

**Approved minutes for the meeting of Alderbury Parish Council held on
Monday 5th October 2015 at St. Marys Hall, Whaddon.**

Present: Cllrs Hartford (Chairman), Reeder, Taylor, Sell, Clarke, Diprose and Richardson.

In attendance: Mrs Alison McGowan (Clerk), Wiltshire Cllr Richard Britton, Emma Drage, Community Youth Officer and 13 members of the public.

Apologies: Cllrs Considine, Hughes, Mernagh and Cllr Britton.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the October meeting of Alderbury Parish Council.

Members of the Public

Following last months' Parish Council meeting when the Knightwood Farm planning application was discussed, a resident proposed that a 'lorry watch' scheme be investigated for Clarendon Road. He estimated that although the planning application had been refused, there were already 4 or 5 lorry movements to and from the site each day by InExcess vehicles. The resident himself would volunteer for the scheme and knew other residents who would be happy to be involved. Another resident involved in the Neighbourhood Watch scheme in the village also confirmed that other residents have raised concern about lorries driving through the village. The Clerk was requested to investigate the process of setting up a 'lorry watch' scheme with Trading Standards.

Action: Clerk.

Cllr Diprose joined the meeting at 7.32pm.

A resident asked the Council if the slabs around the Millennium Sign could be re-pointed to help reduce the amount of weeds growing up around it. Cllr Reeder also raised concern about the condition of the seat on the right at the entrance to Waleran Close. Cllr Hartford agreed to request a price for the work to the slabs from Mr A Mullen and would inspect the seat with Cllr Reeder to report back on required action.

Action: Cllr Hartford & Cllr Reeder.

Report from the Neighbourhood Police Team

No report.

Report from Wiltshire Councillor Britton

The item was deferred until Cllr Britton joined the meeting.

4614. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received prior to the meeting from Cllr Considine who was moving house and Cllrs Hughes and Mernagh who were both unwell. Alderbury Parish Council resolved to accept the apologies for the reasons given. Cllr Britton had also given his apologies as he could be late arriving from a previous meeting.

Cllr Taylor joined the meeting at 7.40pm.

4615. Declaration of Cllrs Interests

Cllr Sell declared an interest in agenda item 4618.

Cllr Richardson declared an interest in agenda item 4619.

4616. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meeting on 3rd September 2015 without amendment (with 2 abstentions).

4617. Co-option of Cllr for Alderbury Parish Council

None.

4618. Oakwood Grove amenity land

A letter had been received from a resident prior to the meeting in September, requesting to purchase a small piece of the amenity land at Oakwood Grove which is owned by the Parish Council, to extend their garden.

Cllr Britton joined the meeting at 7.46pm.

After detailed discussions, Alderbury Parish Council resolved (with 1 abstention) to request the Clerk to investigate the proposition from a legal perspective and bring the findings back to the next meeting for consideration by the Council.

Action: Clerk.

Report from Wiltshire Councillor Britton

Cllr Britton updated the Parish Council on the recent Area Board meeting which was held on 1st October. Cllr Britton asked Cllrs to think back to the previous youth provision, when there was a youth worker, who engaged with a small number of young people. Now under the new model many more have the opportunity to be involved in constructive activities and Cllr Britton commented that he was proud of what had been achieved. The footpath project has been very successful. There is only 4-5 months left with Abi as the co-ordinator and there is concern that at budget setting time the WC footpath team may be reduced. The project will need to rely even more on village volunteers.

A presentation was made about dementia at the meeting by Alzheimer's UK. Villages are being encouraged to become 'dementia friendly' and the offer was made to hold local presentations. The 'safe places' scheme has also been launched, so that organisations and venues that have met the criteria can display an orange sign to tell people who may need support, that there is someone onsite who has been trained and may be able to help them. The scheme is developing well in Salisbury.

Cllr Richardson suggested that a letter of congratulations should be sent to Cllr Jane Scott on her appointment to the House of Lords. All Cllrs agreed.

Action: Clerk.

4632. Youth activities

The item was moved forward on the agenda by the Chairman. Emma Drage, Community Youth officer for the Southern Area Board, reported on the activities run for young people during the summer in Alderbury. She confirmed that it had provided a new opportunity for many to join in on activities such as zorbing and archery and that there were 70 entries of those taking part. It has proved very difficult to get volunteers to help support a new youth provision in Alderbury. Emma plans to meet with representatives from Downton in the near future and wonders if a provision for the two villages could be combined to start with. A constituted group should be set up to manage a youth provision and this must be community led.

