

**Draft minutes for a meeting of Alderbury Parish Council held on  
Thursday 8<sup>th</sup> January 2015 at St. Marys Hall, Whaddon at 7.30pm**

**Present:** Cllrs Hartford (Chairman), Sell, Diprose, Richardson, Clarke and Taylor.

**In attendance:** Mrs Alison McGowan (Clerk), Wiltshire Councillor Richard Britton and 3 members of the public.

**Apologies:** Cllrs Hughes, Mernagh, Considine and Reeder.

The meeting opened at 7.31pm. Cllr Hartford opened the meeting and wished everyone a Happy New Year.

**Members of the public**

No comments.

**Report from Wiltshire Councillor Britton**

There will be a full council meeting to adopt the Core Strategy later this month. The Cabinet have also announced a balanced budget. There will be an impact on services and it is yet to be decided where cost savings will be made.

Cllr Britton is currently consulting with residents in Eyres Drive regarding whether they would be happy for one of the lights to be switched off.

The Matrons College Farm planning application will be reviewed next Thursday by the Southern Area Planning Committee. There will be a site visit during the afternoon which has been requested by the agent. The Parish Council is welcome to attend, but will not be able to speak. Members of the public are not able to attend. Cllr Britton will confirm the time of the visit to the Clerk.

The next Southern Area Board meeting is on Thursday 29<sup>th</sup> January. Emma Drage will be presenting at that meeting regarding youth provision.

Cllr Britton will table proposals to consult in Alderbury, Downton and Winterslow regarding a campus. If the proposal is agreed, Cllrs Clarke and Sell will represent the Parish Council from Alderbury and a working party will be formed.

**Action: Cllr Britton, Clerk.**

**4406. Apologies for absence and to consider whether to approve the reasons given.**

Apologies were given by Cllrs Considine and Mernagh for domestic reasons, Cllr Hughes due to work commitments and Cllr Reeder who was unwell. Alderbury Parish Council resolved to accept the apologies for the reasons given. Cllr Sell had also given his apologies as he would be late joining the meeting as he was travelling back from a work commitment in the north of England.

**4407. Declaration of Cllrs Interests**

None.

**4408. Council meeting minutes**

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on 1<sup>st</sup> December 2014 as read without amendment.

**4409. Budget for 2015 - 2016**

Each of the budget categories have been reviewed, discussed and agreed by Cllrs. For the next financial year the budget has been reduced in four key categories - the Clerks salary has reduced due to a reduction in the hours worked at present and savings have been made on the insurance in the current financial year, leading to cost savings next year. A small reduction in the budget for tree work within the village has been made as many of the trees which the Parish Council are responsible for, have been attended to in the last couple of years and the budget previously set aside for the Neighbourhood Plan has been removed as this activity has ceased.

Alderbury Parish Council resolved to approve a total budget of £44,825.00 for 2015 – 2016.

**Action: Clerk.**

#### **4410. Precept for 2015 – 2016**

To support the budget for the next financial year 2015 – 2016, Alderbury Parish Council resolved to request a precept of £44,028.31. With an additional grant from Wiltshire Council this year of £796.69 this will provide an income of £44,825.00. This will result in an annual charge of £47.38 for the year for a Band D property. This is a 0% increase on last year. The Clerk was asked to request the precept amount from Wiltshire Council.

**Action: Clerk.**

#### **4411. Church Car park –**

Cllrs discussed a grant application that had been received to request a 50% contribution towards repair work in the Church car park. Alderbury Parish Council resolved to agree an amount of £1,852.50 which would be paid on completion of the work. £1,000 had previously been earmarked within the reserves for these improvements. Cllr Hartford and the Clerk will confirm to Andy Larkham that the amount has been agreed.

**Action: Cllr Hartford, Clerk.**

#### **4412. Lease for Alderbury Bowling Club**

The item was postponed until Cllr Sell arrived at the meeting.

#### **4413. Emergency Weather and Flood plan for the village**

The item will be carried forward to the next meeting.

#### **4414. Meeting dates for 2015/2016**

A list of dates for future meetings from March 2015 until March 2016 had been circulated to all Cllrs prior to the meeting. The dates were agreed by Cllrs and will be published on the website and in the Fountain.

#### **4415. Maintenance update**

Maintenance work to the two gates at the Burial ground has been completed. The gate at the Recreation field is still outstanding, together with work at the Book Swap. Cllr Hartford and the Clerk will follow this up.

