

**Draft minutes of a meeting of Alderbury Parish Council held on
Thursday 3rd September 2015 at St. Marys Hall, Whaddon at 7.30pm**

Present: Cllrs Hartford (Chairman), Mernagh, Reeder, Hughes, Considine, Clarke and Richardson.

In attendance: Mrs Alison McGowan (Clerk), Wiltshire Cllr Richard Britton and 3 members of the public.

Apologies: Cllrs Diprose and Sell.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the September Alderbury Parish Council meeting.

Members of the public

Mrs Bernice Allot raised a query on behalf of the Village Hall Management Committee. It has been suggested previously that the village hall could be set up as a centre for the village in the case of an emergency and in the press recently it has mentioned that there may be grants available to support this. The Committee would be grateful for clarification from Cllr Britton if action is currently needed to apply for a grant. Cllr Hartford confirmed that the question would be raised with Cllr Britton when he joined the meeting later.

Report from the Neighbourhood Police Team

No report.

Report from Wiltshire Councillor Britton

Cllr Britton had previously sent his apologies as he would be attending the Whiteparish Parish Council meeting and would join the meeting later to give his report.

4593. Apologies for absence and to consider whether to approve the reasons given.

Cllr Sell sent his apologies as he had a prior engagement and Cllr Diprose was unwell. Alderbury Parish Council resolved to accept the apologies for the reasons given.

4594. Declaration of Cllrs Interests

None.

4595. Council meeting minutes

Alderbury Parish Council resolved to approve the minutes of the Parish Council meetings on 8th July 2015 (with 2 abstentions due to absence) and 21st August 2015 (with 2 abstentions due to absence) without amendment.

4596. Chairs correspondence

A letter has been received from residents of Oakwood Grove to enquire if Alderbury Parish Council will consider selling them a small piece of the Amenity land to widen the boundary of their property. Cllrs requested that the item should be put on the agenda for the October meeting for further discussion. The Clerk was requested to contact the residents and ask if they would be able to supply a map (electronically) of the site and their proposal to aid discussions.

Action: Clerk.

A letter has been received from a lady requesting to reserve a plot at the Alderbury Burial Ground. The Clerk was requested to write back and confirm that the current policy is not to allow reservations but to reassure her that there is room for quite a few years to come.

Action: Clerk.

A letter was received from Longford Estate in relation to the Wiltshire Housing Site Allocation Development plan, to confirm an intention to submit a planning application for the development of housing off of Junction road in the Autumn.

A letter had been received from the War Graves Commission stating that their support for war graves is being withdrawn. On further investigation this relates to graves in the Churchyard and the Clerk was requested to forward the letter on to the PCC.

Action: Clerk.

4597. Pratten Hut

Cllrs Sell and Mernagh went with Cllr Hartford to inspect the Pratten Hut as requested by the loss adjuster. Repairs to the hut have been completed and Cllr Hartford confirmed that an 'excellent job' had been done. Following discussion, Cllr Hughes proposed that the previous offer to Alderbury Football Club of a donation of £3,500 to either upgrade the facility or replace the Pratten Hut, which was dependent on the football club taking

future responsibility for the Hut, now be withdrawn. The proposal was seconded by Cllr Reeder and resolved by all members of Alderbury Parish Council. It was agreed that a sub-committee meeting should be arranged with representatives of the football club together with Cllrs Sell, Mernagh and Hartford to discuss the future plans of the football club.

Action: Clerk, Cllrs Sell, Mernagh and Hartford.

4598. Parish Council meeting minutes for the Fountain

Following discussions, Alderbury Parish Council resolved to request that the Clerk contact the editor of The Fountain and ask if a copy of the full meeting minutes could appear each month. If this meant that an additional cost would be incurred in the production of the magazine, Cllrs requested that the amount should be discussed at a future meeting.

Action: Clerk.

4599. Maintenance update

Cllr Hartford reported that she has recently spoken to a 'very happy resident' as the path has been swept from Southampton Road into the Copse. It has been cleared and the overhanging branches cut back.

