

Draft Minutes for the meeting of Alderbury Parish Council held on Monday 2nd June 2014 at St. Marys Hall, Whaddon.

Present: Cllrs Newbery, Hartford, Diprose, Sell, Mernagh, Diprose and Hughes.

In attendance: Mrs Alison McGowan (Clerk), Cllr Britton, PC Clissold, Cecilia Marshall (Grimstead Parish Council) and 7 residents.

Apologies: Cllr Clarke.

The meeting opened at 7.30pm. Cllr Newbery opened the meeting and welcomed everyone.

Members of the public

A resident spoke in favour of the tree work application at 12 Twineham Gardens. The tree has been subject to a preservation order at least since 1980. The tree officer has inspected the tree. Two other residents who were present were also in favour of the application.

A resident also raised whether Alderbury Parish Council could encourage residents who apply to fell a tree, to plant another. Cllr Diprose commented that she would take this forward to the Neighbourhood Planning group for them to consider. The same resident also asked if any action can be taken to improve the current speed bumps as part of traffic calming along Southampton Road. The condition of the bumps has been reported to Wiltshire Council and is on the list for maintenance. A query was also raised about land towards Lower Shute, where large holes have been dug in the woods. Cllr Hartford to investigate.

Action – Cllr Hartford

A resident is concerned about the condition of their elderly neighbour's garden and is concerned that it is encouraging rats. The clerk was asked to investigate if anything can be done. **Action - Clerk**

Report from the Neighbourhood Police Team

PC Clissold reported that there are no major items to report. The monthly bulletin will be circulated shortly. The village Post office has been broken into and enquiries are ongoing. PC Clissold appealed for any information and is confident the police will gain the information they need. Just over a week ago there was a further rural operation which resulted in the arrest of two people for drugs offences from Alderbury. Cllr Hughes spoke in support of the Post office and commented that any help that the Police can give to deter this from happening again would be valued as it is an important facility for the village.

Report from Wiltshire Councillor Britton

Cllr Britton has started his duties as vice-chairman of Wiltshire Council. He is busy with Southern Area Board matters to keep the various projects moving and was re-elected as Chairman of the Southern Area Board last week. He is trying to support Alderbury Bowling club in getting a green bin for their grass cuttings and has raised the issue of road surfaces in Alderbury which are 'on the list'. The 'fraction surface team' are currently in great demand! Cllr Britton has also written to Richard Branson at Virgin regarding the unoccupied house in Rectory road.

Cllr Newbery congratulated Cllr Britton on both his vice-chair and chairman positions. It is helpful for Alderbury to have a well-connected member.

4218. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllr Clarke due to work commitments. Alderbury Parish Council resolved to accept the apology for the reason given.

4219. Chairman's announcements

Sadly Cllr Parker has resigned. Alderbury Parish Council now has 8 Cllrs.

4220. Declaration of Cllrs Interests

Cllr Sell declared an interest in agenda item 4238.

Cllr Diprose declared an interest in agenda items 4237 and 4240.

Cllr Hughes declared an interest in agenda item 4240.

Cllr Hartford declared an interest in agenda item 4239.

4221. Council meeting minutes

Alderbury Parish Council resolved to agree the previously circulated minutes of the Parish Council meeting on 1st May 2014 as a true record without amendment and these were signed by the Chairman Cllr Newbery.

4222. Co-option of Cllr for Alderbury Parish Council

There are currently 3 vacancies. Cllrs were asked that if they know anyone who may be interested in joining the Council, to encourage them to attend the next meeting.

4223. Signs for the Alderbury to Whaddon Footpath

Cllr Cecilia Marshall attended from Grimstead Parish Council. Mr Anthony Cooper from East Grimstead has kindly offered to make two oak finger posts for each end of the path. The piece of Oak will cost £18.02 and Mr Cooper will incise the lettering and is also happy to install them. The wording for the two finger posts was resolved to be 'To Whaddon' and 'To Grimstead'. In addition to Grimstead Parish Council, Alderbury Parish Council resolved to purchase a bottle of wine for Mr Cooper in appreciation.

Action- Clerk

Cllr Richardson asked when the path will be finished. Unfortunately the weather has caused delays but it is nearing completion.

