

**Draft Minutes for a meeting of Alderbury Parish Council held on
Thursday 6th February 2014 at St. Marys Hall, Whaddon at 7.30pm.**

Present: Cllrs Newbery, Richardson, Hartford, Sell, Mernagh, Clarke & Diprose.

In attendance: Mrs Alison McGowan (clerk) and PCSO Dutton

Apologies: Cllrs Hughes and Parker and Wiltshire Cllr Britton.

The meeting opened at 7.30pm. Cllr Newbery welcomed everyone.

Report from the Neighbourhood Police Team

PCSO Dutton reported that it has been very quiet, with no incidents reported in the last month. Cllr Hartford raised that there has been some damage caused to the illuminated sign and one of the meter covers on the wall of the Social Club. Cllr Clarke reported that a football had been kicked against the doors of the Social club. PCSO left her details to be given to the Social club.

4119. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllr Hughes due to work commitments and Cllr Parker due to domestic commitments. Alderbury Parish Council resolved to accept both of these apologies for the reasons given. Cllr Britton had also contacted Cllr Newbery to pass on his apologies as he would be unable to attend the meeting.

4120. Declarations of Interest.

Cllr Sell declared an interest in agenda item 4137 and Cllr Clarke in agenda item 4132.

4121. Exclusion of the Press and Public

No press or public were present at the meeting.

4122. Chairs announcements

Cllr Newbery announced that Cllr Parker would not attend meetings for the next couple of months as she is on maternity leave. It is hoped that she will return in April.

A short presentation will be made to Cllrs at the March meeting regarding the proposals for a new Sainsburys store on Southampton Road.

4123. Council meeting minutes

Alderbury Parish Council resolved to agree the previously circulated minutes of the Parish Council meeting on 6th January 2014 and minutes from meetings with Longford Estate and Matrons College as a true record without amendment and these were signed by the Chairman.

4124. Community Infrastructure Levy (CIL)

Following discussion, Alderbury Parish Councillors identified some questions about CIL and the existing R2 funding and requested that the clerk respond with these.

4125. Maintenance Update

The bus shelters have been cleaned. Cllrs requested that the clerk feedback to the window cleaner what a good job he has done.

There is damage to part of the wooden fence alongside the Recreation field which was caused by a car accident. It will be covered by the residents insurance and will be mended in time.

The pathway at Windmill close has been adopted by Wiltshire council and the clerk has been informed that the path will be added to the grass cutting schedule when the season starts.

Following the recent high winds part of a tree had fallen down behind the play area at the Recreation field. It has been removed by Keith. Part of a fence owned by the Old Rectory has also fallen over into the Recreation field and the clerk and Cllr Hartford have reported it to the owner.

Cllr Clarke raised the condition of the pavements along Southampton Road and was concerned that they are breaking up in many places and are narrower than they should be in many places. The clerk was asked to raise this as an issue with Wiltshire Council.

4126. New Councillors training session

A training session has been arranged by Redlynch Parish Council on March 18th 2014 and Alderbury Councillors have been invited to attend. Downton Parish Councillors will also be invited to attend and Cllr Newbery highlighted that it will provide a good networking opportunity in addition to the training. The clerk was requested to email details of the event to the four Councillors who have expressed an interest for them to confirm if they can attend.

The clerk highlighted that training expenses are now above the budget outlined for 2013 – 2014. As the training session will be more cost effective as it will be held on a local level and several Councillors felt that they would benefit from the training, Alderbury Parish Council resolved to approve the cost.

4127. N.V.T.E.C Tractor show

Cllr Newbery has received a request to use the Recreation Field in June for a tractor show. During discussion a number of questions were raised by Cllrs and the clerk was requested to go back and find out further information about the event. The item will then be considered at a future meeting.

Finance

4128. Year ending 31st March 2014

The balance of the account as at 6th February 2014 is £67,121.83.

The clerk was requested to email the latest version of the finance spreadsheets to all Cllrs.

