

**Draft Minutes for the meeting of Alderbury Parish Council held on
Wednesday 1st October 2014 at St. Marys Hall, Whaddon.**

Present: Cllrs Hartford, Reeder, Sell, Diprose, Hughes, Richardson, Taylor, Considine, Clarke and Mernagh.

In attendance: Mrs Alison McGowan (Clerk), Wiltshire Councillor Richard Britton, PC Henry Clissold and 20 members of the public.

Apologies: Cllr Newbery.

The meeting opened at 7.31pm. Cllr Hartford, Vice Chair opened the meeting and welcomed everyone as the Chair was not present.

Members of the public

The Secretary of Alderbury Bowling Club was present, together with a number of members of the Club to support the grant application for £2079 which would be discussed later in the meeting. Mr Green confirmed that he had met with Cllr Sell recently to discuss the plans to extend the Clubhouse and funding secured to date.

Mr Roycroft spoke about the planning application for land at Homelands, item 4350 on the agenda.

Report from the Neighbourhood Police Team

PC Clissold asked if any members of the public had any questions. An incident was reported at the end of August when a number of fireworks were let off inside the bus shelter at Rectory Road. This has caused a small hole in the roof of the bus shelter.

Cllr Richardson raised concern regarding cars parking on pavements. PC Clissold confirmed that this is no longer a police issue unless it is causing an obstruction and is now dealt with by Wiltshire Council.

Report from Wiltshire Councillor Britton

Cllr Britton confirmed that cuts to Youth services have been publicised but that a journalist at the Salisbury Journal had reported the facts incorrectly and that layers of management at Trowbridge have gone to save costs. Those savings have been handed down to the Southern Area Board to use at a Community level and therefore additional budget has become available.

4332. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllr Newbery due to holiday. Alderbury Parish Council resolved to accept the apology for the reason given. Cllrs Considine and Diprose had been delayed and would join the meeting as soon as possible.

4333. Declaration of Cllrs Interests

Cllr Hartford in item 4347, Cllr Taylor in item 4337 and Cllr Diprose in item 4348.

4334. Chairs announcements

Cllr Hartford announced that Cllr Newbery has resigned as Chairman of Alderbury Parish Council with effect from this meeting. The appointment of a new Chair will be an item for the next meeting. Cllr Hughes proposed a vote of thanks for all of Cllr Newbery's work while with the Parish Council and stated that it would not be until Cllr Newbery has gone that it would be evident just how much work she has done for the village.

4335. Council meeting minutes

This item was moved to the next month's agenda.

7.45pm Cllr Diprose joined the meeting.

4336. Alderbury Bowling Club

A grant application has been made to Alderbury Parish Council for £2,079 to support the proposed extension and upgrade project of the Club house. A critical element in the £90,000 funding secured by the bowling club to date is support from a third party and if the Parish Council does not support the application, other grant money could be lost. Cllr Sell put forward a recommendation to support the application and Alderbury Parish Council resolved to approve it with 1 abstention. The funds will be allocated from the current Youth provision category of the reserves.

4337. Proposed diversion of rights of way at Matrons College Farm, Whaddon, SP5 3EQ

Following discussion Alderbury Parish Council resolved, with one abstention, to oppose the diversion of ALDE 7 as proposed. The path is quite narrow and the vegetation along this stretch has been very overgrown, particularly during the summer months making it difficult to use. The Parish Council would prefer the existing path across the field to remain, as it can be used all year round and is not as reliant on ongoing maintenance. The suggestion was also made that the diversion would affect the views across the neighbouring land.

The Council was happy to support the proposed diversion of Bridleway ALDE 13 to avoid the farm buildings so that the path takes a new route along the field. The Clerk was requested to seek clarification of the existing route of the path to the south of the farm on ALDE 13. **Action: Clerk.**

8.02pm Cllr Considine joined the meeting.

4338. Best Kept Village Competition

This year Alderbury came second to Whiteparish in the large village category for South Wiltshire, with only four points in it! Cllr Hartford shared extracts of the feedback with Cllrs. The Clerk was requested to share the feedback with the Church and Social Club. **Action: Clerk.**

4339. Code of Conduct

This item was deferred until the next agenda. All Cllrs were encouraged to read the draft and come to the next meeting with any queries. **Action: All Cllrs.**

4340. Standing Orders

This item was deferred until the next agenda and Cllrs were asked to read through the previously circulated model document. **Action: All Cllrs.**

4341. Maintenance update

Fireworks have been let off inside the bus shelter outside the village hall. Cllr Hartford has cleaned the bus shelter, however it has caused a small hole in the roof of the shelter. The matter was reported to the police.

The notice board at the end of Grimstead Road has been repaired.

One of the posts needs to be replaced at the Burial Ground as it is rotten. The Clerk has spoken to Mr Fencing to arrange for the old post to be removed and replaced and Mr Albery will then re-hang the gate. A post for the pedestrian gate into the Recreation field has also been replaced by Mr Albery.

4342. Annual safety report for the play equipment and Skate Park

The annual safety report has been completed by Playsafety for the play area and Skate park at the Recreation Field. The Springer will need to be removed and this will be completed when the bridge is replaced on the larger piece of play equipment. Treemenders are booked to attend to a small group of Oak trees in the Recreation field and will be asked at the same time to remove selected limbs from trees where they are too close to the play equipment. Mr Elliot has been contacted to complete necessary repairs to the Skate Park. **Action: Clerk & Cllr Hartford.**

4343. Parish Council Bin emptying

Four bins are currently emptied every two weeks, however the Contractor has fed back that they are often overflowing. Alderbury Parish Council resolved that the bins should be emptied every week from next month. **Action: Clerk.**

4344. Installation of Adult Gym equipment

The four pieces of adult gym equipment and the outdoor table tennis table have now been installed. The age guideline to use the adult gym equipment is 14 years old. Alderbury Parish Council agreed in principle that a sign should be installed to ensure that users are aware of this. The wording and costings for the sign to be agreed at the next meeting.