4224. 1 Tonne Salt Bag Scheme

The clerk was requested to contact Marcus Light to see if he would agree to store a 1 tonne salt bag and fill the grit bins if necessary. Confirm if there will be a cost for this support. Cllr Sell will be responsible for managing the distribution of salt and agreed to draft a parish weather response plan.

Action – Cllr Sell and Clerk

4225. Parish Flood kit

The clerk was asked to order 50 gel sacs and flood warning signs for the village from Wiltshire Council. When compiling the parish weather response plan, Cllr Sell will incorporate a flood plan.

Action – Cllr Sell and Clerk

4226. Financial Regulations

The model Financial regulations from the National Association of Local Councils were reviewed by cllrs and following discussion the clerk was requested to make selected changes and circulate to Cllrs. Once the amendments have been agreed these will be adopted.

Action – Clerk

4227. Parking consultation

Cllrs reviewed the questionnaire and agreed a response to each of the questions. The clerk was requested to submit the response.

Action – Clerk

4228. Condition of pavements into Alderbury

Cllr Hartford reported that weeds are growing up at the edge of the pavement so that pedestrians cannot see the edge of the road and the hedge has grown out over the pavement so that it has become very narrow as cars enter Alderbury from Salisbury. This is the responsibility of Highways and is considered to be dangerous and unsafe for pedestrians to use. The clerk was requested to contact Tracy Myers to arrange an urgent meeting this week so that the issue can again be raised. Copy of the email to be sent to Cllr Britton.

Action – Clerk

4229. Recreation Field

Alderbury Parish Council resolved to register the Recreation field with the Land Registry at a cost of between £250 – £300. Clerk to liaise with the solicitor.

Action – Clerk

4230. Village Maintenance

Cllr Hartford reported that there is a rotten post near the war memorial that needs replacing. Clerk to liaise with Keith Albery to replace it.

Slabs in front of the Cricket pavilion at the Recreation field have been broken.

The lock on the new waste bin at the Skate park has been broken.

Dog waste had to be removed from the Recreation field by Cllr Hartford.

Cllrs Mernagh and Hartford agreed to meet to clean the windows of the old red telephone box in the next few weeks.

Cllr Hartford also reported fly-posting on the village bus shelters. She has removed all of them except for one near the Post office.

Keith has been requested to remove the ivy and any other growth around the base of the Fountain. The grass has been cut at Windmill Close, however the vegetation alongside the path has not and the clerk was requested to refer this to a contact at Wiltshire Council.

Alderbury Parish Council had also been told that weeds between Eyres Drive and Spiders Island would be cleared by Wiltshire Council. The clerk was requested to follow this up as this has not been done.

Action – Cllrs Mernagh, Hartford and Clerk

4231. Village notice boards

The clerk was requested to obtain 3 quotations to replace the notice boards and bring these back to review at a future meeting.

Action – Clerk

Finance

4232. Year ending 31st March 2014

The end of year accounts are currently with the internal auditor. An Extra Ordinary meeting will need to be arranged to approve the accounts and go through the internal auditor's report. Cllrs requested the clerk to arrange the meeting for 18th June 2014 at 7.30pm.

Action – Clerk

4233. Year ending 31st March 2015

The balance of the account as at 2nd June 2014 is £85,735.95.

4234. Accounts for Payment

The following payments were approved by Alderbury Parish Council:

| Account | Budget category | Amount |
|------------------------|------------------------|---------------|
| WALC | Training for Clerk | £102.00 |
| Hurdcott Landscapes | Grass Cutting | £780.00 |
| Direct-tec | Printer installation | £240.00 |
| Wiltshire Pension Fund | Pension Contributions | £272.55 |
| A McGowan | Clerks salary | £929.98 |
| A Zieleniewski | Litter collection | £12.00 |

Planning To respond to Wiltshire Council on the following planning applications:

4235. 14/04621/TPO – 12 Twineham Gardens, Alderbury SP5 3TF – 1 x Copper beech, 25% crown reduction and crown lift to 4 metres.

Alderbury Parish Council resolved to support the application.