4129. Accounts for Payment

A total of four invoices, totalling £4,817.69 were agreed by all members for payment. This included an amount of £3341.52 for a new set of portable goal posts which would be reimbursed by R2 funding.

Planning To respond to Wiltshire Council on the following planning application:

4130. 13/04722/ADV – 4 x 4 Services, Old Road, Alderbury, Salisbury, Wiltshire, SP5 3AR – retrospective application for 2 x fascias, 2 x post signs and 5 x flagpoles.

Alderbury Parish Council resolved to object to the application for the following reasons:-

- The signs and flagpoles are not consistent with the surrounding conservation area
- The scale of the advertisements are disproportionate for the site and its location in a village. The commercial signs are too large and there are too many.
- Local residents have complained about the disturbance of security lights which stay on until very late.

Matters arising from previous meetings:

4131. Neighbourhood Planning

The next steering group meeting will take place on 25th February and there will be a public meeting on 26th February at Alderbury Village hall to gather resident feedback between 2pm and 7pm. The clerk was requested to email the Neighbourhood planning questionnaire to all Cllrs to ensure they have completed it.

4132. Village Hall storm drains

Came and Company have confirmed to the clerk that if the village hall committee want to claim for tree root damage to the storm drain, they will need to claim through their own insurance. Alderbury Parish Council resolved for the clerk to write to the village hall committee to confirm this. Cllr Clarke abstained.

4133. Bark pits at the Play Area

Cllrs had received in advance of the meeting a comparison of costs for three different types of potential new surfaces for the children's play area at the Recreation field to replace the current bark pits. The current bark pits are frequently damaged and require an increasing amount of maintenance. Alderbury Parish Council resolved that the clerk should seek funding support for the majority of the project to install a 'wet pour' surface.

4134. Defibrillator

Cllr Clarke raised a suggestion from the Village Hall Committee to install a PIR light when the defibrillator is installed to help prevent vandalism and to make it easier to access the machine after dark. Alderbury Parish Council resolved to support the suggestion and the clerk was asked to arrange the purchase and installation of the light when the defibrillator is installed. The clerk confirmed that an application has been submitted to the British Heart Foundation for funding towards a defibrillator.

Cllr Hartford thanked the clerk for the briefing note that was prepared and circulated to all Cllrs prior to the meeting. It was very useful.

4135. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Clarke recently attended the Village Hall Committee meeting. She may become the secretary for the Committee.

4136. Correspondence/Clerk's report.

A report has been circulated to all Cllrs in advance of the meeting.

The bus shelters have now all been cleaned. They will now be cleaned every six months, next in August.

New goal posts have been delivered for Alderbury Football club, funded by R2 money.

Cllr Hartford and the clerk have completed a headstone check at the Burial Ground.

A new kissing gate has been installed at the footpath at the top of Silver street. This was the 50th gate installation by the project group involving the Southern Area Board, Wiltshire Council and Nigel Walsh from the South West Walking group who co-ordinates the volunteers. Improvements have also been made to a second stile further down on Silver street after it was reported by a resident. There are plans to install a kissing gate next to the stile once permission has been granted by the tenant. The clerk was requested to thank all of the volunteers who helped and forward an article and photograph to Cllr Newbery for the Salisbury journal.

The temporary website has now been made 'live'. The address is www.alderbury.net.

An audit of the footpaths in Alderbury is currently being completed by an Alderbury resident who is a member of the Ramblers. She will liaise with the clerk so that any issues can be raised with Wiltshire Council.

Cycle Wiltshire is a two day cycling event taking place on 3 and 4 May 2014 being organised by Wiltshire Council and British Cycling. It will be suitable for all levels with a choice of three distances.

4137. Purchase of Amenity land adjoining Oakwood Grove

This was discussed as a confidential matter.

Cllr Sell abstained and left the meeting at this point.

4138. Alderbury Youth Club co-ordinator role

This was discussed as a confidential matter.

4139. The date of the next meeting is Wednesday 5th March 2014. Any items for the agenda must be sent to the Clerk by Friday 21st February.

The meeting closed at 8.46pm.