

**Draft minutes for the meeting of Alderbury Parish Council held on  
Tuesday 3<sup>rd</sup> November 2015 at St. Marys Hall, Whaddon.**

**Present:** Cllrs Hartford (Chairman), Sell, Considine, Hughes, Diprose, Clarke & Mernagh.

**In attendance:** Mrs Alison McGowan (Clerk), PCSO Matt Smith and PCSO Tina Roylance.

**Apologies:** Cllrs Richardson, Reeder and Cllr Britton.

Cllr Hartford opened the meeting at 7.30pm and welcomed everyone to the November meeting of Alderbury Parish Council.

**Members of the Public**

There were no members of the public present.

**Report from the Neighbourhood Police Team**

PCSO Matt Smith introduced himself and reported that there has recently been damage to one of the bus stops in the village. The person responsible for the damage has been spoken to by police. Two bicycles have also been stolen within the village and residents were reminded to keep them locked and safely stored. James Barrett has recently been involved in a number of speed checks in the village.

The Clerk raised a query about the latest Crime Bulletin, as it has not been received by the Parish Council. PCSO Smith will look into this. Tina Roylance introduced herself. She has previously been a 'special' constable for four years and is currently learning the area. Cllr Hartford asked if the PCSO's would be able to regularly attend the Boundary coffee shop at the village hall on a Friday morning, as an opportunity to meet residents.

**Report from Wiltshire Councillor Britton**

Cllr Britton had sent his apologies that he was unable to attend the meeting, due to a prior engagement and sent the following report:-

Trowbridge: The Conservative Group is agog with speculation about if/when Jane Scott will step down as Leader of the Group and/or Leader of the council.

Budget consultations have just begun. Indications are that the council will have to find a further £30m of savings which may mean a further redundancy programme of perhaps 200 staff. A rise in Council Tax is now highly likely for the first time in five years.

Police: A pilot "Community Policing" project is being run at the Warminster/Trowbridge sector. I am concerned - as is my Police and Crime Panel - that this restructuring of the Neighbourhood Police Teams may be used to disguise a cut in numbers of NPT coppers. I am meeting the Commissioner on Monday to discuss this.

Area Board: Our Community Youth Officer, Emma Drage is now only working part time for Southern Wiltshire since she is relocating permanently to Corsham. The first attempt to recruit a replacement failed to produce a satisfactory candidate.

Next Area Board is in Alderbury on December 3rd.

Chairmanship: I have a very busy time as chairman coming up: An Extraordinary meeting of Full Council on November 24th to discuss boundary changes; various Remembrance events (starting this Sunday at City Hall); and Christmas Lights/Carol events around the county.

**4638. Apologies for absence and to consider whether to approve the reasons given.**

Apologies were received prior to the meeting from Cllr Richardson due to work commitments and also Cllr Reeder. Alderbury Parish Council resolved to accept the apologies for the reasons given. Cllr Britton had also given his apologies due to a prior engagement and Cllr Diprose had contacted the clerk to confirm she may be late joining the meeting.

#### **4639. Declaration of Cllrs Interests**

Cllr Sell declared an interest in agenda item 4650.

Cllr Diprose joined the meeting at 7.44pm.

#### **4640. Council meeting minutes –**

Alderbury Parish Council resolved to agree the minutes of the Parish Council meeting on 5<sup>th</sup> October 2015 without amendment (with 3 abstentions).

#### **4641. Co-option of Cllr for Alderbury Parish Council**

None.

#### **4642. Dementia friendly villages**

Following discussion, Alderbury Parish Council agreed that it would potentially be beneficial for the village for a training session to be held locally to support venues in the village to become 'dementia friendly'. However members suggested that local venues such as the pubs, shops, Church and the Boundary coffee shop should be contacted first to establish the level of interest. A session could be run to cover several local parishes at the same time. **Action: Clerk.**

#### **4643. Permissive footpath from Whaddon to West Grimstead**

Alderbury Parish Council resolved to put a 'no horses' sign at each end of the Whaddon stretch of the permissive footpath, in response to a request by Grimstead Parish Council. The Clerk was also requested to mention the path in the next article for the Fountain, to encourage residents to walk or jog along the path, rather than the road. **Action: Clerk.**

It was suggested that a section on footpaths should be added to the village website, to include a map of the various routes locally.

#### **4644. Maintenance update**

Cllr Hartford reported that the notice board at Junction Road has been pulled off. It will require two new posts and to re-fix the board. **Action: Cllr Hartford, Clerk.**

The seat at Waleran Close has been inspected. The wooden slats at the back need to be replaced. Cllr Hartford will investigate and source three quotes if possible to repair the bench. **Action: Cllr Hartford, Clerk.**

The sign at Tunnel Hill has not been replaced as yet. There is also a missing crossroads sign on the main Southampton Road to mark where Old Road cross over into Shute End. **Action: Clerk.**

The re-pointing of the slabs around the base of the Millennium Sign has been completed.

The bollards have been installed in Eyres Drive. However several residents have reported that a car is now parking between the bollards. Following discussion, the Clerk was asked to put a 'polite note' on the car, in response to residents' concerns.