4236. 14/04300/FUL – Felix Vita, Out of the Way, Southampton Road, Alderbury, SP5 3AF –

Amendments to approved application 13/03283/FUL for the erection of a 3 bed dwelling to include the addition of a rear conservatory and a new door and window in the east elevation.

Alderbury Parish Council resolved to object to the application due to the following planning issues:

- Overlooking, loss of privacy and loss of light.
- Scale of the development.

4237. 14/04475/FUL – Hilltop, Castle Lane, Whaddon, SP5 3EQ – Demolish existing garage and erect new double garage with storage at first floor level.

Alderbury Parish Council resolved to support the application with a condition that the use of the storage is to be tied to the main dwelling and not used as living accommodation. Cllr Diprose abstained.

4238. 14/03929/TPO – Enfin, 45 Oakwood Grove, Alderbury, SP5 3BN – fell and remove 2 x beech. Alderbury Parish Council resolved to object to the application on the grounds that there was insufficient information to support the request. Cllr Sell abstained.

4239. 14/04752/FUL – Greenways, Southampton Road, Alderbury, SP5 3AG – erection of a single storey side and rear extension to replace existing extensions. Alderbury Parish Council resolved to support the application. Cllr Hartford abstained.

4240. 14/05050/FUL - Eldwick, Southampton Road, Whaddon, SP5 3AG – Remove conservatory and single storey building to the south east elevation and replace with single storey extension. Construction of detached car barn, close existing vehicle access and create new vehicle access to Southampton Road. The clerk was asked to postpone the response from Alderbury Parish Council so that Cllrs could view the proposed new exit on to Southampton Road and respond at the next meeting on 18th June 2014.

Action - Clerk

Matters arising from previous meetings:

4241. Neighbourhood Planning

Meetings have been planned over the next couple of weeks. A competition has been run at Alderbury and East Grimstead primary school to give children an opportunity to feed back their ideas. A parent questionnaire was on the back of the return to gather their ideas too.

4242. Asset Register

Alderbury Parish Council reviewed the register. The Council requested the Clerk to arrange for the village greens at the Fountain and the war memorial to be registered at the same time as the Recreation Field with land registry.

Action - Clerk

The clerk was requested to obtain two further quotations for a replacement value for the Fountain and War memorial. This information will be considered on a future agenda.

Action - Clerk

4243. Village hall storm drains

The clerk was requested to inform the Parish Council's insurance company regarding feedback from the Alderbury Village hall committee.

Action - Clerk

4244. Allotment agreement and rent review

Alderbury Parish Council resolved that the rent for the High street and Southampton Road allotments will remain unchanged. The Clerk was requested to liaise with the Chairman of the High Street allotments to arrange the completion of the agreements.

Action - Clerk

4245. Pratten Hut

Cllr Sell confirmed that he will ask Alderbury Football club to confirm in writing that they will proceed with taking over responsibility for the Pratten Hut.

Action – Cllr Sell

4246. Telephone box book swap

The village shop has kindly donated between 40 and 50 books to the village book swap. A resident has also been in touch with the Clerk to offer the help of her book club group in setting the book swap up. Alderbury Parish Council resolved to ask the book club their view of whether the book swap should be locked.

4247. Website

Vision ICT has been appointed to build the new website. Cllr Mernagh confirmed that the specific design and content now needs to be agreed. Alderbury Parish Council resolved that Cllrs Mernagh, Sell and Hughes meet to agree the detail so that Vision ICT can start.

Action – Cllrs Sell, Mernagh, Hughes

4248. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Newbery and the Clerk recently attended the Southern Area Board meeting in Coombe Bissett. Cllr Newbery thanked the Southern Area Board for the funding secured for the defibrillator. It was noted that Alderbury Bowling Club were also successful in securing a grant for £5,000 from the Southern Area Board.

Cllr Mernagh confirmed that Mrs Alison Small, Head teacher at Alderbury and West Grimstead primary school has recently handed in her notice. She will leave at the end of this year. School governors are meeting this week.

4249. Correspondence/Clerk's report

A report had been circulated to all Cllrs prior to the meeting.

4250. The date of the next meeting is Wednesday 2nd July 2014. Any items for the agenda must be sent to the Clerk by Friday 20th June.

The meeting closed at 9.34pm.