Cllr Hartford will remove the weeds at the bottom of the village sign.

The Clerk was requested to obtain a price to maintain and paint the posts for the Millenium sign.

The footpath to Eyres Drive has become very narrow due to a laurel hedge which has become overgrown. Cllr Hartford will go to look at it and will report back at the next meeting.

### **Finance**

#### **4416. Year ending 31<sup>st</sup> March 2015**

The balance of the account on 8<sup>th</sup> January 2015 is £83,085.73.

#### **4417. Accounts for Payment**

Alderbury Parish Council resolved to approve the following payments:-

TreeMenders	Tree work at the Recreation Field	£300.00
Direct tec	Printing costs	£240.63
Hurdcott Landscapes	Grass Cutting	£780.00
The Landscape Group	Emptying Bins x 4 (Dec)	£39.00
A McGowan	Staff costs & expenses	£843.27
<b>Totals</b>		<b>£2,202.90</b>

### **Planning To respond to Wiltshire Council on the following planning applications:**

**4418. 14/10649/FUL – Lynfield, Firs Road, Alderbury, Salisbury, SP5 3BD –** Two storey side extension, single storey rear extension and revisions to window elevation and roof materials.

Alderbury Parish Council resolved to support the application.

**4419. 14/11208/FUL – 11 Windwhistle Way, Alderbury, Salisbury, Wiltshire, SP5 3TQ –** Single storey front lean-to extension.

Alderbury Parish Council resolved to support the application.

Cllr Sell joined the meeting at 8.10pm.

**To note the following planning application:**

**4420. 14/11167/TPO – 1 Bracken Close, Alderbury, Salisbury, SP3 3BW** – T1 – English Oak – Reduction by 1.5m – 2m. Thin regrowth by 15%. Crown lift to 4 metres above ground level. Alderbury Parish Council noted the application and support the decision of the tree officer.

**4412. Lease for Alderbury Bowling Club**

Cllr Sell has been liaising with the solicitor with the appropriate documents to confirm that the Parish Council has proven title of the Recreation field. Draft terms for the lease were reviewed and agreed by Cllrs. Alderbury Parish Council resolved that Cllr Hartford and Cllr Mernagh as Chair and Vice-Chair should agree and sign the final version of the lease on behalf of the Council. **Action: Cllrs Sell, Mernagh & Hartford.**

**Matters arising from previous meetings:**

**4421. Pratten Hut**

Two quotations have been received to renovate the hut as requested by the insurance company and two quotations have also been received to demolish the hut as requested by the Parish Council. The Clerk was requested to forward the two quotations for renovation to the insurance company and await feedback before any further action is taken. **Action: Clerk.**

**4422. IT backup**

The Clerk currently uses a portable hard drive to backup the laptop records. Cllr Mernagh had researched potential options to use in addition and recommended a solution. Cllrs were concerned where the solution was hosted due to data protection issues and stated that they require a solution that is hosted in the UK. The Clerk was requested to liaise with Cllr Mernagh to feedback the concerns and source a suitable alternative. **Action: Cllr Mernagh, Clerk.**

**4423. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

No reports.

**4424. Correspondence/Clerk's report.**

A letter has been received to notify the Parish Council that the Matrons College Farm planning application will be reviewed by the Southern Area Planning Committee on Thursday 15<sup>th</sup> January 2015. Cllrs Richardson and Diprose will represent the Parish Council.

A letter has been received by the Citizens Advise Bureau requesting a donation. The Clerk will respond and forward a grant application form to be completed for the Parish Council to consider at a future date, if they wish to proceed.

Cllr Diprose left the meeting at 8.43pm.

Hive Energy have been in contact with the Clerk to ask if Alderbury Parish Council would like representatives to attend a future Council meeting to outline their plans for a Solar Park at Witherington Farm. The Clerk was requested to respond to confirm that the Parish Council would like to arrange a meeting which residents from Alderbury and Whaddon can also attend, in February. Cllr Britton confirmed that he would contact Hive Energy and suggest that they delay the submission of a planning application until this public meeting has been held.

**4425. The date of the next meeting** is Wednesday 4<sup>th</sup> February 2015. Any items for the agenda must be sent to the Clerk by Friday 23<sup>rd</sup> January.

The meeting closed at 8.50pm.