There are a number of pot holes along the side of Lights Lane. **Action: Clerk.**

Cllr Hartford reported that the advertising boards outside of the Bowling Club have been removed the fence repaired as requested.

Following recent hedge work at Oakwood Grove, the Clerk was requested to ask the contractor to cut the top of the hedge as it is now growing through the overhead lines. **Action: Clerk.**

Following discussions about hedges in the village, the Clerk was requested to remind residents to cut back their hedges that are alongside any of the pavements, to ensure that pedestrians can use the full width of the pavements. **Action: Clerk.**

#### **4645. Skate Park**

The two metal ramps at the Skate Park will need to be replaced as maintenance issues are becoming more frequent due to the age of the ramps. Drawings have been given to the Chairman by one of the frequent users of the Skate Park with ideas to replace the ramps. The Clerk was requested to obtain prices to replace the current ramps in concrete and also obtain a price to incorporate the features outlined in the drawing and bring the information back to a future meeting. Councillors highlighted that it would be important that the skate park remains appropriate for a wide age range of children to use.

**Action: Clerk.**

#### **4646. Millennium Sign**

Alderbury Parish Council resolved to approve an invoice for £134.40 to re-point the paving around the base of the sign.

### **Finance**

#### **4647. Year ending 31<sup>st</sup> March 2016**

The balance of the account as shown on the bank statement as at 1<sup>st</sup> November 2015 is £100,602.37. Prior to the meeting, a copy of the bank reconciliation as at 1<sup>st</sup> November 2015 had been sent to all cllrs.

#### **4648. Accounts for Payment**

Alderbury Parish Council resolved to approve the following payments:-

<b>Account</b>	<b>Budget category</b>	<b>Total</b>	<b>Cheque no.</b>
Setter Limited	Replacement bridge for large multi play unit	£2,520.00	318
Hurdcott Landscapes	Grass cutting contract	£780.00	319
The Landscape Group	Bin emptying x 4 weekly (October)	£78.00	320
A McGowan	Staff costs and expenses (October)	£911.06	321, 322, 323
A J Mullen	Raking out & re-pointing of mortar joints to sign	£134.40	324
Redlynch Leisure	Installation of new bridge on play equipment	£900.00	325
Bonallack & Bishop	Registration of land for Recreation field	£140.00	326
<b>Totals</b>		<b>£5,463.46</b>	

### **Matters arising from previous meetings:**

#### **4649. Pratten Hut**

Cllr Sell reported on recent meeting held between councillors and representatives of the football club. The football club are close to securing the funding needed and aim to vacate Junction Road in September 2017 if everything proceeds as planned. Alderbury Parish Council is responsible for the Pratten Hut building. The clerk was requested to find out the current cost of cutting the field at Junction Road from the contractor. The clerk was also requested to add an item onto the December meeting agenda to confirm if the parish council want to dispose of the Pratten Hut as an asset in the future.

**Action: Clerk.**

#### **4650. Oakwood Grove amenity land**

Following on from the last meeting, cllrs discussed the comments received from the solicitor, responding to a number of questions posed by Alderbury Parish Council regarding a potential purchase of part of the amenity land at Oakwood Grove by a resident. Having sought legal advice, Alderbury Parish Council resolved to respond to the resident to confirm that it did not wish to proceed. Clerk to respond to the resident.

**Action: Clerk.**

#### **4651. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.**

Cllr Hartford recently attended a meeting organised by the Housing department at Wiltshire Council for residents of Spiders Island to discuss parking issues and the potential for developing a children's play area. Only one resident attended the meeting.

A further meeting between representatives of the Village Hall, Social Club and Parish Council is currently being arranged.

Cllr Hughes reported that he has received several complaints from residents about the language used by players at Alderbury Football Club when playing at the Recreation field, as it is a public area used by families. Following discussion, the Clerk was requested to write to the Chairman of Alderbury Football club to note the complaints and ask what action the Club will take to ensure the issue is addressed. **Action: Clerk.**

**4652. Correspondence/Clerk's report.**

A report had been circulated to all cllrs prior to the meeting. The Clerk confirmed that the budget setting meeting for Cllrs would be held at 8pm on 26<sup>th</sup> November. The Clerk was requested to book St. Marys Hall for the meeting.

The new surfacing and equipment are due to be installed in the next couple of weeks at the Recreation Field. It is estimated that it will take three weeks to complete the project.

A new Cllr training session has been arranged for Wednesday 25<sup>th</sup> November at St. Marys Hall, Whaddon. There are 14 cllrs confirmed at present from Alderbury, Grimstead, Downton and Whiteparish. Cllrs from Redlynch and Pitton & Farley have also been invited to attend.

Since the last meeting the Clerk has been making investigations about introducing a lorry watch scheme to Alderbury. There is currently a pilot taking place elsewhere in Wiltshire which will be reviewed at the end of November and the Clerk will be contacted then to establish if the scheme can proceed in the village.

**4653. The date of the next meeting** is Wednesday 2<sup>nd</sup> December 2015. Any items for the agenda must be sent to the clerk by Monday 23<sup>rd</sup> November.

The meeting closed at 9.14pm.

Cllr Diprose gave her apologies for the December meeting.