contacted the Clerk concerned about the number of estate agent signs being put up along Southampton Road when the house for sale is not directly on the road. The Clerk has contacted the Estate agents and asked for the boards to be removed along Southampton Road.

Two of the available allotments at Southampton Road have been taken by residents during the month which now only leaves one free. The Clerk will mention this in the next edition of the Fountain.

The Guides have been in contact with the Clerk to enquire if there is any funding available to help with renovations they want to do to the Guide Hut during the summer. The Clerk has sent an application to the leader.

A resident has contacted the head master of the primary school and the Clerk to find out if there would be interest in 'listing' the War Memorial via Historic England as it dates back to the First World War.

The Clerk reported that Cllr Britton had confirmed his attendance at the forthcoming Annual Parish Meeting and that a number of other clubs and organisations had responded.

4754. The date of the next meeting is Wednesday 11th May 2016. Any items for the agenda must be sent to the clerk by Monday 2nd May.

The meeting closed at 9.12pm.