

**Approved minutes for a Meeting of Alderbury Parish Council held on  
Monday 11<sup>th</sup> July 2016 at St. Marys Hall, Whaddon.**

**Present:** Cllrs Hartford (Chairman), Mernagh, Reeder, Sell, Clarke, Considine, Jennings, Hughes, Richardson and Diprose.

**In attendance:** Mrs Alison McGowan (Clerk), Unitary Councillor Richard Britton and 6 residents.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the July meeting.

**Members of the Public**

No comments.

**Report from the Neighbourhood Police Team**

Cllr Hartford reported that the Clerk had received an email from PC Clissold to confirm that he is now responsible for a team in Salisbury and that in future PCSO Tina Roylance or PC Matt Holland should be contacted about the meetings.

Cllr Hartford reported that the road sign from Rectory Road has recently been removed. The Clerk was requested to report it to Wiltshire Council.

Cllr Hughes joined the meeting at 7.31pm.

**Report from Wiltshire Councillor Britton**

The Alderbury Campus Working party has a meeting planned on 27<sup>th</sup> July.

With regards to fly tipping, there have recently been two successful prosecutions. Both West Grimstead and the East Dean road have suffered from some recent incidents of fly tipping.

The next Area Board meeting will be on Thursday 28<sup>th</sup> July.

Inspector Dave Minty has moved on from Salisbury and Pete Sparrow has replaced him. He will attend the next Area Board meeting to give an update.

I note that Matrons College Farm is on the agenda and think that the Parish Council has received some unsatisfactory replies to a number of queries raised.

Tomorrow there is a full Council meeting in Trowbridge, where the boundary review will be discussed. Tempers are likely to be frayed!

Cllr Mernagh raised concern about the recent road closure of part of Southampton Road. The Parish Council was only informed 48 hours beforehand, which is very late. Cllr Britton suggested that the issue should be raised with Graham Axtell or Adrian Hampton at Wiltshire Council.

Cllr Sell added that this was the third time that contractors had been out to work on the speed hump and even now it did not look finished. Would any mistakes made be at the cost of Wiltshire Council? **Action: Clerk.**

**4804. Apologies for absence and to consider whether to approve the reasons given.**

Cllr Diprose had contacted the clerk prior to the meeting to confirm that she would arrive late. There were no other apologies.

**4805. Declaration of Cllrs Interests**

Cllr Hartford declared an interest in agenda item 4817.

Cllr Richardson declared an interest in agenda items 4813 and 4819.

Cllr Clarke declared an interest in agenda item 4812.

Cllr Jennings declared an interest in agenda item 4817.

**4806. Council meeting minutes**

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on Thursday 9th June 2016 without amendment (with 2 abstentions due to absence).

#### **4807. Annual Parish Meeting minutes**

Alderbury Parish Council resolved to approve the minutes of the Annual Parish Meeting on Wednesday 18<sup>th</sup> May 2016 without amendment (with 2 abstentions due to absence).

#### **4808. Co-option of a Cllr for Alderbury Parish Council**

Alderbury Parish Council resolved to co-opt Stuart Pace as a new councillor. Stuart Pace signed the Declaration of Acceptance of Office and joined Alderbury Parish Council members for the rest of the meeting.

#### **4809. Best Kept Village Competition**

This year Alderbury came third in the larger village category for Southern Wiltshire. The Winterbournes won the category, with Whiteparish in second place. Cllrs had been sent the report about Alderbury and Whaddon prior to the meeting. It was very complimentary with no major issues highlighted. The judges did comment on the map supplied and this can be improved for next year. Cllr Hartford commented that she would like to see the village enter again next year and that with more planning, an increase in the size and number of planters should be arranged throughout the village. It was suggested that both the Gardening group and allotment holders could be encouraged to get involved.

#### **4810. Waste bins**

Cllr Hartford reported that three of the bins on the Recreation Field need to be replaced as the locks no longer work and the doors tend to swing open. Alderbury Parish Council resolved to approve a budget of £2,000 to replace the bins to include the installation. The Clerk was also requested to submit a grant application to a local waste management company to see if a grant towards the amount could be secured. **Action: Clerk.**

#### **4811. Asset Works or Supplies**

A draft copy of an Asset Works and Supplies application form and guidance notes had been sent to all Cllrs in advance of the meeting. Alderbury Parish Council resolved to approve the draft form and guidance notes.

#### **4812. Asset Grant application from Alderbury Village Hall**

Alderbury Parish Council resolved to approve a grant application from Alderbury Village Hall for £1,500 towards the purchase of new chairs for the hall. **Action: Clerk.**

#### **4813. Local business adverts on the village website**

Alderbury Parish Council resolved (with one abstention by Cllr Richardson) to allow local businesses from Alderbury and Whaddon to advertise on the village website, without a charge. It was agreed that it should be made clear that the Parish Council does not 'endorse' the work of the companies which advertise on the site. The Clerk was requested to source a draft policy to cover businesses advertising on the website and this should be an item for a future agenda. **Action: Clerk.**

### **Finance**

#### **4814. Year ending 31<sup>st</sup> March 2017**

The balance of the account as shown on the bank statement as at 30<sup>th</sup> June 2016 was £80,228.09. A bank reconciliation as at 30<sup>th</sup> June 2016 and the budget spreadsheet were circulated to all Cllrs at the meeting.

