

**Draft minutes of a meeting of Alderbury Parish Council held on  
Wednesday 8<sup>th</sup> July 2015 at St. Marys Hall, Whaddon at 7.30pm**

**Present:** Cllrs Hartford (Chairman), Mernagh, Reeder, Clarke and Richardson.

**In attendance:** Mrs Alison McGowan (Clerk), Wiltshire Cllr Richard Britton and 3 members of the public.

**Apologies:** Cllrs Hughes, Diprose, Sell, Considine and Taylor.

Cllr Hartford opened the meeting at 7.31pm and welcomed everyone to the July meeting.

**Members of the public**

A resident reported that all of the ivy had been taken off of the trees in the Recreation field and raised concern regarding the width of the pavement opposite the Copse due to an overgrown hedge. Cllr Hartford confirmed that Wiltshire Council have inspected the pavement and confirmed that a letter would be sent to the homeowner. The Clerk was requested to raise the issue again to see if action had been taken. **Action: Clerk.**

**Report from the Neighbourhood Police Team**

No report. Cllr Hartford confirmed that PCSO Rachel Gunn would be leaving on Friday.

**Report from Wiltshire Councillor Britton**

At the last Area Board meeting, 'Caring for Older People' came forward as a theme for the coming year. Three workshops have been planned in Alderbury, Downton and Winterslow, to discuss what older people believe they need in their communities. The workshop in Alderbury took place on Monday. It had a very good turnout and was a successful event. A report will be compiled about the outcome of the meetings for the next Southern Area Board meeting on 30<sup>th</sup> July to discuss what practical measures can be actioned.

Last night members of the 'Community Opportunities Board' (COB) met with the cabinet member and senior officer in charge of the project. Cllr Britton explained where the groups are with regards to the three potential locations in southern Wiltshire. Cllr Britton didn't get the certainty he was looking for from the meeting. With regards to Alderbury it was made clear that there are potentially two routes:-

- 1) Refurbishment of the current building to rearrange the current layout and incorporate a meeting room and hot desk which would require a smaller amount of funding.
- 2) Rebuilding the village hall, however this would be a major undertaking and would require some public funding in the form of a loan. The new building could be designed to incorporate facilities for the local police team which could attract further funding.

Cllr Britton will prepare a discussion paper and would like it to be a future agenda item for the parish council to discuss, as the project would need its support. One result from the meeting was that the officer and cabinet member will conduct some research to identify if there is land which could be disposed of to potentially raise money if the project proceeds.

Cllr Reeder asked Cllr Britton if he was aware that Alderbury has been downgraded on the maintenance contract by Wiltshire Council. Cllr Britton was not aware of this but would investigate.

**4559. Apologies for absence and to consider whether to approve the reasons given.**

Apologies were received prior to the meeting from Cllrs Hughes, Sell and Considine due to family commitments, Cllr Diprose due to holiday, Cllr Taylor is unwell and Cllr Richardson will join the meeting late. Alderbury Parish Council resolved to approve the reasons given.

Cllr Richardson joined the meeting at 7.54pm.

**4560. Declaration of Cllrs Interests**

Cllr Reeder declared a personal interest in agenda item 4562.

**4561. Council meeting minutes**

Alderbury Parish Council resolved to agree the minutes of the Parish Council meetings on 5<sup>th</sup> May 2015 (with 1 abstention due to absence) and the 8<sup>th</sup> June 2015 (with 1 abstention due to absence) and the Annual Parish Meeting on 20<sup>th</sup> May 2015 (with 2 abstentions due to absence) without amendment.

#### **4562. Wiltshire Housing Site Allocation Plan**

Alderbury Parish Council resolved to submit a further response to the consultation as a large village. A map of the potential development sites that have been submitted to the Council was reviewed in detail and responses to the questionnaire agreed. The Clerk was requested to complete the form and return before the deadline.

**Action: Clerk.**

Cllr Hartford requested that agenda item 4576 was brought forward for discussion.