Ivy has recently been fly tipped on the grass triangle by the tennis courts and again at Shute End. A resident has kindly removed the ivy from the Green. The Clerk has reported the fly tipping at Shute End to Wiltshire Council.

A couple of the posts at the Green are regularly being knocked down. These will be concreted in to the ground. There are weeds that need to be removed from the bark pits under the play equipment and brambles between the pavilion and bowling club that need cutting back.

One of the ramps at the Skate Park needs to be capped with steel. The repairs will be covered by the restricted reserves set aside for this purpose. Cllr Hartford will confirm with Basil to proceed.

Action: Cllr Hartford.

The metal cover for the village map surround has been made and will be installed by the weekend.

The road surface on Lights Lane is in poor repair and there is loose gravel collecting at the bottom of the road which makes it unsafe when cars pull away. The Clerk was requested to report this via the 'issues system'.

Action: Clerk.

4600. Play area replacement surfacing and three pieces of new equipment

Alderbury Parish Council resolved that one provider should be selected to install the new surfacing and three pieces of equipment at the same time. After reviewing the quotations supplied by three companies, Alderbury Parish Council resolved to appoint Redlynch Leisure to complete the project. Two of the companies had given two models of seesaw to choose from and the Council resolved to select the 'delta seesaw' to be installed.

Action: Clerk.

4601. Best Kept Village Competition

Cllr Hartford read extracts of the judges' feedback report about Alderbury. Areas to improve included litter around some of the housing developments and the map, which the judges this year thought was hard to follow for those new to the village.

Cllr Reeder commented that if Alderbury enter the competition again, it would be very helpful to understand what the judges are looking for/inspecting when they visit the village.

4602. Hedge at Oakwood Grove

Alderbury Parish Council resolved to agree a price of £180 to cut the hedge alongside Southampton Road, outside the Oakwood Grove amenity land.

Action: Clerk.

Cllr Britton joined the meeting at 8.51pm.

4603. CPR and Defibrillator training

Alderbury Parish Council resolved to agree a cost of £30 for the hall hire of the Social Club to run the session. It will be run by Dr Adam Hughes, Dr Paul Diprose and another junior doctor from Alderbury. The Clerk was asked to contact the Grimstead Clerk to invite both councillors and residents to attend.

Cllr Hughes requested that just before the event, the Clerk should email him with the number of people aiming to attend the training session to aid planning.

Action: Clerk.

Report from Wiltshire Councillor Britton

Cllr Britton reiterated his apologies for his late arrival. He confirmed that Wiltshire Council has terminated the contract with Balfour Beatty. The management of the contracts has been taken in-house at Wiltshire Council and this therefore could lead to some disruption. Balfour Beatty will continue on some aspects until April and other contracts will be retendered. Cllr Britton is optimistic that some aspects will improve.

A query was previously raised about Alderbury being downgraded in terms of maintenance. Cllr Britton confirmed that it has not been specifically downgraded, but all locations have, due to budget cuts!

Cllr Hartford raised the earlier question posed by a resident regarding the village hall and its potential to be an emergency centre. Cllr Britton confirmed that communities are being encouraged to set up an 'emergency plan', which incorporates the setting up of an emergency centre. Funding is available to put together an emergency plan. Cllr Britton will email Cllr Richardson with a contact in Whiteparish regarding putting together the emergency plan and sharing their experience.

Action: Cllr Britton.

Finance

4604. Year ending 31st March 2016

The balance of the account as shown on the bank statement as at 1st September 2015 was £89,349.22.