## 4815. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total	Cheque no.
Parish Online	Annual Subscription fee - July 2016 - 2017	£50.40	376
A McGowan	Clerks salary (June) and costs (inc. additional hrs)	£1,263.16	377, 378
A McGowan	Expenses (telephone, mileage)	£77.28	379
The Landscape Group	Bin emptying x 4 each week	£78.00	380
Hurdcott Landscapes	Grass Cutting contract	£1,002.00	381
H M R C	NI/PAYE due in respect of Clerk	£52.72	DDM
Alderbury Guides	Grant towards Guide Hut renovations	£600.00	382
Alderbury Village Hall	Hall hire for 'Fun in the Sun' Sessions	£116.00	383
Cllr Elaine Hartford	4 x flower pots for village flowers	£50.00	384
A McGowan (23rd of month)	Clerks Salary (July) & allowance	£663.12	SO
<b>Totals</b>		<b>£3,952.68</b>	

It was confirmed that a standing order has been set up from July to pay the Clerk on a monthly basis.

### Planning To respond to Wiltshire Council on the following planning application:

**4816. 16/05028/FUL – Heatherfield House, Lights Lane, Alderbury, SP5 3AL –** Extension to existing garage building (to house garden equipment).

Alderbury Parish Council resolved to have 'no objections' to the application, with 1 abstention.

**4817. 16/04775/FUL – Land rear of Wagtails, Southampton Road, Alderbury, SP5 3AF –** Demolition of Wagtails and Erection of 3 dwellings and associated works (revision to 15/11933/FUL).

Alderbury Parish Council resolved to object to the application as the proposed development is outside of the settlement boundary. There were 2 abstentions.

**4818. 16/04969/FUL – Crossfields, Rectory Road, Alderbury, SP5 3AD –** Proposed single storey extension.

Alderbury Parish Council resolved to have 'no objections' to the application.

Cllr Diprose joined the meeting at 8.30pm.

**4819. 16/05191/FUL – Hurstbourne Garage, Southampton Road, Whaddon, SP5 3EA –** Replacement of a commercial garage with a single dwelling.

Alderbury Parish Council resolved to support the application. There were 2 abstentions.

**4820. 16/04989/FUL – Firs End, Firs Road, Alderbury, SP5 3BD –** Proposed creation of first floor above detached double garage.

Alderbury Parish Council resolved to have 'no objections' to the application, but did stipulate that if the application is approved, that the Parish Council would like it to be subject to a condition that the garage is only ever used as ancillary accommodation and not as a separate dwelling.

**4821. 16/05476/FUL – Holdfast House, Canal Lane, Alderbury, SP5 3NY-** Double storey rear extension and single storey side extension.

Alderbury Parish Council resolved to object to the planning application for the following reasons:-

- The proposed extension is too big for the plot
- The extension is not subservient to the main building
- It overlooks the neighbouring properties
- Parking spaces are needed by residents for the shop.

**4822. 16/05508/FUL – Land at Pepperbox Hill, Brickworth, Whiteparish, Wiltshire** – Proposed agricultural haystore for forage materials for livestock and mobile field shelter.

Alderbury Parish Council resolved to object to the planning application as the proposed development would be highly intrusive visually in a location of high scenic value and it's proximity to land at Pepperbox Hill which is an SSSI site.

**Matters arising from previous meetings:**

**4823. Matrons College Farm**

Alderbury Parish Council resolved to agree in principle to take on the responsibility of the proposed public open space at the Matrons College Farm site, subject to the terms of the agreement being acceptable.

**4824. Matrons College Farm**

Alderbury Parish Council resolved to agree in principle to take on the responsibility of the proposed new play area at the Matrons College Farm site, subject to the terms of the agreement being acceptable. The Parish Council is keen to arrange direct access to the play area for the rest of the village to use it, if it does proceed. The Clerk was requested to contact the planning officer to ensure that the Parish Council is involved in communications regarding the proposed Section 106 agreement.

**Action: Clerk.**

**4825. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

Cllr Clarke reported that she had recently attended a village hall committee meeting. The committee were continuing to operate with a 'rotating' chairman each month. Cllr Clarke should be the first point of contact as the village hall secretary.

**4826. Correspondence/Clerk's report.**

In addition to the report previously circulated to all Cllrs, the Clerk reported that she had raised a number of maintenance issues from around the village with the Estate Manager at Longford Estate and he had kindly responded to say that they would be attended to. This included the hedge alongside the footpath as you enter the village from Salisbury, which would be cut in the next couple of weeks. The Estate Manager also confirmed that a hedge along the circular footpath walk in a field off of Rectory Road, has been cut back and the ditch would be cleared tomorrow.

The Clerk had received a phone call and subsequently a number of photographs from a neighbour of Nightwood Farm as he is concerned about the activity taking place at the site, following a recent planning application that was refused. Cllr Britton has been involved and the site has been visited by the Enforcement manager at Wiltshire Council.

The Clerk reported that she has contacted River Bourne Community Trust to request some quotations for various aspects of village maintenance, however they are unable to come out to the village until week commencing 25<sup>th</sup> July.

The Clerk has received correspondence from Winterslow Parish Council regarding concerns about the last Southern Area Board Meeting. It would be an item for discussion at the next meeting. The Clerk will circulate the email to all cllrs for their information.

**4827. The date of the next meeting** is Wednesday 7<sup>th</sup> September 2016. Any items for the agenda must be sent to the clerk by Friday 26<sup>th</sup> August.

The meeting closed at 9.46pm.