

**Draft Minutes for the Annual meeting of Alderbury Parish Council held on
Thursday 1st May 2014 at Alderbury Village Hall after the Annual Parish Meeting.**

Present: Cllrs Newbery, Hartford, Clarke, Hughes, Diprose, Sell, Mernagh, Diprose and Parker.

In attendance: Mrs Alison McGowan (clerk), Cllr Britton and 4 residents.

Apologies: None.

The meeting opened at 9.20pm. The clerk opened the meeting and welcomed everyone.

Members of the public

A resident queried why £6,000 had been approved by the Council for a new website as stated in the minutes from the March Council meeting. He commented that he thought that the current site looks ok and thought that the approved amount was high for a new website. A second resident also commented that they had queried the same matter via email. The chairman confirmed that this matter would be discussed later on the agenda and that the queries raised would then be addressed.

Report from the Neighbourhood Police Team

A report had been given earlier in the evening at the Annual Parish meeting by PC Clissold. The latest edition of the Crime bulletin had been circulated to all Councillors earlier in the day.

Report from Wiltshire Councillor Britton

Cllr Britton outlined the current case work that he is involved in, which includes dealing with a housing matter in Spiders Island and a dispute between Neighbours in Alderbury regarding a flooding issue. He has also been helping a lady with her vacuum cleaner, which Cllr Britton has removed for the resident as Wiltshire Council refused to take it away!

4192. Apologies for absence and to consider whether to approve the reasons given.

None.

4193. Election of Chairman.

Cllr Newbery was proposed by Cllr Hughes for the position of Chairman. Cllr Richardson seconded the nomination and Alderbury Parish Council resolved to elect Cllr Amanda Newbery as the Chairman for the Council.

4194. Signing of the Declaration of Acceptance of Office

Cllr Newbery signed the declaration of office.

4195. Election of Vice Chairman

Cllr Hartford was proposed by Cllr Hughes for the position of Vice-Chairman. Cllr Richardson seconded the nomination and Alderbury Parish Council resolved to elect Cllr Elaine Hartford as the Vice Chairman for the Council.

4196. Signing of the Declaration of Acceptance of Office

Cllr Hartford signed the declaration of office.

4197. Declaration of Cllrs Interests

None.

4198. Chairs correspondence

A copy of a letter to the Planning enforcement team has been received from a resident enquiring if a planning application has been received from the Elite Cars company in Old Road.

The clerk was asked to write to the resident to let her know the outcome of the application.

Action – clerk.

4199. Council meeting minutes

Alderbury Parish Council resolved to agree the previously circulated minutes of the Parish Council meeting on 1st April 2014 as a true record without amendment and these were signed by the Chairman Cllr Newbery.

4200. Asset Register

The Asset register had been updated by the clerk for Cllrs to review. Following discussion, the clerk was requested to contact Came & Co and Wiltshire Association of Local Councils (WALC) to seek guidance regarding obtaining a valuation for the War Memorial and The Fountain. The item will be taken forward to the June agenda.

Action – clerk.

4201. Meeting dates

The following dates are confirmed as future meeting dates for Alderbury Parish Council:
Monday 2nd June, Wednesday 2nd July, Thursday 4th September, Wednesday 1st October, Tuesday 4th November, Monday 1st December for 2014 and for 2015 Thursday January 8th, Wednesday 4th February and Tuesday 3rd March.

4202. Fun in the Sun sessions 2014

Alderbury Parish Council resolved to support the 'Fun in the Sun' sessions again this year which are run by Wiltshire Council and confirmed that the Recreation field could be used for the sessions. The clerk was requested to reserve the village hall for the four sessions as a back up in the event of bad weather.

Action – clerk.

4203. Financial Regulations

The clerk was requested to circulate the model Financial Regulations from the National Association of Local Councils (NALC) to all Cllrs to review and take the item forward to the June agenda for discussion and agreement.

Action – clerk.

4204. CiLCA Training day

Alderbury Parish Council resolved to approve the cost of £85.00 + VAT for the clerk to attend a CiLCA training day in June.

Finance

4205. Year ending 31st March 2014

It has proved very difficult for Cllr Richardson to get through to HMRC. She proposed that a cheque for £525.91 is authorised for payment so that the account can be paid to date. Alderbury Parish Council resolved to agree the cheque for HMRC.

The end of year figures are currently being finalised and reserves for specific projects will be outlined. Expenditure for the year was within budget.

4206. Year ending 31st March 2015

The clerk confirmed that the first half of the precept has been received. A spreadsheet of the finances for the year to date was circulated to all Cllrs to review. Cllr Richardson requested that the clerk check that pension contributions were shown for the correct month and was asked to email the spreadsheet to all Cllrs.