**4576. 15/05588/FUL – Firs End, Firs Road, Alderbury, Salisbury, SP5 3BD** – Convert existing 6 bed detached dwelling into 2 semi-detached 3 bed dwellings with new access.

Alderbury Parish Council resolved to support the application.

#### **4563. Registration of Community Assets**

This issue has previously been raised by the internal auditor for consideration. Following a discussion, the Clerk was requested to contact the owners of the two pubs in the village, the Post Office, village shop, allotments and St. Marys Hall to see what the reaction would be if the Parish Council wanted to proceed with registering these buildings as Community Assets.

**Action: Clerk.**

#### **4564. Parish Emergency Assistance Scheme – 2015/2016**

Following discussion, Alderbury Parish Council resolved that no further resources were required. A village emergency plan was discussed and Cllr Richardson highlighted that support would be required to complete the plan. Cllr Richardson agreed to forward a copy of the information and outline plan to Cllr Reeder. Cllr Richardson will also advertise in the next edition of the Fountain magazine for volunteers to support an emergency plan for the village.

**Action: Cllrs Richardson & Reeder.**

#### **4565. Maintenance update**

Cllr Hartford reported that the graffiti on the skate park is increasing. The Clerk was requested to source and price graffiti proof paint and report back to the Council at a future meeting.

Another branch has been broken off of a large tree at the Recreation field. A resident has kindly offered to remove it.

A short length of the wooden fence near to the car park at the Recreation field is broken. Cllr Hartford will inspect it with a resident to see if they can mend it.

A manhole cover opposite to Waleran Close has been moved recently during a recent storm and needs to be replaced. Cllr Reeder will see if he can replace it.

Following discussion, the clerk was requested to contact Wiltshire Council to establish when the village will be next swept and to request that the correct brushes are used.

**Action: Clerk, Cllr Reeder.**

#### **4566. Repairs to the Cricket Pavilion paving**

Alderbury Parish Council resolved to approve the cost of £162.00 to repair paving in front of the Cricket Pavilion.

**Action: Cllr Hartford.**

#### **4567. Repairs to the large multi-play unit at the Recreation Field**

Alderbury Parish Council resolved to approve costs of up to £4,375.00 to replace the bridge and three decks of the large multi-play unit. The Clerk was requested to confirm the order so that the parts can be fitted as soon as possible.

**Action: Clerk.**

#### **4568. Repairs to the Millennium sign metalwork**

Alderbury Parish Council resolved to agree costs of up to £140.00 to repair the metalwork at the top of the Millennium map.

**Action: Cllr Hartford.**

#### **4569. Repairs to the Skate park ramps**

Alderbury Parish Council resolved to agree costs of up to £250.00 from restricted reserves to repair the metal ramps at the Skate Park.

**Action: Cllr Hartford.**

#### **4570. Best Kept Village Competition**

As a result of an early entry into the best kept village competition, Alderbury has been awarded 10 free bags of compost. Following discussion, Alderbury Parish Council resolved to donate the bags of compost to the Pre-school and primary school. Cllr Mernagh will liaise with the school.

**Action: Cllr Mernagh.**

## 4571. R2 Funding

The current funds were reviewed by the Council, however it was agreed at this stage that the funds would not be used to upgrade the play equipment project at the Recreation field. Alderbury Parish Council resolved that the following funds would be allocated from current reserves to cover the cost of new surfacing for the area:-

£5,000 – already agreed and put aside as earmarked reserves.

£10,000 – from the youth earmarked reserves.

£10,000 – from the balance of general reserves.

**Action: Clerk.**

## 4581. Future plans regarding a village handyman

This item was moved forward on the agenda by the Chairman.

Following discussion, Alderbury Parish Council resolved to agree a recommendation by Cllr Hartford that tasks are completed as they arise by appropriate tradesmen rather than recruiting a new village handyman.

## Finance

### 4572. Year ending 31<sup>st</sup> March 2016

The balance of the account as shown on the bank statement as at 1<sup>st</sup> July 2015 was £91,432.58.

