

**Draft Minutes for a meeting of Alderbury Parish Council held on
Wednesday 5th March 2014 at St. Marys Hall, Whaddon at 7.30pm.**

Present: Cllrs Hartford, Richardson, Clarke, Hughes and Mernagh.

In attendance: Mrs Alison McGowan (clerk) and 4 members of the public.

Apologies: Cllrs Newbery, Parker, Sell, Diprose and Cllr Britton.

The meeting opened at 7.32pm. Cllr Hartford, as vice chair, chaired the meeting and welcomed everyone.

Members of the public

A resident raised concern regarding the condition of the traffic calming bumps within the village along Southampton Road as the red coloured tarmac is wearing away. The clerk was asked to raise the condition of the bumps with Wiltshire Council. **Action**

Report from the Neighbourhood Police Team

PCSO Dutton had given her apologies as she was unable to attend the meeting. She sent a short report which confirmed that it had generally been quiet. Police have been patrolling the recreation ground during the evenings following resident reports of some anti-social behaviour. Some older youths have been stopped and spoken to.

4144. Salisbury Gateway development presentation

Cllr Hartford requested that this agenda item was moved forward to the beginning of the meeting. Tom Selway, Ian Culverhouse and Martin Knowles presented from the Salisbury Gateway team. The original application for a new Sainsbury's store on Southampton Road was submitted in 2012. The plans have been revised and a new application will be submitted shortly, following presentations to a number of Parish Councils.

Cllr Diprose joined the meeting at 7.38pm.

Questions were raised regarding the impact of the displacement of water on the site as a man made building would be built on what is currently a flood plain, together with what were the plans for the maintenance of the site regarding dredging.

Cllrs were very concerned about the additional traffic and congestion that this type of development could cause to the Southampton Road. Cllr Hughes expressed concern about the amount of congestion currently caused at the Petersfinger roundabout. It was also raised that Alderbury is already experiencing increased volumes of traffic as drivers come through the village to avoid delays on the A36, which is also having a negative impact on the road surface of Southampton road.

Cllr Britton joined the meeting at 8pm.

Cllr Clarke suggested that the new store would be more appropriate in another area of Salisbury where new housing is being developed. Cllr Diprose commented that it appeared that this site was selected as a compromise as there is not currently a more suitable site on the outskirts of Salisbury which has been approved for this type of development.

Cllr Richardson asked if recycled water would be used within the store.

Further information can be found from the website – www.salisburygateway.co.uk.

Alderbury Parish Council resolved to request the clerk to feedback to Tom Selway the concerns of the Cllrs so that their feedback is recorded. **Action**

Report from Cllr Britton

The Council tax and precepts for all Parish Council's have now been approved. The recent flooding has cost an additional £0.5 million.

4140. Apologies for absence and to consider whether to approve the reasons given.

Apologies were received from Cllr Newbery due to a family engagement, Cllr Sell due to work commitments and Cllr Parker is currently off on maternity leave. Cllrs Britton and Diprose had sent apologies as they would arrive late.

4141. Declarations of Interest.

Cllr Richardson declared an interest in agenda item 4146.

4142. Chairs correspondence

A copy of an email to the Salisbury Journal has been received from a resident and was circulated to all Cllrs prior to the meeting. The resident raised concerns about the condition of the road between Alderbury and Salisbury, together with traffic congestion along Southampton Road and parking issues within Salisbury. Cllr Hartford confirmed that the Parish Council strive to do all they can for the parish and encouraged parishioners to come to the Parish Council first before writing to the Salisbury Journal, to see if they can help at a local level. Cllr Britton has responded to the resident in writing and apologised for the tone of his response as he did not want to cause offence but needed to be blunt. Cllr Britton commented that he is in a position that he may be able to help solve some of the issues and was disappointed that the resident had not contacted him first. Cllr Britton pointed out that he is one of 98 Cllrs competing for budget, but with time and patience he is able to make a case and has got results. A date has been confirmed for repairs to Clarendon Road and work will start on Old Road shortly.

A letter has also been received from the Southway and Birch Grove Residents Association regarding the amenity area to the entrance of Southway. No action is required by Alderbury Parish Council.

4143. Council meeting minutes

Alderbury Parish Council resolved to agree the previously circulated minutes of the Parish Council meeting on 6th February 2014 as a true record without amendment and these were signed by the Chairman.

4144. Salisbury Gateway development presentation

This agenda item was moved forward to the beginning of the meeting.

4145. Increase in CILCA fees from 1st April

The registration fee for the Certificate in Local Council Administration (CILCA) qualification for clerks will increase from 1st April. Alderbury Parish Council resolved that the clerk should register before the end of March to avoid the fee increase. The clerk will have 24 months from registration to complete the qualification.

4146. Allotment rents and agreements

There are three sets of allotments in the village. Folly Lane and Southampton Road allotments are rented through Longford Estate. Alderbury Parish Council owns the High Street Allotments. The current charge for all of the 12 plots at the High Street Allotments is £10 per annum (no water included). The charge for a Southampton Road allotment is £25 per annum each which includes water. Funds are then set aside for future maintenance and improvements. There is currently a waiting list of residents for allotments. Alderbury Parish Council resolved that the rent for the High Street Allotments should be reviewed, together with establishing if annual agreements are in place with each of the allotment holders. The clerk was requested to confirm if the Parish Council can set the rent for the ones it owns and report back at a future meeting.