4605. Accounts for Payment

Alderbury Parish Council resolved to approve the following payments:-

Account	Budget category	Total	Cheque no.
The Landscape Group	Bin emptying x 4 weekly (July)	£78.00	287
The Landscape Group	Bin emptying x 4 weekly (August)	£78.00	288
Wiltshire Pension Fund	Pension - missed conts in August 2014	£272.55	290
Hurdcott Landscapes	Grass cutting contract	£852.00	291
A McGowan	Staff costs and expenses (July)	£703.24	292,293
A McGowan	Staff costs and expenses (August)	£717.55	292,298
Mr Fencing	Village Maintenance - Fountain posts	£120.00	294
Mr S Pevy	Cleaning bus shelters x 10 (twice a year)	£150.00	295
Woodford Forest & Landscape	St. Marys Church car park repairs - grant	£1,852.20	296
SLCC	Annual renewal	£131.00	297
A J Mullen	Repairs to the cricket pavilion paving	£194.40	299
Go Active	7 sessions - youth activities	£864.00	300
Alderbury Village Hall	Hire of hall for Extraordinary meeting	£12.00	301
Longford Estate	Annual rent for Waleran Close Green	£10.00	302
Vision ICT	Website hosting & support Nov 15 - Oct 2016	£252.00	303
Wiltshire Pension Fund	EE & ER pension contributions (August)	£177.21	304
Totals		£6,464.15	

Planning To respond to Wiltshire Council on the following planning applications:

4606. 15/07997/FUL – The Gables, Southampton Road, Alderbury, Wiltshire, SP5 3AF – Replacement garage.

Alderbury Parish Council resolved to support the application.

4607. 15/04777/FUL - Hole Farm, Old Road, Alderbury, Wiltshire, SP5 3EL - Demolition of existing single storey wing and construction of new single storey extension, and two storey extension with basement.

Increase the domestic curtilage from existing agricultural land. Increase height of existing roof to facilitate additional accommodation.

Alderbury Parish Council resolved to support the application, with one abstention.

To note the following applications for tree work:

4608. 15/08323/TPO – 15 Collingwood Close, Grimstead Road, Alderbury, Salisbury, SP5 3FE - 3 Silver Birch trees - reduce by approx 30%.

Alderbury Parish Council resolved to note the application and leave the decision to the tree officer.

Matters arising from previous meetings:

4609. Youth activities

Cllr Hartford expressed some disappointment that the number of young people getting involving in the sessions was not as high as she had hoped. Cllrs requested that the Clerk contact Emma Drage, Community Youth officer, to see if she can attend the next Alderbury Parish Council meeting to review in further detail the activities held over the summer and potential next steps.

Action: Clerk.

4610. Fun in the Sun sessions

Now in its third year in Alderbury, the sessions this summer were very well attended. Cllrs asked the Clerk to write a letter of thanks to the organiser and confirm that if the sessions go ahead again next year, the Council are very keen for them to be held in Alderbury.

Action: Clerk.

4611.To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Hartford attended the Public Transportation meeting held in Salisbury on 15th July. The slides from the meeting have been circulated to all Cllrs. There was much discussion about public bus services.

Cllr Hartford and the Clerk attended the Southern Area Board meeting on 30th July. Tom Bray has returned to work with the Southern Area Board and is now a Community Engagement Manager.

A Clerks collaboration meeting was held on 11th August which Cllr Britton attended. He talked to clerks about budgeting and suggested not to focus on 0% in the future, but to understand what a Parish wants the Council to do, rather than keep figures to a minimum and not do anything. He urged parishes to be 'adventurous'.

Cllr Richardson reported that a Southampton Road Allotment Association meeting had recently been held. Two tenant's agreements have been terminated and two warning letters have been sent for non-compliance with the allotment rules. There is not currently a waiting list and two of the current allotment holders would like additional space.

4612. Correspondence/Clerk's report.

Three decks have been replaced on the larger multiplay unit at the Childrens playarea and the springer has been removed. A replica of the bridge is currently being made and should be fitted in the next few weeks.

A resident has contacted the Clerk to confirm that he is happy to help with village maintenance.

Residents of Clarendon Road have raised concern with the Clerk regarding cars parking towards the top of Clarendon Road, which affects visibility. Cllrs commented that this issue has been raised on previous occasions and that the police have previously stated that they are unable to address this as the cars are parked far enough back from the main road junction.

4613. The date of the next meeting is Monday 5th October 2015. Any items for the agenda must be sent to the Clerk by Friday 25th September.

The meeting closed at 9.55pm.