Action: Clerk & Cllr Hartford.

Finance

4345. Year ending 31st March 2015

The balance of the account on 29th September 2014 was £93,019.39. This includes the second half of the precept and grant for the current financial year. Bank reconciliations for 31st July and 23rd September were sent to all Cllrs prior to the meeting, together with an updated budget spreadsheet to show the position at the half year. It was suggested that the Clerk project expenditure forward for the current year so that total expenditure can be estimated.

Cllr Mernagh agreed to become a signatory to replace Cllr Newbery. The Clerk was asked to arrange the necessary paperwork.

Action: Clerk.

4346. Accounts for Payment

The following payments were approved by Alderbury Parish Council:

Account	Budget category	Total
A McGowan	Clerks Salary	£929.98
A McGowan	Expenses	£95.44
Hurdcott Landscapes	Grass cutting	£900.00
Trustees of Earl of Radnor	Waleran Close Green rent	£10.00
Vision ICT	New website	£450.00
The Landscape Group	Empty 4 parish bins	£78.00
Playsafety Limited	Inspection - playarea & skatepark	£166.80
Caloo	Table tennis table & adult equip	£9,000.00
A Zieleniewski	Litter picking	£11.20
Totals		£11,641.42

Planning To respond to Wiltshire Council on the following planning applications:

4347. 14/08168/FUL – Little Orchard, Junction Road, Alderbury, SP5 3BA – New rear porch, change bow windows to bay windows on front elevation.

Alderbury Parish Council resolved to support the application.

4348. 14/08429/FUL – Alveston House, Canal Lane, Alderbury, SP5 3NY – single storey rear extension.

Alderbury Parish Council resolved to support the application with 1 abstention.

4350. 14/08631/FUL – Land at Homelands (Silverwood), Rectory Road, Alderbury, SP5 3AD – Demolition of existing garage, erection of 3 bed dwelling using existing access for new house. Creation of new access, driveway and dropped kerb serving Homelands with hard and soft landscaping and associated work.

This item was moved forward by the Chairman as a member of public was in attendance.

Alderbury Parish Council resolved to support the application.

4349. 14/08428/FUL – Heatherfield House, Lights Lane, Alderbury, SP5 3NY – Conversion of carport and studio to garage. Construction of pitched roof over flat roof on house.

Alderbury Parish Council resolved to support the application.

4351. 14/08919/FUL – 1, Allepo Cottages, Southampton Road, Whaddon, SP5 3ED – Rear conservatory.

Alderbury Parish Council resolved to support the application.

Matters arising from previous meetings:

4352. Website

Progress is being made on the website and links will be provided to other websites. There will be a section about Cllrs. Cllr Mernagh asked Cllrs for copies of any photographs they have of Alderbury and Whaddon to use on the site. The aim is to have at least half of it built before the next meeting so that Cllrs can give their feedback on the design and content. **Action – Cllr Mernagh & Clerk.**

4353. Street Lighting

Cllr Hartford has reviewed the responses received from residents. As a result of all of the feedback, Cllrs resolved to keep the lighting as it is. It was noted that street lights 1 and 3 on the map need to be repaired and the Clerk was requested to feed this back to Wiltshire Council. The Clerk was asked to inform the residents who originally raised the issue. **Action – Clerk.**

4354. Defibrillator

The defibrillator and cabinet have now been received by the Clerk. At their meeting on Monday evening, the Village Hall Committee confirmed that the machine can be fitted to the outside wall of the village hall to the right hand side of the door. Once fitted, the Clerk was requested to publicise this in the Fountain and on the village website so that as many residents as possible are aware. **Action – Clerk.**

4355. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies

Cllr Hughes reported that the 'aircraft' working party had met initially, however one of the members of the group did not attend and therefore members would need to meet again to progress matters. Further to a previous meeting, a number of the local school children have produced posters regarding 'dog mess' and these would be given to Cllr Hartford to laminate so that they can be put up around the village. **Action – Cllr Hughes, Hartford and Clerk.**

4356. Correspondence/Clerk's report

The Clerk reminded Cllrs that she has circulated details of a forthcoming Planning workshop on 12th November at the City Hall, Salisbury. Places need to be reserved. The next South West Walking group working party will take place in Alderbury on 6th October and the task will be to improve the surface of part of the new circular walk being developed. The Clerk has received written confirmation from the secretary of Alderbury Bowling club that the club has submitted a planning application to extend the club house. Alderbury Parish Council has been notified as the landowner. Correspondence has been received from Alasdair Jones-Perrott at Longford Estate regarding the new Whaddon to Grimstead footpath and also the allotments at Folly Lane. These will be agenda items for discussion at the next meeting.

4357. Neighbourhood Planning

Debrah Biggs reported that seven major events have been held in Alderbury to gain resident feedback. The first event in February attracted approximately 45 people, however there have been very few attendees at subsequent events. A lot of information has been gathered, however the Steering committee are concerned about the viability of the project due to a lack of resident involvement. Any plan produced must be representative of residents' views, otherwise it will not be acceptable to the inspector. Cllr Britton confirmed that the Wiltshire Core Strategy should be in place by the end of the year. Debra Biggs confirmed that she would send a number of documents to all Cllrs from them to review prior to the next meeting. It was agreed that the Steering Committee would formulate a proposal for consideration at the next Parish Council meeting. **Action: NP Steering Committee & Debra Biggs.**

4358. The date of the next meeting is Tuesday 4th November 2014. Any items for the agenda must be sent to the Clerk by Friday 24th October.

The meeting closed at 9.52pm.