Action

4147. Risk register

A copy of the risk register had been circulated to all Cllrs prior to the meeting. Each of the sections were discussed and reviewed. Alderbury Parish Council resolved to request the clerk to reissue the risk register to all Cllrs with the amendments as agreed during the meeting.

Action

4148. Annual Parish Meeting

The Council would like as many residents as possible to attend this year. All of the clubs and organisations within Alderbury should be invited to attend and offer them the opportunity to deliver a short report or have a display. Alderbury Parish Council resolved that the Annual Parish meeting should take place at 7pm on Thursday May 1st and will then be followed by the Annual meeting of the Parish Council. The clerk was requested to book the village hall for the meeting. If the hall is not available, the clerk was requested to book the school hall.

Action

4149. Countryside Access Improvement plan

The project plan was circulated to all Cllrs in advance of the meeting. Following discussion, Alderbury Parish Council resolved to request that the clerk respond to the consultation with the following points:-

- It is a good plan to improve and enhance access to the Countryside.
- Several aspects of the plan are currently being addressed by the Southern Area Board within their footpaths project. With the support of the Southern Area Board, the South West Walking group and members of the Ramblers have installed new kissing gates in Alderbury, with improvements in way marking and posts.
- The development of a circular path in Alderbury was viewed as an important aspect of the plan for the village.
- A concern was the increasing reliance on volunteers to complete the work, with limited support to recruit and involve people.
- Time, expertise and money are all issues for Parish Councils.

Action

4150. Maintenance update

The Metro count that was requested was installed on Southampton road for a two week period. The report on the readings taken will follow from Wiltshire Council.

A fallen tree was reported to the clerk by Alderbury Football Club. It had fallen across the footpath between Firs Road and Junction road, onto a Football pitch. The tree has been removed by Longford Estate.

Cllr Hartford will be unable to litter pick for several weeks due to an operation. Steve White has kindly assisted by litter picking in Cllr Hartford's absence. Cllr Hartford expressed her gratitude to him for his help and requested the clerk to write a letter to thank him.

Action

The clerk has checked the play area and skate park over the last couple of weeks as Cllr Hartford has been unable to.

Cllr Hartford was concerned that the litter picker has not completed very many hours recently and will check if he wants to continue.

Action

4151. Best Kept Village Competition

Alderbury Parish Council resolved to enter Alderbury into the best kept village competition in 2014. The clerk was requested to announce this in the next edition of the Fountain and request the help of residents to keep hedges and grass tidy. The clerk was requested to complete the application and a short report to enter.

Action

A Cllr raised that occasionally some litter is dropped during bin collections and the clerk was requested to write a letter to thank the litter collection team for their work but to ask if care can be taken not to drop items.

Action

Finance

4152. Year ending 31st March 2014

The balance of the account as at 4th March 2014 is £67,210.26.

4153. Accounts for Payment

A total of three accounts, totalling £1142.86 were agreed by all members for payment.

Planning To respond to Wiltshire Council on the following planning application:

4154. 14/01029/TCA – Goose Green View, High Street, Alderbury, Salisbury, SP5 3DU – to fell 2 x ash trees in a conservation area.

Alderbury Parish Council resolved to make no comment on the application.

Matters arising from previous meetings:

4155. Neighbourhood Planning

The steering group committee have made some adjustments to the Terms of Reference for the group. The document was circulated to all Cllrs before the meeting. Alderbury Parish Council resolved to approve the revised version of the Terms of Reference.

Mr Webb, an Alderbury resident has joined the Neighbourhood Planning steering committee. The next steering group meeting will be on 25th February.

The first public consultation was held on 26th February at Alderbury Village hall between 2pm and 7pm.

Cllr Britton attended during the afternoon. Cllrs requested that the feedback from the consultation should be fed back at a future meeting. **Action**

4156. N.V.T.E.C Tractor show

The event will now take place in June over two days at the Three Crowns. The organiser has confirmed that it is no longer an issue for Alderbury Parish Council to consider.

4157. Website

Cllr Mernagh has started to review the quotations received. There is a wide variety of prices and further time is required to complete the comparison. Alderbury Parish Council resolved to approve a maximum budget of £6,000 + VAT and requested that Cllrs Mernagh, Sell and Newbery liaise to compare the quotations and make a recommendation at the next Council meeting in April. The selection of provider will be subject to acceptable references.

4158. To receive reports from Cllrs representing Alderbury Parish Council on outside bodies.

Cllr Mernagh requested a small grant application form for Alderbury Pre-School.

The clerk recently attended the Southern Area Board 'What matters to you event' and will circulate a short report to all Cllrs. **Action**

Cllr Richardson reported that the Annual General meeting for the Southampton Road Allotments will take place in April.

4159. Correspondence/Clerk's report.

A report had been sent to all Cllrs before the meeting.

The second new kissing gate in Silver Street could not be fitted on 3rd March due to bad weather, however it has now been rearranged for 7th March. Volunteers will be required.

The clerk attended a training session arranged by another parish regarding insurance to review the cover provided and required documentation.

The clerk reminded Cllrs about the new councillor training session on 18th March at Morgans Vale village hall at 7.30pm.

4160. The date of the next meeting is Tuesday 1st April 2014. Any items for the agenda must be sent to the Clerk by Friday 21st March.

Cllr Hartford and Richardson gave their apologies for the next meeting.

The next Southern Area Board meeting is on 27th March 2014 and will include a session on the rollout of superfast broadband.

The meeting closed at 9.30pm.