A bank reconciliation as at 30<sup>th</sup> June 2015 has been circulated to all Cllrs prior to the meeting, together with an updated budget spreadsheet with the payments for July included and an updated version of the reserves held.

### 4573. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total	Cheque no.
Parish Online	Annual subscription	£50.40	279
Hurdcott Landscapes	Grass cutting contract	£810.00	280
A McGowan	Staff costs & expenses	£1,097	281,282,283,286
The Landscape Group	Bin emptying x 4 each week	£78.00	284
A J Mullen	Replacement glass for windows in Book swap	£126.00	285
<b>Totals</b>		<b>£2,161.40</b>	

## Planning To respond to Wiltshire Council on the following planning applications:

**4574. 15/05005/FUL – Wild Oak, Canal Lane, Alderbury, SP5 3NY** – Proposed side extension to and conversion of existing garage.

Alderbury Parish Council resolved to support the application.

**4575. 15/05530/FUL – Oakwood House, Lights Lane, Alderbury, SP5 3AL** – 2 storey side extension.

Alderbury Parish Council resolved to support the application.

**4576. 15/05588/FUL – Firs End, Firs Road, Alderbury, Salisbury, SP5 3BD** – Convert existing 6 bed detached dwelling into 2 semi-detached 3 bed dwellings with new access.

This item was moved to earlier on the agenda by the Chairman.

**4577. 15/06222/FUL – 1, The Hollow, Southampton Road, Whaddon, Wiltshire, SP5 3EA** – Proposed rear conservatory.

Alderbury Parish Council resolved to support the application.

**To note the following applications for tree work:**

**4578. 15/05434/TPO – 15 Collingwood Close, Grimstead Road, Alderbury, SP5 3FE** – remove three silver birch trees.

Alderbury Parish Council resolved to object to the application, due to a lack of information regarding the reasons for removing the three trees.

**Matters arising from previous meetings:**

**4579. Replacement of the Parish laptop**

Cllr Mernagh outlined the research that had been conducted and highlighted that the equipment would need to be bought from a high street retailer who could offer support if any issues arise in the future and could also accept a cheque from the Parish Council. Alderbury Parish Council resolved to approve a budget of £1,200 for the new equipment and this would be allocated from general reserves. It was suggested that in the coming years, some money should be set aside each year to budget for any replacement equipment required in the future.

**Action: Cllr Mernagh, Clerk.**

**4580. Youth activities**

Youth activities have started this evening at the Recreation field. Emma Drage has publicised the activities by mailing all 13-19 year olds in Alderbury. Details appeared in the Salisbury Journal and posters have been put up around the village, as well as on the village website. The activities will take place each week until the end of August. The Clerk was requested to advertise for volunteers to help support the youth activities in the next edition of the Fountain.

**Action: Clerk.**

**4581. Future plans regarding a village handyman**

This item was moved forward on the agenda by the Chairman.

**4582. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

Cllr Clarke recently attended the Scout AGM. She also reported that future village hall committee meetings would be held at St.Marys Hall instead of the Social Club.

Cllr Hartford reported that she had attended the Services for Older people meeting run by Wiltshire Council on Monday at St. Marys Hall. Residents had outlined what they thought was good about the village and aspects they thought could be improved.

Cllr Clarke left the meeting at 9.47pm.

**4583. Correspondence/Clerk's report.**

The Clerk reported that she is currently trying to arrange a date and venue for CPR and defibrillator training for residents in the autumn.

Cllr Hartford will be attending a consultation meeting about public transport on Wednesday 15<sup>th</sup> July.

The permissive footpath agreement has been received from Longford Estate to be signed by Cllr Hartford as chairman.

The Clerk has received confirmation this afternoon from the loss adjuster that remedial work to the Pratten Hut can start. The Clerk will confirm this to the football club.

**Action: Clerk.**

**4584. The date of the next meeting** is Thursday 3rd September 2015. Any items for the agenda must be sent to the Clerk by Monday 24<sup>th</sup> August.

The meeting closed at 10.15pm.