Emma highlighted that at the Southern Area Board meeting 120 hours of alternative activities (60 arts and music and 60 sports) had been agreed for the area. This would mean once every 3 weeks each youth group should have one of the activities.

Cllr Hartford thanked Emma for all of her support on the youth activities for Alderbury. The clerk was requested to advertise again for volunteers in the next article for the Fountain.

Action: Clerk.

4619. Allotments

A central waiting list for an allotment will be managed by the Parish Clerk. The clerk will liaise with the Chairs of each of the three allotment sites to find out if there are any vacancies. The clerk was requested to point out the differences in provision between High Street allotments, Folly Lane and Southampton Road allotments. It was reported that there are currently three existing allotment holders who would like an additional plot at the Southampton Road allotments. Following discussion, it was agreed that an existing allotment holder will be able to apply for a second plot as long as there are not any residents on the waiting list.

All allotment holders at High Street and Southampton Road sites have an agreement in place.

Cllr Richardson agreed to investigate the position regarding insurance for the Southampton Road allotments and the Clerk was requested to investigate from the High Street allotments position and report back at a later date.

Action: Cllr Richardson, Clerk.

Cllr Britton left the meeting at 8.30pm.

The clerk was requested to confirm the process to obtain an allotment in the village, both on the website and in the Fountain.

Action: Clerk.

4620. Internal and External Auditor reports

The reports from the internal and external auditors were read to cllrs and the comments noted. The Clerk was thanked by the cllrs for all of her hard work on the finances.

4621. Wiltshire Council consultation regarding grounds maintenance, street cleaning and small highways repairs

The members of Alderbury Parish Council resolved that Cllr Hartford and the clerk liaise to review the document and compile a response to the consultation. The draft response will be circulated to all Cllrs for agreement prior to submission. **Action: Cllr Hartford, Clerk.**

Cllr Taylor left the meeting at 20.54pm.

4622. Annual renewal of Insurance policy

Alderbury Parish Council resolved to approve a payment of £1,585.77 in respect of the annual renewal premium for the insurance policy.

4623. Maintenance update

Despite being reported some time ago, the fly tipping is still in Shute End road. It appears that Wiltshire Council may have taken what was on the road, but left the rest. Cllr Hartford asked Alasdair Jones-Perrott if it would be possible for Longford Estate to remove the rest as it is on Longford Estate land.

Even though it has been concreted in, one of the posts at the Fountain green is regularly getting knocked down. The weeds and problems with the drain in Waleran Close have been completed.

The crossroads sign, from Old Road to Shute End road, is still on the grass verge and needs to be put back up.

The Clerk was requested to contact WC to register the issue.

Action: Clerk.

Cllr Hartford reported that the speed hump on Southampton Road, just outside Oakwood Grove has been reduced.

There are some weeds and brambles at the play area which need to be removed and several hedges throughout the village which would benefit from being cut. Alasdair Jones-Perrott will raise this with Mr Light.

Cllr Hartford expressed her thanks to a resident for fitting some additional shelves into the Book Swap.

She also reported that the fence outside of the Bowling Club needs to be extended and also wondered if the advertising boards could also come down.

The clerk was requested to ask the play company to remove the old deck boards which have been left onsite.

Action: Clerk.

At long last the empty bungalow and car in Rectory Road has been taken over by the mortgage company.

4624. Skate Park

The agenda item was delayed until the next meeting by the Chairman.

Finance

4625. Year ending 31st March 2016

The balance of the account as shown on the bank statement as at 2nd October 2015 was £108,774.38. The second half of the annual precept has been received from Wiltshire Council, together with the VAT reclaim amount. Prior to the meeting a copy of the bank reconciliation as at 24th September 2015, the updated budget spreadsheet and reserves had been circulated to all cllrs. Cllr Richardson raised concern about an outstanding cheque that had been issued to one of the Scout groups, which had not yet been cashed. The Clerk was requested to raise this with the leader, to ensure the cheque does not go out of date. **Action: Clerk.**

