

**Draft minutes for a meeting of Alderbury Parish Council held on
Monday 6th January 2014 at St. Marys Hall, Whaddon at 7.30pm.**

Present: Cllrs Newbery, Hartford, Diprose, Sell, Clarke, Hughes and Mernagh.

In attendance: Mrs Alison McGowan (clerk), Wiltshire Cllr Britton, PCSO Stephanie Dunn, PCSO Rachel Gunn, Peter Clayden from CPRE and 4 members of the public.

Apologies: Cllrs Parker and Richardson.

The meeting opened at 7.29pm. Cllr Newbery welcomed everyone and wished them a Happy New Year.

Report from the Neighbourhood Police Team

The police team reported that it has been very quiet. There has been a theft of some plant pots and other ceramic items. There have not been any reports of antisocial behaviour.

In the next few days there will be a rural operation in conjunction with local farmers as part of a new initiative.

Cllr Hartford reported a car which overtook in Alderbury in a very dangerous place on 2nd January. Police will trace the driver and speak to them.

Report from Wiltshire Councillor Richard Britton

Nothing to report.

David Webb requested a meeting with the clerk via the chair to discuss the internal audit.

4097. Presentation of the 'Best Kept village' competition certificates

Agenda item 4097 was brought forward by the chair as Peter Clayden from CPRE was at the meeting to present two certificates from the Best kept village competition 2013. Alderbury was awarded first place in the larger village category in Southern Wiltshire and joint fourth for the whole of Wiltshire. Cllr Newbery thanked Mr Clayden for the certificates and also thanked the clerk and Cllr Hartford for all their efforts in the village. The clerk was asked to contact the Chairman of the village hall to see if the certificates could be hung up in the hall.

4092. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllr Richardson due to work commitments and Cllr Parker due to domestic commitments. Alderbury Parish Council resolved to accept both of these apologies for the reasons given. Cllr Hughes had sent his apologies that he would join the meeting a little late.

4093. Declarations of Interest.

Cllrs Sell and Hartford declared an interest in agenda item 4110.

4094. Dispensation of Councillors interests

A general dispensation for Councillors has been granted regarding setting the precept. The clerk was advised before the meeting by WALC. Councillor Britton also confirmed this.

4095. Exclusion of the Press and Public

Items 4116 and 4117.

4096. Council meeting minutes

Alderbury Parish Council resolved to agree the previously circulated minutes of the Parish Council meeting on 3rd December as a true record without amendment and these were signed by the Chairman.

The clerk was requested to liaise with Ryan at Wessex Community Action to arrange for the temporary website to become 'live' and publicise the email address in the February edition of the Fountain.

4098. Budget for 2014 - 2015

Alderbury Parish Council resolved to accept the budget of £53,177.70 for the year 2014-2015.

Cllr Hughes joined the meeting at 7.44pm.

4099. Precept for 2014 – 2015

Cllr Hartford was concerned about taking too much out of current reserves to keep the precept as low as possible due to the maintenance and health and safety responsibilities of the Council. Cllr Newbery also pointed out that some of the reserves would be required for the youth project as previously specified and the Neighbourhood plan. This year Alderbury Parish Council will receive a reduction in the grant it has previously received from Wiltshire Council.

Alderbury Parish Council resolved to take £8,000 out of current reserves to limit the amount of precept requested as long as there was at least 50% of the proposed annual precept amount (£44,086.34) still left in reserves. There was 1 abstention.

The clerk was asked to request the precept from Wiltshire Council.

4100. Online payment process policy

The draft online payment process had been circulated to all Cllrs before the meeting. Alderbury Parish Council resolved to approve the process.

4101. Risk register

This item will be discussed at the February meeting.

4102. Fireproof safe

A fireproof filing cabinet is required to store the Burial records. A quotation for £599 was reviewed for a two drawer fireproof cabinet. The clerk was asked to see if this could be sourced elsewhere at a cheaper price. Alderbury Parish Council resolved to approve a maximum price of £599 to purchase the cabinet.

4103. Upgrade of the kitchen at Alderbury Social club

The clerk was asked to liaise with the Social Club to submit an application to the Southern Area Board for funding support for this project as it will support the Alderbury youth project.

4104. To consider the draft order proposal from the Department for Transport to stop up the highway at the Bungalow, Shute End Road, Alderbury.

The draft order had been circulated to all Councillors before the meeting. Alderbury Parish Council resolved that no further action was required.