Action – clerk.

4207. Accounts for Payment

There were six accounts for payment totalling £2662.32. This included Alderbury Village Hall, Clerk's salary, pension contributions, expenses, Redlynch Parish Council and the annual subscription fee for NALC and WALC.

Planning To respond to Wiltshire Council on the following planning applications:

4208. 14/03690/FUL – Land South of Southampton Road, Salisbury, Wiltshire – erection of a food superstore (Use Class A1) and petrol filling station with associated car parking and landscaping. Creation of a wetland area comprising of open space, public access and wetland ponds.

Alderbury Parish Council resolved to object to the planning application on the following planning issues:

- Traffic and highway safety issues
- Scale of the development in a rural area
- Loss of important open space/flood plain
- Local knowledge of drainage and other possible problems with the surface
- The impact on the surroundings.

Cllr Hughes asked if the traffic analysis details had been received from the Salisbury Gateway team following their presentation at the March meeting. The clerk confirmed that the information had not been received.

4209. 14/03471/FUL – Portland, Southampton Road, Alderbury, SP5 3AF – Addition of pitch roof dormer to front elevation.

Alderbury Parish Council resolved to support the application.

4210. 14/04000/FUL – The Croft, Southampton Road, Whaddon, SP5 3DX – Erect single detached garage, convert existing garage to habitable accommodation, replace existing rear conservatory with single storey extension.

Alderbury Parish Council resolved to support the application.

4211. 14/01200/LBC – Green Dragon, Old Road, Alderbury, SP5 3AR – Demolition of chimney stack. Alderbury Parish Council resolved to support the application.

Matters arising from previous meetings:

4212. Neighbourhood Planning

As a result of the Annual Parish Meeting, two new members will join the steering group. Chris Whalley will also join the group after his retirement as Longford estate manager in June.

The Neighbourhood planning steering group would like to set up a Facebook account to raise the profile of Neighbourhood planning to residents. The Neighbourhood Planning steering group will draft a social media policy to be agreed by Alderbury Parish Council.

Cllr Britton has recently resigned from the Neighbourhood Planning steering group and asked if his comments could be stated within the minutes, to which all members of Alderbury Parish Council agreed. He stated 'I do not feel able to participate in an exercise which is predicated on the idea of development of the village and which does not give a voice to those many residents (possibly even a majority) who do not wish to see any further development.'

Alderbury Parish Council resolved that the Neighbourhood Planning group could use the same logo as that used by the Council.

4213. New website

The current website is temporary and supported by Wessex Community Action as part of their support for the Neighbourhood Planning process. A number of quotations have been received and have been compared and analysed in line with the criteria identified at the outset. As a result of this exercise Cllrs Sell and Mernagh made a recommendation to appoint Vision ICT to develop and host a new website at a cost of approximately £2,000. This amount is significantly less than the provisional budget agreed for the project. Alderbury Parish Council resolved to appoint Vision ICT and members thanked Cllrs Sell and Mernagh for their work.

4214. Pratten Hut

Cllr Sell has attended a meeting with representatives from Alderbury Football club. Following discussion Alderbury Parish Council resolved to make a £3,500 donation to the Football club, to provide a safe facility to support Alderbury Football club to either upgrade the facility or replace the Pratten Hut. The donation is dependent on Alderbury Football Club purchasing the hut for £1 and taking future

responsibility for the Pratten Hut. This will save Alderbury Parish Council future costs associated with the building and reduce risk.

4215. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Richardson recently attended a Southampton Road allotment meeting and reported that there are currently three residents on the waiting list for an allotment. The employer of one of the allotment holders has recently donated a shed to the allotments which will be installed in the next few weeks.

Cllr Newbery attended the recent Community Area Transport Group (CATG) meeting. It is currently being investigated to see if the 30mph speed limit signs near the Three Crowns can be moved closer towards the A36, to before the caravan club. Enquiries are taking place to see who owns the land. Three roads within Alderbury and Whaddon were submitted for consideration in respect of a 20 mile an hour speed limit. After detailed discussion, two roads from other parishes have been taken forward to be assessed. There may be another opportunity for Alderbury to submit suggestions at the start of the next budget.

4216. Correspondence/Clerk's report.

A report had been circulated to all Cllrs prior to the meeting.

4217. The date of the next meeting is Monday 2nd June 2014. Any items for the agenda must be sent to the Clerk by Friday 23rd May.

The meeting closed at 10.25pm.