4626. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Redlynch Leisure	Playground maintenance	£740.00	305
Grant Thornton	Annual external auditor fee	£390.00	306
Hurdcott Landscapes	Grass contract + allotment hedge, footpath	£1,008.00	307
A J Mullen Ltd	Pratten Hut repairs following fire (ins. Claim)	£3,813.59	308
Elaine Hartford	Keys cut, village maintenance items	£32.01	309
A McGowan	Staff costs & expenses (September)	£893.45	310, 311,312
The Landscape Group	Bin emptying x 4 weekly (September)	£78.00	313

Mr Basil Elliot	New metal surround for village map	£130.00	314
Came & Co	Insurance - annual renewal premium	£1,585.77	315
Playsafety Limited	Annual Play equipment safety inspection	£181.20	316
Alderbury Sports & Social Club	Social Club to run CPR & defib course	£30.00	317
Total		£8,882.02	

Planning To respond to Wiltshire Council on the following planning applications:

4627. 15/08547/FUL – Mayfield, Firs Road, Alderbury, SP5 3BD – proposed two storey rear extension. Alderbury Parish Council resolved to support the application.

4628. 15/07081/FUL – Avon Barn, Shute End, Alderbury, Wiltshire, SP5 3DJ – new boundary wall, electric gate & fence (retrospective).

Alderbury Parish Council resolved to object to the application for the following reasons:-

- The wall is out of keeping with the local area which is rural and very green – a country lane.
- Concern about destroying the natural habitat that is currently there.
- The wall with its size (both length and height) could increase noise pollution on this side of the property.
- There is a grade 1 listed building opposite and the wall will not be sympathetic to the setting of the property.
- Concern that the proposed wall is so close to what already is a busy road at times and it encroaching potentially on the width of the road.

4629. 15/07740/FUL – 40 Spiders Island, Alderbury, Wiltshire, SP5 3BG – Change of use from a registered care home (use class C2) to a supported living service (use class C3 (b)).

Alderbury Parish Council resolved to support the application.

To note the following applications for tree work:

4630. 15/09000/TCA – 34 Rookwood, Silver Street, Alderbury, Salisbury, Wilts, SP5 3AN – Ash tree – remove deadwood, pollard to approx 3 – 5 metres and remove excessive canopy.

Alderbury Parish Council resolved to note the application and leave the decision to the tree officer as the expert.

Matters arising from previous meetings:

4631. CPR & Defibrillator training

Cllr Hartford reported that the session was very well attended and was extremely well run. Members of Grimstead Parish Council are keen to run a similar session within their Parish in January if the three trainers are available. The Clerk was requested to write a thank you letter to each of the trainers. **Action: Clerk.**

4632. Youth activities

The item was moved forward on the agenda by the Chairman.

4633. Folly Lane allotments

Cllr Reeder explained that the Chairman of the Folly Lane allotments is liaising with Longford Estate to agree the terms of an agreement for the allotments and therefore it will not involve the Parish Council.

4634. Parish Council meeting minutes

Following the September meeting, the Clerk contacted the editor of the Fountain. The minutes in full are considered too long for publication in the parish magazine. Following discussion, Alderbury Parish Council resolved to display a copy of the meeting minutes each month in the locked cabinet outside of the village hall next to the bus stop, in addition to the village website. The Clerk will confirm this for residents in the next article for the Fountain. **Action: Clerk.**

4635. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

A meeting has recently been held between members of the Social Club, Village Hall and Parish Council. Cllrs Mernagh and Hartford attended on behalf of the parish council. The meeting was considered very successful and a number of ways in which the two venues could work together to support events were discussed. A further meeting will be arranged.

4636. Correspondence/Clerk's report.

The Clerk confirmed that the new play equipment and surfacing have been ordered.

The Clerk reminded cllrs that a budget setting meeting would be required in November to plan for the next financial year and was requested by cllrs to arrange a date.

Action: Clerk.

The dates and times of the mobile library are changing. Leaflets will be left at the Boundary and details put onto the village website.

Action: Clerk, Cllr Hartford.

Correspondence had been received by the Clerk, to ask if a new fish and chip van service for the village could park in the village hall car park on a Friday evening. Cllrs welcomed the idea of the service for the village, but were concerned that at that time the car park could be busy with cars and suggested that the Fish and Chip van park in Rectory Road.

As requested at the last meeting, the Clerk confirmed that Cllr Sell has arranged a meeting between representatives of Alderbury Football Club and the Parish Council to discuss future plans on 16th October.

4637. The date of the next meeting is Tuesday 3rd November 2015. Any items for the agenda must be sent to the Clerk by Friday 23rd October.

The meeting closed at 9.35pm.