4105. Maintenance Update

Cllr Hartford reported that a resident has complained to her about the hedge and bushes outside the Heathers. The resident uses a walking aid and has to go out in the road to get around it. The clerk was requested to report this to Highways.

Parts of Lights Lane have become single track due to mud in the road. This has previously been raised with Bob Crean at Highways, however the clerk was asked to raise this again with Highways. Cllr Mernagh will also report this via the 'my Wiltshire app'.

Cllr Hartford raised concerns about the bark pits at the play area. Keith Albery has replaced the wooden surrounds that had been removed. This will be discussed later in the agenda under item 4113.

All of the bus shelters have now been mended. The clerk was requested to get two quotations from companies with a pressure washer to clean them.

4106. To approve maintenance costs up to £600 to complete repairs to the Skate park as identified in the Annual safety report.

Cllr Hartford and the clerk had a meeting with 1skateparks on 20th December and provisionally arranged for the repairs to be completed on 24th December. The clerk has now been advised that following a further site visit they were unable to complete the repairs due to the condition of the metal. Alderbury Parish Council resolved to request that the clerk contact a metal worker, PJS to get his view regarding the repairs. Repairs up to a maximum of £600 were approved by all members.

Finance

4107. Year ending 31st March 2014

The balance of the account as at the 6th January is £68,092.76.

4108. Accounts for Payment

A total of 4 invoices, totalling £1509.61 were agreed by all members for payment.

Planning To respond to Wiltshire Council on the following planning applications:

4109. 13/0534/FUL – The Warrens, Rectory Road, Alderbury, Salisbury, SP5 3AD – part demolition of existing house and erect a new three bedroom dwelling.

Alderbury Parish Council resolved to support the application.

4110. 13/06309/FUL – Junction Road, Alderbury, Salisbury, SP5 3AC – erection of 11 x 10 metre high floodlights to existing training pitch.

Alderbury Parish Council resolved to support the application subject to the following conditions:-

- The lights will only be used three nights a week
- They will go off at 9.30pm
- The football club position the lights so that they do not shine in to the neighbours' property.
- The lights will only be used between September and April.

4111. 13/06665/LBC – 40 The Sandringhams, Whaddon, Salisbury, SP5 3SP –2 storey side extension.

Alderbury Parish Council resolved to support the application.

Matters arising from previous meetings:

4112. Neighbourhood Planning

No further meetings have taken place since the last Alderbury Parish Council meeting. An article regarding Neighbourhood planning and the designation application has been submitted for the January edition of the Fountain. Mr David Webb said he would consider being involved.

4113. Bark pits at the Play Area

Cllr Hartford confirmed her concerns about the bark pits at the play area. Weeds grow up through the bark, together with some fungi recently. She is also concerned about the size of some of the shards of bark. A sample quotation to replace the bark pits with safety matting was discussed, however it was agreed that at this time the cost was too great. The clerk was requested to organise quotations to upgrade the current bark pits to be reviewed at the February meeting.

4114. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Hartford and the clerk attended an HGV meeting in December on behalf of the Council. Cllr Britton is investigating whether HGV watch could be incorporated into the local Speed watch process.

4115. Correspondence/Clerk's report

A report was circulated to all Councillors prior to the meeting.

All of the bus shelters have now been cleaned. The next step will now be to get them cleaned. Cllr Hartford and the clerk discussed this recently with several residents at the Boundary.

The stile at Silver Street is due to be replaced on 3rd February by the South West Walking group. We have two volunteers to help on the day so far, others would be appreciated.

Two spaces have been reserved for Alderbury Parish Councillors at the Neighbourhood planning event on 11th February in Salisbury. Cllr Sell may be able to attend. Clerk to resend him the details.

A letter has been received from Wiltshire Citizens Advice Bureau requesting a donation towards the service.

The clerk was requested to write back to ask the service to apply using the grant application process previously agreed by Alderbury Parish council.

The clerk has received an enquiry regarding the Youth project co-ordinator role in Alderbury and will set up an initial introductory meeting with Cllr Newbery.

The Alderbury Youth club project was successful in securing funding from the Southern Area Board at the meeting on 5th December.

4116. Clerks contract

This was discussed as a confidential matter.

4117. To consider whether Alderbury Parish Council will join the Local Government Pension scheme for employees.

This was discussed as a confidential matter.

4118. The date of the next meeting is Thursday 6th February 2014. Any items for the agenda must be sent to the Clerk by Friday 24th January.

The meeting closed at 21.07pm.