

**Draft Minutes for an Extra Ordinary meeting of Alderbury Parish Council held on
Wednesday 18th June 2014 at St. Marys Hall, Whaddon.**

Present: Cllrs Newbery, Hartford, Richardson and Clarke.

In attendance: Mrs Alison McGowan (Clerk).

Apologies: Cllrs Hughes, Diprose, Sell, Mernagh, Cllr Britton and PCSO Dutton.

The meeting opened at 7.30pm. Cllr Newbery welcomed everyone.

4251. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllrs Hughes, Diprose, Mernagh and Sell due to work commitments. Alderbury Parish Council resolved to accept the apologies for the reason given.

4252. Declaration of Cllrs Interests

None. It was noted that Cllr Richardson processes the payroll and VAT returns.

4253. Council meeting minutes

The item was postponed to the July agenda.

Finance

Year ending 31st March 2014

4254. To note the Report from the Internal Auditor

Alderbury Parish Council reviewed and noted the report from the Internal Auditor. Alderbury Parish Council resolved to request the Clerk to action the following:

- * To file a copy of the letter received for all burials in the Accounts file to support payments received.
- * Small receipts and invoices to be attached to an A4 sheet.
- * The order of invoices should be the same throughout the file.

4255. To confirm and sign the Annual Governance Statement of the Annual Return

The Annual Return was discussed and each question answered. Alderbury Parish Council resolved to sign the Annual Governance Statement.

4256. To approve the accounts, end of year bank reconciliation and variances for the year ending 31st March 2014.

Alderbury Parish Council resolved to approve the Accounts, the end of year bank reconciliation and variances for the year ending 31st March 2014.

4257. To sign the Annual Return for the year ending 31st March 2014.

Alderbury Parish Council resolved to approve and sign the Annual Return for the year ending 31st March 2014.

4258. To review and agree the 'earmarked' reserves and general reserves

Following discussion and debate, Alderbury Parish Council resolved to set aside the following reserves:

RESTRICTED RESERVES

SAB grant - youth project	£5,450.00
Skate Park	£840.28
Total	£6,290.28

EARMARKED RESERVES

Youth project	£16,700.00
Pratten Hut	£3,300.00
Install concrete pad	£1,580.00
Neighbourhood planning	£6,000.00
Land at Oakwood Grove	£1,000.00
Bowling club lease	£500.00
Registration of land	£500.00
New website	£2,500.00
Maintenance	£2,000.00
Oak tree, Avon Drive	£6,000.00
New play area surfacing	£5,000.00
Total	£45,080.00

Grand total of reserves **£51,370.28**

£15,157.12 will be held as general reserves, which is the equivalent of 4 months precept.

Planning To respond to Wiltshire Council on the following planning applications:

4259. 14/05050/FUL – Eldwick, Southampton Road, Whaddon, SP5 3EA – Remove conservatory and single storey building to the south east elevation and replace with single storey extension. Construction of detached car barn, close existing vehicle access and create new vehicle access to Southampton Road. Alderbury Parish Council resolved to support the application.

4260. 14/05222/TCA – Swithland House, Southampton Road, Alderbury, SP5 3AQ – 1 x Ash and 1 x Sycamore fell. Alderbury Parish Council resolved to object to the application due to the following issues:

- It is in a conservation area of the village and the application does not state that there has been any damage to buildings.
- The house was constructed with the trees already there.
- The Parish Council are concerned about the amount of trees being cut down in the village.

Matters arising from previous meetings:

4261. Purchase of Land at Oakwood Grove

The Clerk reported that the purchase of the land is still ongoing. Several queries have been raised by residents regarding the current maintenance of the land, however the Clerk and Cllrs have confirmed that the Parish Council do not currently own the land.

4262. Village Maintenance

Alderbury Parish Council resolved to approve an amount of £50 for Mr Albery to remove the wooden goal post in the Recreation field following an inspection and concerns that the wood is rotting. The Clerk is in discussions with the secretary of Alderbury Football club to see if the club has a metal goal post they may be able to donate to replace it.

Alderbury Parish Council resolved to approve an amount of £220 to refurbish three of the village notice boards. Cllrs requested that this is completed by the end of July. **Action - Clerk**

4263. The date of the next meeting is Wednesday 2nd July 2014. Any items for the agenda must be sent to the Clerk by Friday 20th June.

The meeting closed at 8.30pm.